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2003

Annual Reports

Hampton Falls, New Hampshire • Incorporated 1722



Town Reports 2003 • School District Reports 2003-2004

DIRECTORY OF TOWN SERVICES

EMERGENCY NUMBERS

Ambulance, Fire, Police	**911**
Ambulance & Fire	**926-3377**
Police	**772-4716**

NON-EMERGENCY NUMBERS

PUBLIC SAFETY BUILDING

Fire Department	**926-5752** Fax (929-0587) *Chief@hffd.org*
Police Department	**926-4619** Fax (926-6042) *hfallspd@hamptonfallspd.com*

LIBRARY

Hampton Falls Library	**926-3682** *hamptonfalls.library@comcast.net*
Monday, Wednesday	1 - 8 p.m.
Tuesday, Thursday	10 a.m. - 5 p.m.
Friday	1 - 5 p.m.
Saturday	9 – 1 p.m.

PUBLIC WORKS

Road Agent	**926-3735**

RUBBISH DISPOSAL FOR EXTENSIVE REMOVAL

Coastline Waste Services, Portsmouth	1-603-430-0075
Saturday	9 – 1 p.m.

TOWN HALL

Town Administrator	**926-7101** *townadministrator@HamptonFalls.org*
Administrative Assistant	**926-1626** Fax: 926-1848 *administrativeassistant@hamptonfalls.org*
Town Clerk	**926-4618**
Monday	8:30 a.m.- 12 noon & 1 – 4 pm 6:30 p.m. - 7:30 p.m.
Tuesday, Thursday	9 a.m. - 12 noon & 1 – 4 pm
Friday. (Sept – May)	9 a.m. - 12 noon
	townclerk@ hamptonfalls.org
Tax Collector	**929-0828**
Monday, Tuesday, Thursday	9 a.m. - 12 noon & 1 – 4 pm
Monday (June, July, Nov, Dec)	6:30 p.m. - 7:30 p.m.
	taxcollector@ hamptonfalls.org
Building Inspector/Code Enforcement **Health Officer**	**926-5269** *buildinginspector@ hamptonfalls.org*
Monday, Tuesday, Thursday	8 a.m. – 11a.m. & 1 – 3 pm
Friday	8 a.m. – 11a.m.

Front Cover:

Collage of historic buildings, places and signs in Hampton Falls as inspired by Tim Samway

Contributors

Thanks to those who contributed photos for this report:
Fire Department, Historical Society, Police Department, Library, Janice Jassmond, Robbie Dirsa, Tim Samway, Eric Small, Elaine Winn

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ANNUAL REPORTS
FOR THE TOWN & SCHOOL OF
HAMPTON FALLS
NEW HAMPSHIRE

As Compiled by the Town Officers for the year ending December 31, 2003
As Compiled by the School Officers for the year ending June 30, 2003



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DEDICATION

J. Timothy Samway

Town and School Moderator
Trustee of the Trust Funds

Tim Samway retired on December 31, 2003, as Town Moderator after eight years of dedicated service to the Town. During this time, Tim introduced many community spirited events to the annual meetings. He coordinated the special recognition ceremony of the charter members of the Volunteer Fire Department on their 50th anniversary. He honored Warren Brown--who served as the Town Moderator 100 years earlier--with a Pledge of Allegiance led by his descendants and for the first time the Boston Post Cane was awarded at an annual town meeting. The cane was passed on to Ruth Benoit, the oldest resident in Hampton Falls, on March 16, 2002.

As our Town Moderator, Tim conducted the elections and meetings efficiently and effectively, and encouraged all voters to participate in the discussions at the annual Town Meetings; one of his biggest achievements has been his successful promotion of the electronic voting machine, popular with our voters. We thank Tim for his eight years of service.

Tim served in other capacities for Hampton Falls. He was the School District Moderator from 1988 to 2003, retiring on December 31, 2003. He also served seven years as Trustee of the Trust Fund, retiring in 1996.

Tim is a dedicated Red Sox fan and an avid photographer. Many of Tim's photo are framed and on display at the Town Offices. We are also very appreciative of his efforts to supply us with photographs each year of town events and people. Many of these photos are in the town and school report book.



DEDICATION

Mark D. Wooles

Fire Chief

1999 - 2003

Mark D. Wooles was active in the Hampton Falls Volunteer Fire Department for about 28 years.

Mark moved to Hampton Falls when his mother, Betty married Russell P. "Punky" Merrill about 40 years ago. The Merrill family was very involved in the Volunteer Fire Department and he shared that interest. When he was 16 he joined the department. About twenty-three years later, Mark was elected as the department's Fire Chief and about four years later in 2002, he became the Town's first full-time Fire Chief. He left office a year later.

During his time as Fire Chief, Mark made it a priority that the businesses on Route 1 be inspected for potential fire hazards. Inspections were made and some businesses had to make changes to their buildings. Working through the Planning Board Mark stressed that each new subdivision should have its own water source. The Planning Board has since made this a firm requirement of subdivision approval. Mark also worked hard to make sure than all new buildings complied with fire code standards.

Mark is a devoted father and is involved with his son's sports and other activities. Here you see Mark stranding beside a fire truck with his son, Tyler, standing on the step of the fire truck.



IN MEMORIUM

Christopher G. Biggi

1945 - 2003

Christopher G. Biggi was born on June 23, 1945, in Boston and was raised in Lexington, Massachusetts. He moved to Hampton Falls in 1962 with his family.

In 1962, Chris founded Sunset Ridge Recording at his home, where he recorded many local and nationally recognized artists.

Chris served on the Board of Adjustment from 1985 to 1992, following in the footsteps of his father who also served on that Board from 1965 to 1978.

He is survived by his wife of ten years, Pamela (Geerds) Biggi.



IN MEMORIUM

Eugene A. Heal, Jr.

1928 - 2003

Eugene A. Heal, Jr. was a lifelong resident of Hampton Falls. He shared 49 years of marriage with the late Barbara M. (Bower) Heal. They had two sons – Gordon "Skip" Heal and Gregory A. Heal.

He served as Fire Chief from 1965 through 1977 and continued as member of the Hampton Falls Volunteer Fire Department. During his time with the Department, he was instrumental in obtaining two fire trucks and expanding the station. He was also a New Hampshire state fire warden. Mr. Heal enjoyed gardening and was well known for his vegetable garden.





IN MEMORIUM

Russell P. "Punky" Merrill

1923 - 2003

Russell P. "Punky" Merrill was born February 27, 1923 in Newburyport, Massachusetts. He owned and operated R. P. Merrill & Son General Store, a three-generation business. The business housed the post office with Mr. Merrill serving as postmaster.

Mr. Merrill was a founding member of the Hampton Falls Volunteer Fire Department as well as a state representative for Hampton Falls during the early 1960s. He was also a 55-year member of Hampton Falls Grange No. 171.

Mr. Merrill is survived by his wife, Betty Merrill, three sons, Jeffrey, Robert and Mark and one daughter, Gayle, four grandchildren and one great-grandchild.



IN MEMORIUM

Kenneth W. Swain

1913 - 2003

Kenneth Swain, a native son, was born in Hampton Falls on August 9, 1913 and resided here until 1942. He owned and operated Coo-Ark Cabins in Hampton Falls for a period of time. He was a Selectmen from 1941 through 1943. He joined the Fire Department in February 1953 and was Fire Department Secretary from 1964 through 1967.

Kenneth was married to Ruth (Cameron) Swain and they had three children: John Jr, Richard and Judith.

IN MEMORIUM

Winthrop D. Comley

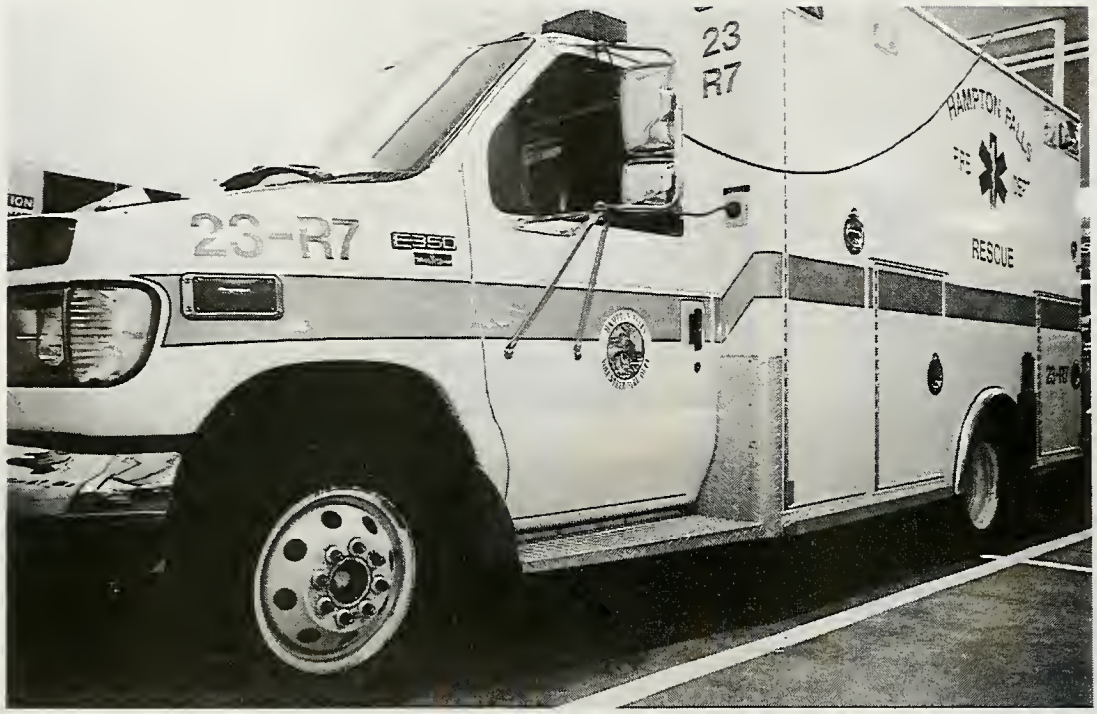
1915 - 2003

Winthrop D. Comley was born April 12, 1915 in Newburyport, Massachusetts. He was a graduate of Newburyport High School and Massachusetts Institute of Technology. Mr. Comley was a chemical engineer specializing in the heat transfer in power plants, including nuclear power plants. Mr. and Mrs. Comley moved to Hampton Falls for their retirement years.

Win Comley served as Hampton Falls representative to the Southeast Regional Solid Waste District for 15 years (1988-2003).



The Hampton Falls Board of Selectmen
l-r: Peter G. Robart, Francis J. Ferreira Jr., Maurice J. Caruso
They met at Governor Weare Park on the morning of October 2, 2003,
for the Timberland Company's Servapalooza Volunteer Day



New Rescue Truck
August 2003



Selectmen and Fire Fighters pose in front of the New Rescue Truck – August 2003
L-r: Selectmen Frank Ferreira, FF/EMT Seth Coleman, Cpt. Dan Lamontagne, FF/EMT Brian Kent, FF/EMT Chuck Gallant, Lt. Jack McEachern, Dept. Chief Russ Davies, FF/EMT Mark Defeo, Selectman Maurice Caruso, Fire Chief Jay Lord

VOLUNTEER APPLICATION

NAME: _____ PHONE: _____

ADDRESS: _____

In order to contribute to the community of Hampton Falls, I am willing to volunteer to serve on the following board(s) and/or Committee(s). My preference is indicated by 1, 2, 3, etc. Please circle "regular" or "alternate" as your choice.

___ Conservation Commission (reg/alt)

___ Emergency Management

___ Fire Department

___ Friends of the LibraryLibrary

___ Historical Society (reg/alt)

___ Library Newsletter

___ Planning Board (reg/alt)

___ Recreation Commission (reg/alt)

___ Recycling/Solid Waste Committee (reg/alt)

___ Zoning Board of Adjustment (reg/alt)

Please make a brief statement below as to your interest in volunteering. Thank you.

Mail Form To: Hampton Falls Board of Selectmen
1 Drinkwater Road
Hampton Falls, NH 03844

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Newly elected Planning Board member Charlyn E. Brown, School Board member Lynn K. Camarda, and Cemetery Trustee Richard H. Winn are being sworn in as public officials by Town Clerk Holly E. Knowles immediately after the 2003 annual town meeting



Police Officer Joy G. LePage leads the 2003 annual meeting in the Pledge of the Allegiance

STATISTICS

Town of Hampton Falls

Incorporated - 1722

2003 population (Office of State Planning) 1946

Parcels of Land – 1,143

Land Area – 12.6 sq. miles

Miles of Town-owned roads – 29.88

Type of Government – Official Ballot Referendum Town Meeting (SB 2)

Registered voters (Jan 2004) – 1,391

First Session of Town Meeting:

Between and including the 1st and 2nd Saturdays following the last Monday in January

Second Session of Town Meeting (Election Day):

Second Tuesday in March

Property Tax Statistics

Year	Tax Rate Per 1,000 Valuation	Total Valuation Include. non-profit
1990	13.95	172,032,284
1991	13.60	176,679,987
1992	12.95	186,243,984
1993	17.00	164,491,800
1994	16.80	167,875,700
1995	18.10	173,529,200
1996	19.60	182,994,700
1997	19.20	192,572,600
1998	20.35	197,464,300
1999	23.25	194,787,400
2000	18.70	253,023,800
2001	21.65	260,663,100
2002	20.65	266,541,700
2003	15.65	333,116,400

TOWN OFFICERS

SELECTMEN

Maurice J. Caruso	2005
Francis J. Ferreira, Jr. (Ch)	2004
Peter G. Robart	2006

TOWN ADMINISTRATOR
Eric N. Small

ADMINISTRATIVE ASSISTANT
Lori A. Ruest

MODERATOR

J. Timothy Samway	Retired 2003

TOWN CLERK

Holly E. Knowles	2005

DEPUTY TOWN CLERK
Sue D. Sprague

TAX COLLECTOR
Russell E. Milliken

DEPUTY TAX COLLECTOR
Barbara R. Lizotte (Resigned)
Marietta L. Garavaglia (Appointed)

BOOKKEEPER
Lori A. Ruest

TREASURER

Elizabeth H. Riordan	2004

DEPUTY TREASURER
Frederick E. Wilde

ANIMAL CONTROL OFFICER
John H. McEachern III

ASSESSING AGENT
Diana G. Calder

BUILDING INSPECTOR
Rodney B. Vigneau

BOARD OF ADJUSTMENT

Elliott R. Berkowitz (Ch)	2006
Francis J. Ferreira, Jr.	2006
Ralph E. Foster (Alt)	2005
Kaylene R. Graham (Alt)	2005
Richard P. McDermott (V Ch)	2005
Bryan M. Richards	2004
Lori A. Ruest	Secretary
Patricia S. Young	2004

CEMETERY SEXTON
John H. McEachern III

CEMETERY TRUSTEES

Barbara R. Lizotte	2005
Lillian A. Walker	2004
Richard H. Winn (Ch)	2006

CODE ENFORCEMENT OFFICER
Rodney B. Vigneau

CONSERVATION COMMISSION

Anne B. Antippas (Alt)	2004
Karen Ayers	2006
Tracy Healey-Beattie	2006
Nancy E. Roka (Ch)	2004
Larry M. Smith	2006
Michaela M. Wiener	2004
Robert K. Wiener	2005

EMERGENCY MANAGEMENT
Jay M. Lord

FIRE DEPARTMENT
Jay M. Lord, Chief (appointed)
Mark D. Wooles, Chief (resigned)
Russell A. Davies, Deputy Chief
Barry F. Flood, Captain
Daniel LaMontagne, Captain
Laurence E. Anderson Jr., Lieutenant
John H. McEachern III, Lieutenant

HEALTH OFFICER
Rodney B. Vigneau

HIGHWAY AGENT
Richard B. Merrill, Sr.

HIGHWAY SAFETY COMMITTEE

Laurence E. Anderson Jr.	2004
Andrew Christie, Jr.	2005
Robbie E. Dirsa, (Ch)	2006
William F. Kenney	2004
Jay M. Lord	2006
Richard B. Merrill, Sr.	2005
Linda R. Pandolfi	2004

JOINT LOSS MANAGEMENT COMMITTEE

Laurence E. Anderson Jr.	2005
Marshall C. Bennett	2005
Richard B. Merrill, Sr.	2004
Eric N. Small (Ch)	2006

PERCOLATION & SEPTIC SYSTEM INSPECTOR

Rockingham County Conservation District
Michael R. Cuomo, Certified Soil Scientist

PLANNING BOARD

Charlyn E. Brown (VC)	2006
Peter G. Robart	Selectmen's. Rep.
John F. Caunter, Jr. (A)	2005
Richard N. Duchaney	2005
Charles P. Graham (CH)	2004
David W. O'Connor (A)	Resigned
Stacie G. Riddle-Farinola	2005
Lori A. Ruest	Secretary
Larry M. Smith	2005
Theodore C. Tocci (Ch)	2004
Abigail L. Tonry	2006

CAPITAL IMPROVEMENT/MASTER PLAN COMMITTEE

Charlyn E. Brown
Marietta L. Garavaglia (Clk)
Charles P. Graham
John J. Ratigan
Eric N. Small
Theodore C. Tocci (Ch)
Rodney B. Vigneau

POLICE DEPARTMENT

Jason R. Allen	Part-time Patrolman
Sharada L. Allen	Secretary
Marshall C. Bennett	Patrol Officer
Thomas L. Boynton, Jr.	Lieutenant
Michael J. Cawley	Part-time Patrolman
Robbie E. Dirsa	Chief
Dean R. Glover	Part-time Patrolman
Joy G. LePage	Patrol Officer
Barbara R. Lizotte (resigned)	Secretary
John H. McEachern III	Part-time Patrolman
Bruce Preston	Part-time Patrolman

RECREATION COMMISSION

Ned J. DiDomenico	2004
Francis J. Ferriera, Jr.,(Ch)	2004
Pamela J. Fitzgerald	2006
Lillian L. Stan	2005

RECYCLING AND SOLID WASTE COMMITTEE

Thomas R. Cass
Michael R. Hastings, Chairman
Joseph A. Melville, Secretary

REPRESENTATIVES TO THE GENERAL COURT

Richard A. McCann, Seabrook
Benjamin E. Moore, Seabrook
Richard W. Morris, Seabrook
E. Albert Weare, Seabrook

ROCKINGHAM PLANNING COMMISSION REPRESENTATIVES

Ralph E. Foster	2006
Theodore C. Tocci	2005

SOUTHEAST REGIONAL SOLID WASTE DISTRICT REPRESENTATIVES

J. Andrew Melville (Alt.)
Winthrop D. Comley (Alt.)

SUPERVISORS OF THE CHECKLIST

Andrew Christie, Jr.(Ch)	2008
Dorothy M. Dail	2004
Kelly J. Walor	2006

TRUSTEES OF THE LIBRARY

Maurice J. Caruso	Selectmen's Rep
Linda H. Coe	2006
Pamela N. Darlington	2004
Michael J. Farinola (Ch)	2004
Shawn C. Hanson	2005
Kelley E. McLean, Treas.	2006
Susan M. Smylie, Clerk	2005

TRUSTEES OF THE TRUST FUNDS

Doreen A. Kelley	2004
Maura E. Wiser, Treas	2005
Roger D. Venden	2006

WELFARE OFFICER

Eric N. Small

In recognition of the 282nd anniversary of the founding of the Town of Hampton Falls, The minutes of the 1804 and 1904 Town Meetings.

(The first "s" in a word is written as an "f")
("Chosen" appears as "Chofen")

Annual Town Meeting March 13, 1804

State of Newhampshire} To mr William Brown constable
Rockingham } For the year 1803 Grating
You are hereby Required in the Name of the said State to Notify and warn
All the Legal Voters in Hamptonfalls giving them fifteen Days Notice
To met at the Metting house in said Town on Tuesday the thirteenth
Day of March Next at ten of the clock in the fore Noon to at as follow
To Chose a Moderator to govern said Metting
To Chose a Town Clerk Constable Collector Select Men and all other
Town officers as the Law Directs
To vote by Ballot for State officers for the year ensewing such as
Governour for said state a Counsellor for the county of rockingham
And a Senator of the first District
~~~~~~~~~~~~~~~~~ensewing
To vote by Ballot for a county treasurer and Regestor of Deeds for the year
To vote any any certain sum the Metting shall think Propper for
Repairing the High ways and Bridges in said Town the Year ensewing
To vote an determine concerning the schooling the year ensewing how
Much money to raise and where it shall be kept
To vote and Determine Respecting the building of the New school house
On Drink water road and to if the Metting will agree to make
Some Repairs on the school houses on Exeter road the year ensewing
Whereas Deacon David Bacheldor has Proposed to lay out an open
Road throu his land whre the Drift way now is to see if the
Metting will Pass a Vote to Pay Said Bacheldor something toward
Building fence 9ly, To Pass any by laws for the good of said Town Of HamptonFalls that will not be repugnant to the laws of the State here of fail
Not and make return of this warrant and your Doings thereon to
The Town Clerk at or before Said Day given under our hands
And seal at Hamptonfalls the 23rd Day of February 1804

Stephen Tilton } Select
Theophilus Sanborn }
Jeremiah Blake } Men

Agreeable to the within warrant I have notified by Posting a true coppy as the Law Directs William Brown } Constable

At the annual Metting Held at Hamptonfalls March 13, 1804

Dea. abner Sanborn Chosen Moderator

David Bacheldor chosen Town Clerk
Collecttors office set up and struck off by David Chace at 22 Dollars

Nathaniel Purkens agreed to be his Bondsman~~~~~~~~
Constables office set up and struck off by said Chase he is to give 2 Dollars
They then Proseded to vote for Publick officer
For Governour John T. Gilman Esqr 53 fifty Three
For John Langdon Esqr 21 twenty one
For major Joseph Dow 1 one
For counselor Joseph Blanchard Esqr 46 Forty Six
Levi Bartlet Esqr 22 twenty two
For Senator Thomas Leavit Esqr 46 forty six
For Clement Storer Esqr 19 ~~~ For Zephaniah Brown 4
For county treasurer Oliver Pebody Esqr 58 fifty Eight
For Nthanel Gilman Esqr 8 Eight
For recorder of Deeds Nathaniel Parker Esqr 75 Seventy five
Voted to Give in Meltsure wards and Gedeon Marshels rates for 1803
Voted that HF shall be the seal to be affixed to Measurer inthis
Voted to Raise 100l to repair the highways and Bridges this year inscluing Labor to be four Shillings pr Day
Voted to Raise 250 Dollars to hire Schooling this year

Voted to adjorn this Metting to Tuesday the 27th instant at one of the clock
Tuesday, March 27th Met according to adjornment
Then they Proseded further to act on the 2nd article and Chose Town officers
Select Men Joseph Purkens En Jeremiah Blake and Moses Wells
assessors Caleb Tilton Esqr theophilus Sanborn, Samuel Brown
and Simeon Prescut~
Committee of audit Peter tilton Esqr mr Nath H. Dodge and Samel Lane
Serveyers of High ways Levi Lane Richard Fifield Stephen Dodge
Let Jona Cram and Jeremiah Gove~
Tithing men David Bacheldor Let Jona Cram Not Sworn and James S. Prescut
Fence viewers Nath Purkens Abner Sanborn Juner and Jacob Brown
These were Not Sworn april 24th Jacob brown and Abner Sanborn were sworn hog Reaves Zephaniah Brown Billey Dodge Jonathan Cram & Jesse Prescut and James Prescut
Sealer of weights and Measures Joseph Purkens sworn afterwards
Voted that cattle an Sheap shall not run in the high ways from the First of april to the Last of October without Leave of the Select men ~ voted that the Selectmen shall lay out the scool at their discretion

Annual Town Meeting March 8, 1904

A. D. 1904

The State of New Hampshire

To the Inhabitants of the Town of Hampton Falls in the county of Rockingham in said State, qualified to vote in Town affairs.

You are hereby notified to meet at the Town Hall in said Hampton Falls on Tuesday, the eighth day of March next, at nine of the clock in the forenoon to act upon the following subjects:

1 ~~ To choose all necessary Town Officers for the ensuing year.
2 ~~ To raise such sums of money as may be necessary to defray to Town charges for the ensuing year, and to make appropriation of the same.
3 ~~ To see if the Town will vote to appropriate One Hundred Dollars $100. to make necessary repairs on highway between Charles Fogg estate and Alvin Dow's estate on Main road, such money to be expended under the supervision of the Highway Agent.

4 ~~ To see what sum of money the Town will vote to raise and appropriate to defray the expense of observing Old Home week.
5 ~~ To transact any other business that may legally come before said meeting.

Given under our hands this twentieth day of February, in the year of our Lord nineteen hundred and four.

Arthur w. Brown
Albert W. Elkins *Selectmen of Hampton Falls*
Joseph B. Cram

A. D. 1904

Hampton Falls March 8 ` 1904.

We hereby certify that we gave notice to the inhabitants within named to meet at the time and place and for the purpose within named by posting up an up an attached copy of the within Warrant at the place of meeting within named, and a like attested copy at the Post Office in the store of L. M. Jackson and Son being a public place in said Town, on the Twentieth day of February 1904.

Arthur W. Brown *Selectmen of Hampton Falls*

Rockingham S.S. *March 8 ~ 1904*

Personally appeared the above named Arthur W. Brown and made oath that the foregoing statement signed by him is true.

Before me

Frank H. Lord
Justice of the Peace

A true copy.

Attest Frank H. Lord
Town Clerk

At a legal meeting of the Inhabitants of the Town of Hampton Falls on Tuesday the eighth day of March 1904, at 10' oclk in the forenoon in the Town Hall in said Town.

Said meeting was called to order by the Moderator Warren Brown, who read the Warrant.

The following votes of the Inhabitants of said Town qualified to vote, were by them given to the said Moderator, and the said Moderator in said meeting and in presence of the Town Clerk and assisted by said Town Clerk sorted and counted the said votes, and made a

public declaration of the same given with the names of the persons voted for and the number of votes for each person.

On motion of George J. Curtis it was voted to have a recess until 10.45 at which time the meeting was reopened by the Moderator.

The whole number of votes given in for Town Clerk was 31

Frank H. Lord has 31

The said Frank H. Lord was declared elected and in open meeting took the oath of office by law prescribed.

The whole number of votes given in form Selectmen was 60.

Joseph B. Cram had 60
Albert W. Elkins had 60
Arthur W. Brown had 37
Charles H. Crosby had 23

The said Joseph b. Cram, Albert W. Elkins and Arthur W. Brown, we declared elected and in open meeting took the oath of office by law prescribed.

The whole number of votes given in for Treasurer was 46

Charles N. Dodge had 46

The said Charles N. Dodge was declared elected and later filed his bond with the Town Clerk.

The whole number of votes given in for Collector of Taxes was 46.

Orrin D. Greene had 46

The said Orrin D. Greene was declared elected and later filed his bond with the Town Clerk.

The whole number of votes given for Janitor was 29

George A. Janvrin had 29

The said George A. Janvrin was declared elected and in open meeting took the oath of office by law prescribed.

The whole number of votes given in for Library Trustee was 2

William A. Cram had 2

The said William A. Cram was declared elected.

Police ~~ chosen by Major vote.

Stephen was declared elected and in open meeting took the oath of office by law prescribed.

Auditors ~~ chosen by Major vote.
Robert S. Dana, Wm. H. Thompson and Alphonso B. Ladd were declared elected. Robert S. Dana and Alphonso B. Ladd in open meeting took the oath of office by law prescribed.

Fence Viewers ~~ chosen by Major vote.
David C. Hawes, Frank S. Greene and John Brown were declared elected and in open meeting took the oath of office by law prescribed.

Public Weighers ~~ chosen by Major vote. Edwin Janvrin, Wm H. McDevitt, F. P. Sanborn and Arthur W. Brown were declared elected.
Janvrin, Sanborn & Brown took the oath of office.

Surveyors of Wood and Lumber chosen by Major vote.

Bertram T. Janvrin, Charles P. Akerman and Stephen and in open they took the oath of office by law prescribed.

Article 2

On motion of George J. Curtis it was voted to raise the sum of Six Hundred Dollars $600. for Town Charges.

On motion of George J. Curtis it was voted to raise the sum of Eight Hundred Dollars $800. for Highways and Bridges.

On motion of George J. Curtis it was voted to raise the sum of Fifty Dollars $50. for the Public Library.

On motion of George J. Curtis it was voted to raise the sum of Ten Dollars $10 for Memorial Day.

On motion of George J. Curtis it was voted to raise the sum of One Hundred Dollars $100.00 toword the Town debt and interest.

On motion of Charles F. Combs it was voted to raise the sum of Nine Hundred Dollars for the support of schools.

On motion of Hartnell J. Bartlett it was voted That the Selectmen be and herby are authorized to pay to Frank B. Fogg the sum of Twenty-five Dollars $25. to reimburse him for legal expenses incurred in carrying out the vote of the school district by which he was duly elected a member of the school board for three years.

Article 3

On motion of Charles P. Akerman it was voted to appropriate the sum of One Hundred Dollars $100. to make necessary repairs on the Highway between the

estates of Charles Fogg and John A. Dow on the main road, such money to be expended under the supervision of the Highway Agent.

Article 4 Passed

Article 5 Passed

Article 6

On motion of Charles P. Akerman it was voted to accept the reports of the Selectmen and Treasurer as printed in the Town Report.

On motion of Charles P. Akerman it was voted to adjourn.

Meeting dissolved at 12.12 o'clock P.M.

A true record
Frank H. Lord, Town Clerk

Attest
Frank H. Lord, Town Clerk

TOWN ELECTION RESULTS

March 11, 2003

Moderator J. Timothy Samway opened the polls at 8 a.m. on Tuesday, March 11, at Town Hall. Those present saluted the flag. The Moderator exhibited the zero tape from the Accuvote machine. The Town Clerk unsealed the ballots and they were counted to ascertain the number provided for voting. The ballots were then delivered to the ballot clerks. The polls were declared open at 8:03 a.m. and voting continued throughout the day. Pursuant to RSA 659:49, the Moderator processed the absentee ballots at 1 p.m. and closed the polls at 7 p.m. At 7:30 p.m., after the machine tape totals were printed and the write-ins were noted, the moderator announced the following results:

745 votes were cast out of 1370 (start), 1377 (end) registered voters

Article 1: To choose all necessary Town officers for the year ensuing.

(On the Official Ballot)
(Majority vote required)

SELECTMAN FOR 3 YEARS

(Vote for One)

		Recount 3-21-03
William Hayes Kenney	350	349
Peter G. Robart*	**368**	**368**

TRUSTEE OF TRUST FUNDS FOR 3 YEARS

(Vote for One)

No-one filed (to be appointed by the Selectmen)

Write-In (Scattered)	25

LIBRARY TRUSTEE FOR 3 YEARS

(Vote for Two)

Linda H. Coe*	**380**
Gary W. Dozier	249
Kelley E. McLean*	**410**
Scattered	1

PLANNING BOARD FOR 3 YEARS

(Vote for Two)

Charlyn E. Brown*	**494**
Abigail L. Tonry*	**503**
Scattered	6

CEMETERY TRUSTEE FOR 3 YEARS

(Vote for One)

Richard H. Winn*	**579**
Scattered	4

Article 2: Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article IX – Miscellaneous Provisions

Section 9 BLASTING PERMIT REQUIRED

No person shall perform or cause to be performed any blasting within the Town limits unless a Blasting Permit is obtained from the Town Authority. This permit shall not be issued until the following terms and conditions have been satisfied by the applicant:

A. The blasting company shall notify all abutters within five hundred (500) feet of the area where the blasting will occur by certified mail a minimum of 72 hours (excluding Saturday, Sunday and holidays) in advance of the blasting. The term "abutter" as defined in subdivision and site plan review regulations shall be used for the notification of zoning abutters.

B The Fire Department, Police Department, Highway Department and Building Inspector shall receive the same notice, also sent by certified mail, at

least 72 hours (excluding Saturday, Sunday and holidays) in advance of the blasting.

C. The name and address of the blasting company, licensed with the State of New Hampshire, shall be provided.

D. The name of a company representative shall be provided and the twenty-four (24) hour telephone number of the representative; such representative being a person who is capable of responding to claims and issues arising from the blasting performed.

E. A pre-blast survey shall be completed by the blasting company for an area within five hundred (500) feet of the proposed blasting.

F. Any reports, measurements, or video tapes made in connection with this pre-blast survey or with the subsequent blasting shall be made available upon request to all abutters within five hundred (500) feet of the area.

G. The cost of such a pre-blast survey shall be borne by the blasting company.

H. The use and Transport License of the hauler shall be designated.

I. The route of removing blasting material shall be designated.

J. The location of the blasting shall be designated.

K. The blasting shall take place within the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday.

L. An Insurance Certificate shall be posted by the blasting company with the Fire Chief in an amount and type deemed appropriate by the Building Inspector and the Town Administrator with the Town of Hampton Falls named as an additional insured prior to any blasting.

M. Dig Safe shall be notified.

N. Material Safety Data Sheet(s) shall be on the job site and filed with the Fire Department.

O. There shall be a seismograph on all blast sites.

P. There shall be no storage of blasting or cap materials on site.

(On the Official Ballot)
(Majority vote required)
(Recommended by the Planning Board)

YES	602*	NO	92

Article 3: Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Article III – District Regulations

Remove Section 3.9 and replace with the following:

Section 3.9 Height Requirements

Maximum height of all structures (except churches and chimneys) shall be thirty-five (35) feet above grade, grade to be determined by the average ground level around the structure. The maximum height of any door or window shall be thirty (30) feet, measured vertically from the bottom of said door or window to the finished grade below.

Remove Section 5.5 and replace with the following:

Section 5.5 Height Requirements

Maximum height of all structures (except churches and chimneys) shall be thirty-five (35) feet above grade, grade to be determined by the average ground level around the structure. The maximum height of any door or window shall be thirty (30) feet, measured vertically from the bottom of said door or window to the finished grade below.

(On the Official Ballot)
(Majority vote required)
(Recommended by the Planning Board)

YES	503*	NO	180

Article 4: On petition of 25 legal voters: "Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hampton Falls on the second Tuesday of March?" *(If this article passes, it will become effective for the next annual Town meeting in 2004.)*

(On the Official Ballot)
(3/5 vote required)

YES	519*	NO	94

*Denotes declared winners

The ballots were sealed and delivered to the Town Clerk.

THE ANNUAL TOWN MEETING

March 15, 2003

The Town Meeting was called to order by Moderator J. Timothy Samway at 9 a.m., Saturday, March 15, 2003 at the Leavitt Brown Gymnasium in the Lincoln Akerman School. Mr. Samway then introduced life-long resident and Town police officer, Joy Gilman LePage, who lead those assembled in the pledge to the flag.

Mr. Samway said the supervisors of the checklist are present with an updated voter list. There will be one seating section; however, only registered voters are allowed to vote by voice, hand or written ballot. If there is any confusion during the voting, the sections will be separated. J. Parker questioned the moderator to have a separate section for just voters and made the following motion:

MOTION: J. Parker to separate the seating sections into registered and non-registered voters.

SECOND: S. Antippas

DID NOT CARRY

There will be NO SMOKING anywhere in the building or on the school grounds, all cell phones should be in the "non-ring" mode, and firearms are NOT allowed unless you are in uniform and/or on duty.

T. Samway read the March 11th election results and noted that copies of the results have been posted at various Town buildings. He also announced that Warrant Articles 10 & 11 will be brought up early in this meeting. He then thanked the school's head custodian, Alan Lajoie, and Principal, Judy Deshaies, for everything they did to get ready for today's meeting. Barbara Dykeman provided the coffee, muffins and apples. These are free, but any donations will go toward the 8th grade school trip.

This is the 281st and possibly last traditional Town Meeting for Hampton Falls, as the vote of March 11th approved the change to SB2 starting next year. Therefore, Mr. Samway asked each person in attendance today to please sign the 2002 Town Report being circulated through the room as a keepsake for the historical society. Mr. Samway said it is also his last meeting as moderator. He urged those present to read the reports from 100 and 200 years ago that are on pages 4 and 5 in the 2002 Town Report.

T. Samway then introduced himself as Moderator; Holly Knowles, Town Clerk; Peter Robart, Selectman; Frank Ferreira, Chairman of the Board of Selectmen; and Maurice Caruso, Selectman. He also introduced Eric Small, Town Administrator; and Robbie Dirsa, Chief of Police--both will be allowed to participate in this meeting.

RULES OF THE MEETING

1. All speakers must first be recognized by the Moderator and should address all remarks to the Moderator.
2. All speakers should clearly state their name for the clerk to record and should use one of the microphones provided.
3. All speakers should be brief with remarks and should stay on the subject being discussed.
4. Any lengthy motions must be submitted to the Moderator or Clerk in writing.
5. There will be a limit of one amendment to any article on the floor at any one time.
6. Any discussions or motions regarding reconsideration, or to restrict reconsideration, must be made in a timely manner.
7. ANY RULING BY THE MODERATOR CAN BE OVERTURNED BY A MAJORITY VOTE.

The Moderator reminded those present that this is a Town meeting, and not a Selectmen's meeting. Everyone who is a registered voter should feel that they have the right and privilege to speak, ask questions, make motions, and at any time ask for clarification. The Moderator's job is to make sure all voters have their say and to be fair in all rulings. Additional reminders are that the Moderator will be the one to "call the question" and will do so only after all speakers have had their chance to speak. The Moderator will also be the one to ask for a motion to adjourn, and will do so after all the business of the meeting has been completed.

Article 5: To see if the Town will vote to adopt the provisions of RSA 72:39, relative to modifying the property tax exemption to the elderly:

Beginning with the 2003 tax year, shall we modify the elderly exemptions from property tax in the Town of Hampton Falls, based on assessed value, for qualified taxpayers, to be as follows:

for a person 65 years of age up to 75 years, $90,000;
for a person 75 years of age up to 80 years, $110,000;
for a person 80 years of age and older, $130,000?

To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real

estate individually or jointly; or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than $ 30,000; or if married, a combined net income of not more than $ 50,000; and own net assets not in excess of $ 175,000 excluding the value of the person's residence.

Current and Proposed Elderly Exemptions by Age Group

	65-75 years	75-80 years	80 plus years
Current	$75,000	$95,000	$115,000
Proposed	$90,000	$110,000	$130,000

Current and Proposed Income Levels and Nets Assets

	Single	Married	Net Assets
Current	$26,250	$43,850	$122,700
Proposed	$30,000	$50,000	$175,000

(To be voted by ballot)
(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: F. Ferreira
SECOND: P. Robart
PASSED BY A HANDCOUNT OF:

YES	**135**	**NO**	**1**

Articles 10 and 11 were brought forward at this time.

Article 10: To see if the Town will vote to raise and appropriate the sum of **$175,000** to cover the cost of payroll and benefits for six full time EMT/Firefighters. *(The six full time employees would not begin until July 2003.)*

(Recommended by the Board of Selectmen)
(Majority vote required)
(Secret Yes / No Ballot)

MOTION: J. Lord to amend Article 10 "To see if the Town will vote to raise $60,000 to cover the cost of payroll and benefits for two full-time EMT/Firefighters. The two full-time employees would not begin until July 2003.)"

SECOND: R. Davies

A handout was distributed, Fire Chief J. Lord and others explained the amended Article, and those assembled were given the chance to speak.

MOTION: L. Macionski to amend to $17,000 for 1 full-time firefighter and chief to be included as second EMT/firefighter.

SECOND: S. Antippas

AMENDED MOTION FOR $17,000 DID NOT PASS

MOTION: J. P. Pontbriand to amend Article 10 "To see if the Town will vote to raise and appropriate the sum of $30,000 to cover the cost of payroll and benefits for one full time EMT/Firefighter. (The full time employee would not start until July 2003)."

SECOND: L. Macionski

AMENDED MOTION FOR $30,000 DID NOT PASS

Then the moderator called for a vote on Mr. Lord's amendment.

MOTION TO AMEND PASSED BY A HAND COUNT OF:

YES	**122**	**NO**	**66**

AMENDED MOTION FOR $60,000 WAS VOTED BY YES/NO SECRET BALLOT AND DID NOT PASS: 263 voted.

YES	**85**	**NO**	**178**

Article 11: To see if the Town will vote to raise and appropriate the sum of **$ 85,000** for the purchase of an ambulance. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the ambulance is purchased or in five years, whichever is less. *(The Hampton Falls Volunteer Fire Department has agreed to donate $25,000 to defray the cost of this ambulance.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: M. Caruso
SECOND: F. Ferreira

MOTION: M. Caruso to amend Article 11 "To raise and appropriate $16,500 to conduct a professional study to determine the needs of fire and ambulance."

SECOND: F. Ferreira

M. Caruso's amendment was reworded as follows:

MOTION: M. Caruso to amend Article 11 "To raise and appropriate $25,000 to conduct a professional study to determine the needs of fire and ambulance. A committee of 5 citizens shall be included in choosing the consultant."

SECOND: P. Robart

MOTION TO AMEND TO $25,000 WITH THE CITIZENS COMMITTEE PASSED

AMENDED MOTION PASSED:

YES	100	NO	60

L. Ruest nominated Andrew and Sandra Brubaker to be the 2003 Hog Reeves and Keepers of the Pound. Seconded by F. Ferreira. The nominations were declared closed and Mr. & Mrs. Brubaker were elected to the office. The Town Clerk swore the couple in to their office, and they received their badge of office.

Article 6: To see if the Town will raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same.

(Each department's budget to be voted separately).



The Conservation Commission had this granite block engraved, as a memorial to former Conservation Commission member Dan DeWitt, located at the Depot Road landing. "In Honor of Dan DeWitt, Friend of the salt marsh, Hampton Falls Conservation Commission

Budget	Selectmen	Town Meeting			
Departments	Proposed Budget	Motion	Second	Amended	Budget as approved
Executive	95,900	Ferreira	Robart		95,900
Election & Registration	39,300	Caruso	Ferreira		39,300
Financial Administration	79,100	Robart	Ferreira		79,100
Legal Expenses	20,000	Ferreira	Caruso		20,000
Employee Benefits	169,000	Caruso	Robart		169,000
Planning & Zoning	26,100	Robart	Ferreira		26,100
Government Buildings	37,400	Ferreira	Caruso		37,400
Cemeteries	5,700	Caruso	Robart		5,700
Insurance	25,600	Robart	Ferreira		25,600
Contingency Fund	4,000	Ferreira	Robart		4,000
Police	285,200	Caruso	Robart		285,200
Ambulance	60,900	Robart	Caruso		60,900
Fire	175,900	Ferreira	Robart	157,000	157,000
Building Inspection	32,300	Caruso	Robart		32,300
Emergency Management	1,300	Robart	Ferreira		1,300
Other Public Safety	66,000	Ferreira	Caruso		66,00
Highway	179,800	Robart	Caruso		179,800
Street Lights	2,000	Caruso	Ferreira		2,000
Solid Waste Collection	95,800	Caruso	Robart		95,800
Solid Waste Disposal	63,200	Robart	Ferreira		63,200
Health	17,600	Ferreira	Robart		17,600
Animal Control	3,000	Caruso	Ferreira		3,000
Health Agencies	18,900	Robart	Caruso		18,900
Welfare	4,000	Caruso	Ferreira		4,000
Parks & Recreation	19,800	Ferreira	Robart		19,800
Library	107,400	Robart	Caruso		107,400
Patriotic Purposes	400	Ferreira	Caruso		400
Conservation	1,700	Caruso	Robart		1,700
Principal Long Term Bonds	80,000	Robart	Caruso		80,000
Interest Long Term Bonds	25,600	Ferreira	Robart		25,600
Tax Anticipation Notes	1,000	Caruso	Ferreira		1,000
Total Operating Budget	1,743,900				1,725,000

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: L. Macionski to amend ELECTION & REGISTRATION to $35,000
SECOND: K. Beauregard
DID NOT PASS
ORIGINAL $39,300 PASSED

MOTION: L. Macionski to amend FINANCIAL ADMINISTRATION to $75,000
SECOND: K. Beauregard
DID NOT PASS
ORIGINAL $79,100 PASSED

MOTION: L. Macionski to amend EMPLOYEE BENEFITS to $165,000
SECOND: K. Beauregard
DID NOT PASS
ORIGINAL $$169,000 PASSSED

MOTION: L. Macionski to amend CEMETERIES to $4,500
SECOND: C. Merrill

DID NOT PASS

ORIGINAL $5,700 PASSED

MOTION: L. Macionski to amend CONTINGENCY FUND to $1,000
SECOND: K. Beauregard

VOTE TO AMEND DID NOT PASS
ORIGINAL $4,000 PASSED

MOTION: F. Ferreira to amend FIRE to $157,000
SECOND: P. Robart

MOTION: C. Merrill to amend FIRE to $130,500
SECOND: S. Antippas
YES/NO SECRET BALLOT REQUESTED FOR AMENDED $130,500 FOR FIRE: 115 voted.

YES	**43**	**NO**	**72**

AMENDED $130,500 FOR FIRE DID NOT PASS
ORIGINAL AMENDED $157,000 FOR FIRE PASSED

LIBRARY: M. Farinola announced that the library is returning $67,800 surplus to the Town. He also announced that the library will be adding Friday hours and increasing Saturday hours.

CONSERVATION: N. Roka, outgoing Conservation Chairperson, informed those present that Earth Day will take place on May 3rd and 10th this year. She also mentioned that sign-up sheets are available for anyone interested in being a volunteer, a new member or for anyone who may want bird houses or compost bins.

Article 7: To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19. This authorization will remain in effect until rescinded by a vote of the Town meeting.

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: F. Ferreira
SECOND: P. Robart
MOTION: R. Beckman to amend Article 7 to eliminate last word "meeting."
SECOND: D. Dail
VOTE TO AMEND PASSED
AMENDED MOTION PASSED

Article 8: To see if the Town will vote to raise and appropriate the sum of **$5,000** for a water connection and other improvements to the Oaklawn Cemetery on Nason Road. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the water connection and improvements have been made or in five years, whichever is less. *(The Cemetery Trustees recommend that a water line from the well at the West View Cemetery be extended to the Oaklawn Cemetery.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: M. Caruso
SECOND: F. Ferreira
PASSED

Article 9: To see if the Town will vote to raise and appropriate the sum of **$ 31,000** for a new and fully equipped police cruiser. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the cruiser and the equipment are purchased or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: F. Ferreira
SECOND: P. Robart
PASSED

Articles 10 & 11 were previously taken up after Article 5.

Article 12: To see if the Town will vote to raise and appropriate the sum of **$40,000** to install an exhaust removal system in the Public Safety Building. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the exhaust removal system has been installed or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: P. Robart
SECOND: F. Ferreira
DID NOT PASS

Article 13: To see if the Town will vote to raise and appropriate the sum of **$15,000** to be added to the Capital Reserve Fund, established under Warrant Article 17 of the 1987 annual Town meeting, for the purpose of buying a fire truck in accordance with RSA 35:1. *(There is $23,174 in this capital reserve fund.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: F. Ferreira
SECOND: P. Robart
PASSED

Article 14: To see if the Town will vote to authorize the Board of Selectmen to use the unexpended funds from last year's road construction appropriation to re-construct the culverts on Brown Road at Grapevine Run and on Sanborn Road at Taylor River. *(A dry hydrant will be installed at the Sanborn Road culvert. It would be used as a water supply by the Fire Department.)*

Available Balances:		
Brown Rd Culvert Fund (Art. 21, 2001)	*19,236*	
Road Improvement Fund (Art. 4, 2002)	*72,074*	
Total Available Balances		***91,310***
Estimated Costs:		
Brown Road at Grapevine Run	*(32,000)*	
Sanborn Road at Taylor River	*(43,300)*	
Total Estimated Costs		***(75,000)***
Balance		***16,310***

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: M. Caruso
SECOND: P. Robart
PASSED

Article 15: To see if the Town will vote to raise and appropriate the sum of **$2,500** to add to the Capital Reserve Fund, known as the "Landfill Closure Fund," for the purpose of closing the former landfill dump at the corner of Parsonage and Drinkwater Roads. *(There is $13,400 in this capital reserve fund.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: P. Robart
SECOND: F. Ferreira
PASSED

Article 16: To see if the Town will vote to raise and appropriate the sum of **$5,000** to serve as required local match for a regional groundwater study to be undertaken by the United States Geological Survey (USGS) and the Department of Environmental Services (DES). This "**Sustainability of Groundwater Resources in the Southeastern Region of New Hampshire**" encompasses 42 communities in southeastern New Hampshire and will investigate the supply of groundwater available in the region.

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: F. Ferreira
SECOND: P. Robart
PASSED

Article 17: To see if the Town will vote to raise and appropriate the sum of **$5,000** to spray for mosquitoes at Governor Weare Park and the Town Common.

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: M. Caruso
SECOND: P. Robart
DOES NOT PASS

At this time the Moderator remembered Dan DeWitt who passed away in 2002.

Article 18: To see if the Town will vote to raise and appropriate the sum of **$18,000** to maintain the old library building, with $8,000 coming from the unreserved fund balance (surplus). This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the maintenance work had been completed or in five years, whichever is less. *($8,000 was raised by past Town meetings [$3,000 from Article 19, 2001 and $5,000 from Article 18, 2002] to maintain the old library; however, the work was not done and the funds have lapsed into surplus).*

(Recommended by the Board of Selectmen)
(Majority vote required)

MOTION: M. Caruso
SECOND P. Robart
PASSED

Article 19: On petition of 25 legal voters: To see if the citizens of Hampton Falls, NH, will pass a resolution to call on their elected officials from all levels of government to work with consumers, businesses, and health care providers to ensure that:

Everyone, including the self-employed, unemployed and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive;

Everyone, including employers, consumers, and the state, local and federal government, makes responsible and fair contribution to finance the health care system;

Everyone receives high quality care that is cost efficient and medically effective; and

- That these efforts help control the skyrocketing cost of health care. *(This article is sponsored by New Hampshire for Health Care.)*

MOTION: F. Ferreira
SECOND M. Caruso
PASSED

It was determined that approximately 346 residents were in attendance at today's meeting.

Article 20: To transact any other business as may come before this meeting.

T. Samway thanked B. Burns, K. Walor and D. Dail for counting votes at today's meeting. He also announced the total of $1,826,500 had been approved at today's meeting.

F. Ferreira announced that the Free Throw will be held at the Lincoln Akerman School on March 29th.

The Moderator asked R. Bohm to adjourn today's meeting, which he did. Seconded by B. Merrill. The Moderator declared the meeting closed at 3:45 p.m.

A true copy attests:

Holly E. Knowles, Town Clerk

SPECIAL TOWN MEETING

August 20, 2003

The Special Town Meeting was called to order by Moderator J. Timothy Samway at 7:01 p.m., Wednesday, August 20, 2003 at the Hampton Falls Town Hall. Mr. Samway introduced himself as Moderator; E. Small, Town Administrator; F. Ferreira, Jr., M. Caruso, and P. Robart, Selectmen; A. Christie, and K. Walor, Supervisors of Checklist; B. Burns, Asst. Moderator; and H. Knowles, Town Clerk. He then explained the reason for the Special Town Meeting:

The special Town meeting is being held for the purpose of ratifying the procedurally defective action that was taken on Article 5 at the 2003 annual Town meeting. On March 15, 2003, voters approved Article 5 by a hand vote of Yes 135 / No 1; however, RSA 72:30 requires that the vote be taken by ballot. This special Town meeting is being held for the exclusive purpose of curing this defect in the original vote.

(Vote to ratify to be taken by paper ballot)
The moderator then read Article 1.

Article 1: To see if the Town will vote to ratify the procedurally defective action taken on Article 5 at the 2003 annual Town meeting.

Article 5: To see if the Town will vote to adopt the provisions of RSA 72:39, relative to modifying the property tax exemption to the elderly:

Beginning with the 2003 tax year, shall we modify the elderly exemptions from property tax in the Town of Hampton Falls, based on assessed value, for qualified taxpayers, to be as follows:

for a person 65 years of age up to 75 years, $90,000
for a person 75 years of age up to 80 years, $110,000
for a person 80 years of age and older, $130,000

To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly; or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than $ 30,000 or if married, a combined net income of not more than $ 50,000; and own net assets not in excess of $ 175,000 excluding the value of the person's residence.

(To be voted by ballot)

(Recommended by the Board of Selectmen)
(Majority vote required)

Current and Proposed Elderly Exemptions by Age Group

	65-75 yrs	*75-80 yrs*	*80 plus rs*
Current	*$75,000*	*$95,000*	*$115,000*
Proposed	*$90,000*	*$110,000*	*$130,000*

Current and Proposed Income Levels and Nets Assets

	Single	*Married*	*Net Assets*
Current	*$26,250*	*$43,850*	*$122,700*
Proposed	*$30,000*	*$50,000*	*$175,000*

Yes	*135*	*No*	*1*

(Previous March 15, 2003 hand vote result)

MOTION: F. Ferreira, Jr.

SECOND: M. Caruso

ARTICLE 1 PASSED BY YES/NO SECRET BALLOT:

31 VOTED

YES	31	NO	0

N. Eaton made the motion to adjourn the meeting. Seconded by P. Hooper. The Moderator declared the meeting closed at 7:12 p.m.

A true copy attest:

Holly E. Knowles, Town Clerk

BOARD OF SELECTMEN

We are presenting our selectmen's report in the same format as last year, structuring each department or special project with subtitles in a mini-overview format. We hope that it will give you an understanding of what the Town accomplished in 2003.

EXECUTIVE DEPARTMENT

SELECTMEN'S MEETINGS

The Board of Selectmen meets on the first and third Wednesdays of the month, 6:30 p.m. at the Town Hall. We also meet on an irregular basis, averaging twice a month, to discuss special concerns as they arise. Notices for such meetings are posted in accordance to New Hampshire's Right to Know law (RSA 91-A) at the Town Hall, Library and U.S. Post Office.

ANNUAL REPORT BOOK

Several new and special reports have been added to this year's annual report book. The Fire Ambulance Study Committee submitted a report of its search for a consulting firm to study the makeup of the current fire and ambulance services. The firm would present options for what changes in these services might be appropriate for a town of our size.

In 2003, the Town was awarded over $120,000 in financial assistance and grants from ten different sources. A spreadsheet has been produced, showing the department, the purpose, source and amount of the assistance.

The Town is always in need of volunteers to serve on committees, boards and departments. There is a variety of skills that are needed to help the community. We have included a "Volunteer Application Form" that includes the various groups that could use assistance.

We have also added an overview of SB 2 – "Official Ballot Referendum System," where all articles on the warrant are voted at the annual election on the second Tuesday in March.

Finally, there is a spreadsheet showing the buildings and vehicles owned by the Town of Hampton Falls.

Operating Budget

With the adoption of the SB 2 Official Ballot Referendum System, the voters will have a choice of approving the proposed budget ($1,781,400. If the article does not pass, the default budget ($1,768,800) will be the budget that we will work with in 2004. The default budget is the previous year's budget, removing one time expenses and adding increases in contracts and state mandates. One of the expenses that cannot be added to the default budget is the cost of living and step increases for the town employees. The difference between the default budget and the proposed budget is $12,600. By approving the proposed budget, less than four cents will be added to the tax rate. A valuation of $350,000 would see an additional $13.12 on the tax bill.

One of our goals in 2004 will be the examination of the existing pay plans, so that the overall pay plan is equitable for all town employees. We have a dedicated group of employees that serve the town very efficiently. It is our belief the Town would like to keep them. We plan to propose an article at the 2005 town meeting to adopt a pay plan that will enable the Town to include the increases in the default budget.

Employees

Police Secretary & Deputy Tax Collector

There was one change in personnel at the Town Hall and at the Police Station. Barbara Lizotte resigned in the spring as the Deputy Tax Collector and as Police Secretary. She was very helpful in both jobs and worked well with other employees. She served for five years as a very dedicated and conscientious Police Secretary and the Town wishes her well in her new endeavors.

Deputy Tax Collector

Notices were posted in local newspapers and interviews were held, with Marietta Garavaglia, who had recently served as Deputy Town Clerk, being hired to this part time position.

TOWN OFFICES

Computers

Frank Valgenti, President of Arten Technology, and his assistant, Jack Parker, assisted town office employees in prioritizing computer hardware and software needs. Frank worked within limited budget funds and provided input on the best approach to address current problems with potential future needs.

With his expertise, the Town Offices acquired new hardware for the Building Inspector, Town Administrator and Town Clerk. A new laptop computer was obtained for the Administrative Assistant which allows for use day-to-day as well as at Board meetings. Some of the older hardware was upgraded for use by the Deputy Town Clerk and as a server.

Networking of all computers and printers/copier has been done and a back-up file system using the server has been created. A back-up process of all town hall files is now conducted periodically both on and off site.

We appreciate all the help that Arten Technology provided to the town offices. By the end of the year Arten Technology donated $1,105 worth of services to the Town.

Electronic Filing System

With the introduction of the electronic filing system, called "DocStar," in the Town offices, we will have the ability to place all of our Town records in electronic files. It will help us conserve on filing space and it will also make it much easier to locate information. It is a long process scanning copies into the filing system. We have made significant progress, as a number of residents volunteered to assist the town hall employees.

Internet

We now have high speed internet access in all of the offices at the Town Hall by signing up with Comcast. Here are the new email addresses: administrativeassistant@hamptonfalls.org, buildinginspector@hamptonfalls.org, taxcollector@hamptonfalls.org, townadministrator@hamptonfalls.org and townclerk@hamptonfalls.org.

Long Distance Telephone Service

With the encouragement and assistance of Administrative Assistant Lori Ruest, we approved of the change to a new long distance phone carrier –BayRing Communications of Portsmouth. All long distance calls now cost 5 cents per minute.

FINANCIAL ADMINISTRATION

Annual Audit

The annual audit has been completed for 2003 and there is a surplus of $228,997, of which $120,000 can be used to lower the tax rate in October.

Elderly Exemption

The Department of Revenue Administration informed us that there was a flaw in the vote taken at the annual town meeting on the proposed increase in exemption amounts and income and assets level for the elderly exemptions, even though the vote was 135 yes to approve and 1 no. In order to cure this error so that those eligible could receive these adjustments, we held a special town meeting in August at the Town Hall and the article was passed unanimously. There are seventeen

households that qualify for the elderly exemption, which represents a gross value of $1,910,000, which is approximately .5 % of the town's taxable property value.

Internal Control Review

The NHMA Property Liability Trust has contracted with Municipal Resources, a consulting firm, of Laconia to conduct a review of the internal financial controls for any town that requests a review. We are expected to have a review done in the late spring and there will be no cost to the Town.

Invested Funds

With a very low interest rate offered by the Public Deposit Investment Pool, we invested the Town's general fund account in two local banks: Fleet Bank at 1.4 % and the Institution for Savings in Newburyport at 1.5 %. Although our income from investments was down from 2002 ($21,864), the Town earned $17,364 in 2003. All of the town's invested funds are fully insured by these institutions.

Statewide Property Tax

Hampton Falls has been re-classified from a donor town to a receiver town by the State of New Hampshire. The Town of Hampton Falls, the collecting agent for the two school districts, will receive $52,221 of which $38,080 is designated for the Hampton Falls School District and $14,141 for Winnacunnet Cooperative School District. The Coalition of Towns, of which Hampton Falls is a member, has been working diligently to find a way to eliminate this tax. The reduction of the statewide property tax is largely due to the Coalition's efforts. We have contributed more than $10,000 to the Coalition over the past few years.

PROPERTY APPRAISAL

Inventory of Taxable Property Values

At the recommendation of the Town's Assessing Agent, we voted to reinstitute the annual inventory questionnaire, called the PA-28 form. It is one of the best sources of information about improvements to properties. This information is given to the Town's Assessing Agent for her annual inspection of properties in the spring. The form asks for map and lot number, property changes, census information and the licensing of dogs.

Property Values

In 2003, the Town completed a Town-wide update of property values, based primarily on sales data. The overall taxable property values increased from $256,892,200 in 2002 to $333,308,600 in 2003, an increase of $76,416,400. The land values increased by 68.78 % and the building values increased by 31.22 % -- increases in sales over the last two years indicated that the land values were the cause for the dramatic rise in property values. The increase in valuation also resulted in corresponding decrease in the tax rate from $20.65 in 2002 to $15.65 in 2003, a decrease of $5.00 per $1,000 in valuation.

The new computer and appraisal software that was purchased for the appraisal department was extremely helpful to Assessing Agent Diana G. Calder during the update of property values. As the field work was completed, the appraiser can now quickly download this new information on the property cards, rather than waiting weeks for a turn around from the parent appraisal company. It also enables the Town to keep pace with the state guidelines for property assessment and will make for more efficient management of that office.

Transfers

There were a total of 82 property transfers in 2003, with a total assessed value of $21,750,900 and a total sales value of $22,256,400.

Utilities

The assessed value for Seabrook Station of $2,500,000 has remained the same for the past several years. With the 2002 sale of 86% of this utility to Florida Power and Light, the Town will soon be working with the new owners to arrive at a realistic property assessment. FPL is currently negotiating with the Town of Seabrook over a taxable value for Seabrook Station and once that value is set, FPL will be contacting the Town to review its values. In the past, the Town has independently set its own assessed value for the tunnel and it has cost the Town much in legal fees, as well as refunds. In more recent years, the Town has hired an expert in utility appraisal to assist the Town in its negotiations for a stable and fair assessment.

FIRE DEPARTMENT

Dispatching Services

The Hampton Fire Department continues to handle our emergency calls; the cost for the dispatching service was $7,000. It will increase to $7,500 in 2004.

Fire Chief

We accepted with regret the resignation of Fire Chief Mark D. Wooles in March. He served for many years as a volunteer firefighter. He was the part time Fire Chief for four years and for the last year, he was the Town's first full-time Fire Chief.

Within a week of this resignation, the Fire Department held a meeting and recommended Captain Jay M. Lord as the new part time fire chief. The Board approved and appointed Mr. Lord to this temporary position.

After the annual town meeting, we began the hiring process by meeting with representatives of the NH Fire Academy. One of the functions of the NHFA is helping towns with the process of selecting a qualified Fire Chief. We hired the NHFA to review the applications and resumes. The NHFA then conducted an oral board, consisting of fire chiefs outside of the immediate area. In the meantime, we issued a public notice to the state and area newspaper.

Letters were issued to six candidates interested in this position. Three participated in the oral board and two were recommended as qualified. We also held our own interview of the two candidates and selected Jay M. Lord for this position for a six month probationary period for a salary of $39,800.

During Chief Lord's brief time in office, he has attended the Fire Inspector's School and has enrolled in other special training. He has worked to add volunteers to the volunteer department and has developed a training authorization agreement, so that new volunteers that are trained at the expense of the town will remain with the department for a minimum of two years.

AMBULANCE

American Medical Response

We have signed another one-year contract with American Medical Response for ambulance service for a cost of $60,900; this amount was level funded. AMR responded to 122 calls, resulting in 93 transports to area hospitals.

Purchase of a Rescue Vehicle

During the summer the Fire Department learned that a 1993 Ford Ambulance could be purchased from the Government Service Administration at the Portsmouth Naval Shipyard for $12,500. In accordance with RSA 31:95-b, a public hearing was held on August 21 for the acceptance of a donation of $12,500 from the Hampton Falls Volunteer Fire Department. After listening to public input, we voted to accept these funds with two conditions. 1. American Medical Response (AMR), the Town's contracted ambulance service, will remain the first responder for all medical emergencies. 2. Should the proposed Hampton Falls Fire/Ambulance Study recommend that the Town does not need this ambulance vehicle, the Town has the option of selling it and using the revenues for other fire/ambulance related purposes. The purchase of this ambulance will allow the Hampton Falls Volunteer EMTs the ability to transport patients to area hospitals in the event that AMR needs assistance during a medical emergency or in the event that AMR is on another call and cannot respond in a timely manner.

The HFVFD and AMR are working on a procedure for dealing with different classes of medical emergencies.

FIRE AMBULANCE STUDY COMMITTEE

Town Meeting voted that a professional consultant be hired to study the makeup of the current fire and ambulance services and present options for what changes in these services might be appropriate for a town of our size. It also directed the Board of Selectmen to appoint a five member committee to assist with this process. Accordingly we advertised for volunteers and selected the following five residents: Robert G. Gale, Chris F. Gordon, Charles S. Leto, Richard P. McDermott, and Linda R. Pandolfi.

Although we discovered that the amendment to raise $25,000 would not be allowed according to a communication from the Department of Revenue Administration, we asked the Committee to continue its work to find a consulting firm that possessed the skills and experience to conduct a study. The FASC worked diligently on this project and after months of research and meetings, the FASC recommended that MMA Consulting Group, Inc. of Boston, MA be hired to perform this task.

We have included a special article in the 2004 town warrant, Article 14, which seeks to raise $25,000 so that the consulting firm can be hired to perform this task.

ELECTIONS & REGISTRATION

Hours for Voting

The hours for voting at the annual elections have been increased by one hour. Polls will now be open from 8 a.m. to 8 p.m. After last year's election, Maurice Caruso added two additional voting booths. State law mandates that a town must have one voting booth for every 125 registered voters. We now have 14 booths and 1,391 registered voters; the Town would have to add 359 more voters before we need another booth.

Old Town Records

Since 1990, the Town has raised funds to have one of its old Town record books restored. This year, the Births, Marriages and Deaths Book (1878 – 1896) was restored by the Brown's River Bindery, Inc. of Essex, Vermont. The earliest of the records begins in 1721. All of the old Town records are kept in the Town vault at the Town offices.

Since 1996, we have been printing the records of the town meeting held in Hampton Falls of 100 and 200

years ago. It gives residents in this age an idea of the issues that faced voters in the early 19th and 20th centuries. All of the town original town meeting records from 1722 to 2003 are secure in the town vault.

GOVERNMENT BUILDINGS

Municipal Complex Study Committee

In December 2002, we appointed five residents to serve on a committee to examine the feasibility of purchasing the land abutting the municipal complex to the west. Committee members are Francis J. Ferreira Jr., Gordon A. Janvrin, Beverly P. Mutrie, Robert W. Regan, and Robert E. Ruest. The committee plans to work with the abutters for the eventual purchase of these properties. Although there is no immediate need for this land, if it is sold and developed, there is very limited space to expand municipal services on the town owned properties.

Old Library Building

The Town meeting approved $18,000 to paint and make structural repairs to the exterior of the old library building. After the annual meeting bids were issued to many local contractors. We received several prices and hired Dan Hoffman of Brentwood to paint the building. As a result of the rains last year, some of the painting was not completed. It should be done this spring, weather permitting.

We also hired Dave Lambert of Kensington to rebuild the front steps and to rebuild the eves on the north side of the building. Selectwood of Portsmouth donated the lumber for the front steps and the job was completed by the end of summer.

We gave the Hampton Falls Historical Society, which has a three year lease for the use of the old Library Building, the okay to make improvements the interior—relocating two bookcases, removing the carpet and re-finishing the floor.

Public Safety Building

The security alarm in the police section of the PSB was updated and a service contract was signed with Lamprey Brothers for the two boilers that heat this building. The town accepted a matching grant of $1,587 from Unitil for the installation of energy efficient lighting throughout the entire building.

Town Clock

We were notified by the First Baptist Church that the church planned to make structural repairs to the bell tower and steeple. Our Town Administrator met with the church trustees and the contractor and was notified that the faces to the east, south and west sides of the clock needed extensive repair. We received a couple of estimates and are asking the voters to raise $8,000 so that the new faces can be built in the same way as they were first done in 1892.

We have also signed a contract with David W. Gaff Clock Repair and Restoration of Kittery, Maine, to make two service calls annually at a cost of $300. The clock was a memorial gift to the Town of Hampton Falls in 1892 by John Brown of Newburyport.

Town Garage

The Road Agent informed us that there was damage to the roof on the town garage and that major repairs would have to be done. A local carpenter inspected the roof and recommended that it be repaired and re-shingled. Not knowing the extent of the repairs, he estimated the cost at $12,000. Article 16 on the 2004 warrant asks that this amount be raised and if it passes, we will be seeking bids for this work.

Town Hall

If anyone has attended a public meeting in the old meeting room at the Town Hall, you will probably difficulty hearing because of echoes. The Building Inspector and Town Administrator have met with many contractors in search for an economical way of correcting the sound problem in the newly restored meeting hall. One company offered to install acoustic panels at a cost of over $40,000. Rod Vigneau discovered, through the internet, a company in Newburyport that deals exclusively with sound problems.

Neva Associates inspected the meeting hall and was able to calculate that the reverberation rate was many levels higher than it should be. NA proposed installing panels on the entire west wall at a cost of $7,310, and provided us with a color that closely matches the existing wallpaper. It was decided to have the panels installed on the west wall, so that it would be the least noticeable. We expect the work will be completed by the end of February.

EMPLOYEE BENEFITS

Four reports of injury were reported to Primex, our Worker's Compensation agent. Most were minor injuries and total payments were $396.

INSURANCE

Property Claims

The Town's property-liability policy is with the New Hampshire Municipal Association Property Liability Trust. The cost for this insurance was $25,371. There were two police cruiser accidents. The 1996 cruiser was totaled while an officer was aiding the NH and MA State police. The Town received $4,375 from this claim and

the funds were deposited in the General Fund. The rear bumper to the 2001 police cruiser was damaged at a cost of $1,521. The other claim was for damage to the rescue vehicle. Total damages were $2,296.

Liability Claims

There were two liability claims that were filed with the Town's insurance carrier. Both were claims of damages to vehicles from pot holes on Stard Road. Both claims were denied by NHMAPLT.

POLICE DEPARTMENT

The workload of the Police Department continues to increase. The Department handled 10,850 activities in 2003, 856 more than the previous year.

Full-time Officer

The Chief has made a good case for hiring a new full-time police officer. Article 12 asks the voters to raise and appropriate $25,000 for this position. Should this article be approved, the officer will not be hired until after July 1, 2004, and the cost for this officer, including salary and benefits, will be approximately $53,000 in 2005. By adding a full-time officer to the department, it will increase the number of full-time police employees to five and it will enable the department to increase the average number of hours a police officer is on duty from 16 to 20 hours a day. During the hours when there is no officer on duty, calls for assistance are forwarded to the state police.

Letter of Commendation

A National Crime Information Center audit was conducted at the Police Department, resulting in a letter of commendation to the department for its efforts in maintaining the integrity of the State Police On-Line Telecommunications System.

Operating Budget

Chief Dirsa is very watchful of the department's operating budget and over the past three years he requested a total increase of $4,500. In 2004, he is seeking an increase of $14,600 consisting primarily of cost of living and step increases in salaries and overtime.

Special Cases

Under the leadership of Chief Rob Dirsa, the Police Department has been able to resolve and assist with several important cases:

- A major animal cruelty case, in which the Town (in accordance with RSA 147:17) had to hire a company to conduct a death scene cleansing to correct a serious health hazard,
- A stalking case of a town employee and a harassment incident of another town employee,
- A stalking and harassment case involving a person who was impersonating a police officer,
- The capture of a burglary ring, consisting of four men, that had broken into a resident's home and was later found to have committed similar crimes in Maine and New Hampshire,
- The capture of a man who had plans to commit a robbery at the Citizen's Bank, and
- Several juvenile cases involving vandalism, assault and reckless conduct.

It is satisfying to know that we have a highly professional police department that serves the residents and businesses very well. When we need their help, they are quick to respond.

EMERGENCY MANAGEMENT

New Director

Fire Chief Mark Wooles had assumed the responsibility of being the Director of Emergency Management on December 31, 2002, when former director bob Gale retired from this position. With his resignation in March 2003, newly appointed interim Fire Chief Jay M. Lord became the new director.

Jay Lord has sought guidance from former Director Bob Gale and he will be directing the two drills and one graded exercise in the late summer and fall of 2004. One of the projects that this department has taken on is the updating of residents of the special need list. In the event of an emergency, these residents would be contacted in the event any one of them needed assistance.

Operating Budget

The operating budget for Emergency Management has increased by $5,000 in 2004. The State of New Hampshire has re-organized and the Office of Emergency Management is now managed by the NH Department of Safety. In the past the State has paid for the expenses of the drills and graded exercise; however, the policy has been changed and the Town must now pay the bills and seek a refund from the State. Therefore, the estimated cost of these exercises must appear in the town's operating budget.

PLANNING DEPARTMENT

Aerial Maps

The Rockingham Planning Commission approached us about the possibility of purchasing digital aerial maps of the entire town of Hampton Falls. As part of the grant for the U.S. 1 Corridor Study, aerial photos were to be taken of 1,000 feet on both sides of Route 1 from Seabrook to Portsmouth. The RPC asked all the towns

along Route 1 if they would like to have aerial photos shot while the photographer was in the air. Each town would have to pay for the cost of this work and in our case we distributed the cost of $3,000 among the six departments that would have the most use of these prints- Appraisal, Building and Code Enforcement, Police, Highway, Planning and Conservation Commission. The Town possesses aerial maps from 1985 and 1999 but none of them have the detail of the ones recently taken.

The high resolution aerial imagery was collected at a 1-foot per el resolution (meaning each pixel in the image equals 1-foot on the ground) in natural color and will have an accuracy that meets or exceeds 1:6,000 National Map Accuracy or 5 meters horizontal on the ground. The RPC will provide a photograph of each tile that was taken in Hampton Falls. The Building Inspector has the ARCView software program to access these maps on his new computer.

American Independence ByWays

Thanks go to Marietta Garavaglia for serving on the Byway Advisory Committee for the Town of Hampton Falls. The AIB is a 29-mile scenic roadway loop through the communities of Exeter, Hampton, Hampton Falls and Kensington. It is one of 15 designated scenic and cultural byways in New Hampshire, encompassing views of the landscape, numerous historic sites and unique town centers. The objective of the Advisory Committee is to create awareness for the Byway, and in so doing, promote and protect the resources that it celebrates. In 2003 the Committee organized a logo design contest, applied for (and received) a grant from the Greater Piscataqua Community Foundation, and conducted a Fall Trolley Tour of the Byway. In 2004 the Committee will continue to advance awareness of the Byway with a second tour, publication of a brochure, and the installation of road signs designating the AIB.

Impact Fees

On August 11, 2003 the Planning Board adopted the living area (square foot) methodology for assessing school impact fees. The Town voted to adopt an impact fee ordinance in March 2001. Section 8 of Article III is the Impact Fee Ordinance. The Planning Board hired a consultant to develop various methodologies for assessing school-related impact fees along with appropriate fee rates for each assessment method. Three assessment methods were developed: A fee based on square feet of living area; a bedroom-based fee; and a fee based on the average housing unit. The square foot method was adopted on Aug 11, 2003. There has been some discussion about changing the assessment method to the bedroom-based assessment method.

Planning Board Members

Two important members of our Planning Board – Charles Graham (2001-2004) and Ted Tocci (1996-2004) – will leave office after March 9. We express our deepest gratitude for the dedication, leadership and special skills that they brought to the Hampton Falls Planning Board.

Capital Improvement Program/ Master Plan Committee

The CIP/MPC meets monthly at the town offices. The Committee originally dealt with only the Capital Improvement Program but when it came time for the Planning Board to update the Master Plan, this task was delegated to the CIP Committee, thus the name change.

Capital Improvement Program

The Capital Improvement Program has to be revised annually and this effort begins in the summer, when all departments, committees and boards are asked to complete a form, indicating what capital improvements will be needed over the next six years. Capital projects are those projects outside normal operations and maintenance, and have the following characteristics: A cost of at least $5,000, a useful life of at least three years, is non-recurring (not an annual budget item) and requiring bond financing. The courts have tied zoning enforcement to a town's having an up-to-date capital improvement program. We work with these various groups and presented the plan to the Planning Board for approval and recommended to the Board of Selectmen. We then review the CIP and try as best we can to incorporate the recommendations into our upcoming special warrant articles.

Master Plan

The CIP/MPC has been working with Maura Carriel of the Rockingham Planning Commission to update the Town's Master Plan that was last revised more than ten years ago. This project is funded through a matching coastal grant. The Committee has been updating each of the twelve chapters taking on an average of three chapters each year. Once a chapter is completed, it is presented to the Planning Board, which reviews it and then holds a public hearing to officially adopt the final document.

The following chapters have been approved: Community Profile, Conservation and Preservation, Construction Material, Existing Land Use, Housing and Utilities.

In 2004 the Planning Board will consider adopting the chapters on Community Facilities, Community Goals, Future Land Use and Transportation.

The final chapter is the Water Resource Management and Protection Plan. The Committee will begin work on this chapter in July. The Committee is also developing a list of goals for the benefit of future Boards by making it easier to implement the major recommendations.

Site Plan Review

One of the most helpful decisions made by the Planning Board was the deletion of Section 4.2 of the Site Plan Review Regulations. It provided for three different situations where, a new business was exempt from the site plan requirements. One business, for instance, was exempt and without the review process, unloads inventory on one lane of a town road near an intersection with a state road. It is an unsafe situation and this was the very thing that site plan review was supposed to avoid. Now, all non-residential uses need a site plan review hearing.

BUILDING & CODE ENFORCEMENT DEPARTMENTS

Building

There were a few less building permits issued in 2003 (151) than in 2002 (153), likewise permits for new homes were down - 19 in 2002 and 11 in 2003. Building Inspector Rod Vigneau has been on the job for about 15 months and he has been very quick to learn the skills of being a building inspector, code enforcement officer and health officer. He attends work sessions on a regular basis and has brought forth innovative ideas before the Selectmen and the Planning Board. He informed the Planning Board that the Building Code regulations were out of date. Article 5 in the 2004 warrant attempts to bring the codes up to date. He proposed changes to the Home Occupation Ordinance that is being considered as Article 3 on the 2004 warrant, as well as adjusting the real estate sign regulations as presented in warrant Article 4. He also received support for increasing the fees for a driveway permit, perc inspection administrative fee and electric and plumbing permits to $30 each. This will help offset the cost of these inspections by town officials.

Growth Control Ordinance

One of the first issues that the Building Inspector brought to our attention was the implementation of the growth control provision in the Zoning Ordinance due to an increase in the school population. In response, we asked our town attorney to examine the ordinance. There were inconsistencies as to how many permits could be issued monthly. Given that the ordinance was adopted in 1996, it was time to compare it with positions taken by the NH Supreme Court. The key to our growth control is the number of students enrolled at Lincoln Akerman School. Although there have been several attempts to purchase land, there is no mention in the Capital Improvement Program for expanding the school facility to accommodate the anticipated growth. Also, the NH Supreme Court has ruled that growth control ordinances cannot be indefinite. There needs to be an expiration date or a time when the ordinance can be re-examined. Based upon these observations, we encourage the Planning Board and School Board to take a second look at updating this zoning provision.

Code Enforcement

Code Enforcement Officer Rod Vigneau has addressed a number of code enforcement violations in 2004. There were two violations of site plan review approval, a business operating in the residential zone without Zoning Board of Adjustment and site plan review. There was an unauthorized removal of top soil that was turned over to the NH Wetlands Board, complaints of noise from early morning (5:30 am) emptying of dumpsters along Route 1, and the encroachment on one of the town's right of ways.

One of the more perplexing issues that has yet to be resolved is the allowance of horse shows in the A (agricultural-residential) District. When we were first presented with the idea of a horse show, the proposal seemed reasonable. We felt that the location on such a large parcel (over 100 acres) was an appropriate place for such an event. Between our okay for the show and the actual event, it grew much larger than we had anticipated. The show had almost 970 horses according to the landowner. Also, the event was followed by some complaints. At that point, we felt it would be best to consult with town counsel to make sure that our assumption was correct about horse shows being a permitted use. Two separate law firms advised us that this activity violated the zoning ordinance. Horse shows are not a permitted use. As a result of these findings, the Building Inspector issued a cease and desist order and advised the landowner to seek relief from the Zoning Board of Adjustment. The owner then claimed a horse show was permitted as an accessory use of the property. The Town attorney working on this matter has responded to the landowner on behalf of the Selectmen and discussions are ongoing. We look forward to getting this matter resolved.

HEALTH DEPARTMENT

Flu Clinic

The Seacoast Visiting Nurses Association sponsored its first annual flu shot clinic at the Public Safety Complex on October 30. In the past the Rockingham Visiting Nurses provided this service and only gave

shots to seniors in the community. The SVNA can inoculate all adults for a minimal fee.

Cleaning of a Hazardous Site

The Health Officer and the Police Department are commended for doing an excellent job in the relatively quick and safe cleanup of numerous decaying animals that were discovered in the spring. The Health Officer consulted with state health authorities on how to handle this situation. He was directed to RSA 147:17, which gives the Health Officer the authority to have the potential health hazard removed. The owner of the property is responsible for the cost of the cleanup and the owner agreed in writing to pay for this cost which is $21,999 and agreed to the proposed cleanup. A lien has been placed on the property and we expect to be reimbursed sometime in 2004.

HIGHWAY DEPARTMENT

Boundary Markers

In June, the Highway Department employees, Selectmen Frank Ferreira and the Town Administrator met with Seabrook public works employees at the rear of the Pelton land on Route 1, as a joint effort to install two granite boundary markers on the marshlands between the two towns. Several years ago during the perambulation of bounds with Seabrook, we could not locate two boundaries. Both towns shared in the cost of duplicating the original makers.

Brown and Sanborn Road Culverts

Last year's town meeting gave approval to use the left over funds from the 2002 road construction bond issue ($91,310) to replace the culverts on Brown Road and Sanborn Road. Jones and Beach Engineering prepared the bid specifications. We bid the job twice but did not receive what we felt was an adequate response. We will re-bid the project again in the spring of 2004.

Budget

As a result of the snow storms in the winter and fall the Highway Department's over spent its appropriation of $179,800 by $17,700. It is the most difficult department in terms of budgeting, as no one can predict what kind of weather we will experience a year in advance. With the help of Administrative Assistant Lori Ruest, we received a FEMA Disaster Grant for $6,664 to offset the cost of the Feb 17-18 blizzard.

Curtis Road

The School Board asked for the Town's assistance in creating a bus turn around on Curtis Road. The School Board had determined that the turnaround at the very end of Curtis Road was inadequate and unsafe. One family that had children attending school gave permission for their land to be used for this purpose. The Highway Department was able to construct the turn around before school resumed in the late summer.

Encroachment on Town Roads

A recurring problem, especially along the new subdivision roads, is the encroachment on the Town's 50-foot wide roadways. New homeowners oftentimes assume that the property line is to the edge of the pavement. During the warmer months, new owners will have their property landscaped by bringing the lawn, sprinkler systems, shrubs or other more permanent objects up to the edge of pavement. A problem arises when the homeowners discover damage to new lawns when the snow clears in the spring. In all the new subdivisions, the Town owns 13 feet on either side of the road pavement. With the exception of the driveway and mailbox, there should be no objects in this area.

Frying Pan Lane

We attempted to work with the Town of Kensington to see if they would grade their end of Frying Pan Lane so that the road would be minimally passable. Kensington is not interested in doing anything to it. We have asked the Road Agent to install a sign for those passing onto the Kensington side –"Class VI road, Pass at your own Risk."

Governor Weare Park

Thanks go to Road Agent Richard B. Merrill, who on very short notice, was able to lay a concrete floor at Governor Weare Park on which the Timberland Company built a storage shed and concession stand.

Oaklawn Cemetery

During the summer the Highway Department assisted the Cemetery Trustees by connecting a water line between the West View and the Oaklawn Cemeteries on Nason Road. The Department also installed a drainage system along the Oaklawn side of Nason Road.

Road Agent

We thank Richard "Dick" B. Merrill for the excellent service he provides to the Town. He is a dedicated Road Agent. He is always willing and able to find a solution to whatever problem arises.

Road Names

A number of years ago, voters gave the Board of Selectmen the authority to name new subdivision roads. It has been our policy to use names that have some historical significance to the Town. Just recently, we gave the name of Avery Ridge Lane, as suggested by the

Town Common

In addition to the Thursday night concerts at the Bandstand, we have numerous requests for using the Town Common for fund-raising activities – Fire Department's annual Christmas tree sale, school and church yard sales and the bandstand yard sale. Over the years, Lyle Marelli has been instrumental in keeping the Town Common and Governor Weare Park mowed on a regular basis, so that the lawns are newly cut for these events.

LIBRARY

We thank the Library Trustees for the return of $67,800 to the Town from the Library Building Fund. These funds were used to reduce the 2003 tax rate.

CONSERVATION COMMISSION

Whittier Pond

We have been working with the Conservation Commission to secure an easement on the south side of Whittier Pond on Route 1. The Fire Department uses this area for access to the water and the pond is used for fishing and ice skating. We hope to have an agreement with the landowner in 2004.

In an effort to control the growth on the pond during the summer, the Road Agent installed a board in the dam which will raise the water level by six inches.

GOALS MET IN 2003

We were surprised when we reviewed last year's Selectmen's Report that we had met so many of our goals during this year. These are the ones that were accomplished:

- Completing the updating of property value to comply with state certification,
- Upgrading the computers in the Town offices,
- Obtained a blanket wetlands permit for the replacement of cross pipes on three Town roads,
- Locating and constructing a bus turn around on Curtis Road,
- Rating the condition of Town roads,
- Improving the acoustics in the meeting hall,
- Developing a better method for preventing code violations, and
- Painting and making minor structural repairs to the old library building.

GOALS FOR 2004

There are a number of goals that we will attempt to accomplish in 2004: The most important one is the completion and adoption of the proposed personnel policy. Others include

- Drafting and adopting of an investment policy,
- Implementing the recommendations of the safety survey conducted by the insurance trust,
- Negotiating an assessment for the tunnels at Seabrook Station,
- Developing an equitable pay plan for all employees,
- Installing culverts at Brown and Sanborn roads,
- Obtaining an easement to Whittier Pond,
- Re-claiming and re-grading Brimmer Lane, Marsh Lane and Stard roads,
- Drafting and adopting a Code of Ethics for all Town officials, committees, boards and employees, and.
- Completing the upgrade of two computers at the Town Offices.

We would like to acknowledge the significant role the department heads, Town officials and employees play in the successful operation of our Town government. Without their dedication and professionalism, we would not be able to accomplish the many things done for our community.

We also thank all the residents who have volunteered their time to the various Town offices, committees and projects over this past year. It helps to make Hampton Falls a special place in which to live.

Francis J. Ferreira Jr., Chairman
Maurice J. Caruso
Peter G. Robart

TOWN CLERK

At the fall 2002 convention I was honored to receive a certificate recognizing my services as the Town Clerk of Hampton Falls over the past fifteen years.

The March 2003 Town Election ran more efficiently thanks to the Selectmen's approval of the new Accuvote counting machine supplied by LHS Associates. The Selectmen also decided to extend the poling hours until 8 p.m. starting in 2004 for your convenience in voting. At the election the voters approved switching from the old Town Meeting form of government to the SB2 form which is to begin in 2004.

We were disappointed when Tim Samway announced he was retiring as Town and school moderator after serving in both positions for many years. His dedication, professionalism and friendliness will be missed.

One of our selectmen, a supervisor of the checklist and I attended a day-long election training seminar to learn of the many changes for the four upcoming 2004 elections. I, along with my deputy, also attended the yearly spring and fall Town Clerks' Conventions where we learned of changes and new laws concerning motor vehicle registrations, dog licensing, and other Town Clerk responsibilities.

Throughout 2003 my staff and I continued to practice the new Clerk Works motor vehicle software from BMSI. After the installation of the necessary new Town clerk's computer in the fall, we converted and went live with the new software the Monday before Thanksgiving. Thanks to everyone for understanding while we continue to learn this extremely, more-complicated system.

I'd like to thank my deputy Town clerk, Sue Sprague, and my assistant Town clerk, Virginia Small, for all their help throughout the year. We'd also like to thank you, the Townspeople, for making our jobs easier because of your support and patience.

Holly E. Knowles, Town Clerk

ASSESSING DEPARTMENT

This past year I completed an Analytical Update of all the assessments for State Certification. All assessments were increased to reflect market value as of April 1, 2003. An analysis of sales that occurred in 2002 and the first 3 months of 2003 were used to develop a new appraisal model. The project was very successful, as indicated by the ratios of assessments to sales that have occurred since April 1st.

I will continue to visit properties that sell, to interview buyers and confirm the accuracy of our data. The Department of Revenue Administration and I perform yearly ratio studies to monitor the equity of our assessments. Interviewing buyers and verifying the quality of those transactions ensures that only arms length transactions, with current data, will be used for analysis purposes.

Last year I visited over 150 properties. Those visits included properties where a building permit had been issued, new subdivisions, properties that sold and properties where construction begun before April 1 of the previous year had not been completed by April 1, 2003. There were approximately as many permits issued in 2003 as there were in 2002. There were 19 new home permits in 2002 and 11 new home permits in 2003.

This year the Selectmen have decided to reinstate the Inventory Form. This form is sent to every property owner in Hampton Falls and will help us to keep more accurate assessing records. The form asks if any improvements or changes have been made to the property since the previous April 1st. Please remember that if you fill in your swimming pool or a shed collapses, these are the types of information which should also be reported on the Inventory Form. The form will also help the Town Clerk and school to have more accurate records on residency in the Town. Please be aware that by State Law you can not appeal your assessment if you do not complete and return the Inventory Form. The Inventory Form is due back at the Town Hall by April 15.

I will be starting to do the annual "maintenance" (visiting properties that have received building permits and properties where construction was not complete last April 1) in February.

I am a part time employee, but I am in the Town Hall monthly. Should you ever have any questions about your assessment, don't hesitate to call and schedule a meeting with me. Russ Milliken has my appointment schedule.

It has been a pleasure serving the Town of Hampton Falls this year.

Diana G. Calder, Assessing Agent

PLANNING BOARD

Planning Board membership this year included Charlyn Brown, Vice Chairman; Rick Duchaney, Larry Smith, Ted Tocci, and Abigail Tonry, Members; Peter Robart, Selectman Representative; John Caunter, Alternate Member; and Charles Graham, Chairman. Planning assistance was provided to the Board by Maura Carriel of the Rockingham Planning Commission.

The Planning Board entertained and acted on four Site Plan applications, one Subdivision plan, 11 miscellaneous hearings and approvals, and five regulation/zoning amendment proposals. In addition to these applications, the Planning Board Road Committee continued to review and act upon subdivisions under construction in the town on a regular basis. The Capital Improvements Program/Master Plan Committee reviews Town Department capital project requests and updates the town's Master Plan with the help of the Rockingham Planning Commission Circuit Rider, Maura Carriel. The Committee has completed its update of a number of important sections of the Master Plan. Included in this process was an update to the town's housing chapter which yielded some profound conclusions regarding Hampton Falls' share of the affordable housing stock in the seacoast community.

Prompted in part by the conclusions of the Master Plan update, the Board undertook a number of workshop sessions to address a zoning amendment to provide for "Multi-Family" and "Elderly" Housing within the town. This proposed zoning amendment will appear on the Town Meeting Warrant in March. Other hearings resulted in proposed amendments for the March meeting; 1) to Article III providing for an overhaul of the town's current Home Occupation sections; 2) to the Building Code updating the reference to the State adopted code; 3) to the Sign Ordinance, limiting off-site real estate "for sale" signs. The workshop sessions leading up to these proposals brought out the best in local participatory democracy with every member making a special effort to concentrate on the long range needs of the town in addressing changes to our current Zoning.

As outgoing Chairman, I am pleased to report that the Planning Board has conducted the business before it with competence, caring and dispatch. Special thanks should be bestowed upon Larry Smith for bridging the gap in understanding between Conservation Commission concerns and Planning Board decisions, to Ted Tocci for providing rock solid guidance of the Road Committee and the CIP/Master Plan Committee, to Charlyn Brown for chairing the Board in so many instances of absence or conflict of the Chairman, to Abby Tonry for consistently keeping our decisions and approvals in proper order and form, and, of course, to Lori Ruest, Planning Board Secretary, who really makes things work and keeps us out of trouble.

Charles P. Graham, Chairman



Hampton Falls Town Hall
October 13, 2003



Building Inspector Rodney "Rod" B. Vigneau conducting business from his office at the Town Hall

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
08-059.00 08-060.01	Elias, Luis and Maria	Case #02-09-01: Application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1). Case #03-01-01: Application from One Fifteen Lafayette Road Real Estate Trust for Final Public Hearing of request for Lot Line Adjustment to property located at 115 Lafayette Road (Map 8, Lot 60-1) dedicating 125,370 +/- square feet to Tax Map 8, Lot 59 (123 Lafayette Road). Expedited review and waivers are requested. Case #03-01-02: Application from Luis and Maria Elias for Design Review Public Hearing to revise an existing landscape company stock yard at property located at 123 Lafayette Road (Map 8, Lot 59).	1/28/03	MOTION: To accept jurisdiction of the application for lot line adjustment subject to the following conditions: • That the lot line adjustment plan bear the name, license number and seal of a NH registered land surveyor. • That the applicant provides missing topography or submits a request for waiver. • That the applicant will provide calculations with respect to uplands and wetlands ratios for Lot 60-1. • That the applicant indicates on the plan an approved 20,000 square foot septic reserve area and well radius on Lot 60-1. • That the applicant redraws the zoning district lines according to November, 1990 town maps. MOTION: To grant a waiver with respect to minimum lot width of 125', Subdivision Regulation 7.1.6.2. MOTION: To accept the applicant's request to continue the three applications to the Board's February meeting.
07-061.00	American Storage Land Trust	Case #02-11-01: Application from American Storage Land Trust for Final Public Hearing of Site Plan Review of a proposal to construct a self-storage facility and associated site improvements at property located at 41 Lafayette Road (Map 7, Lot 61). This application includes a request for Special Use Permit as provided for in Section 8.5 of the Hampton Falls Zoning Ordinance.	1/28/03	MOTION: To approve the request for waiver to Site Plan Review Regulations 6.2.2 to allow a plan scale of 30 to 1. MOTION: To accept the applicant's request to continue discussion to the Board's next meeting.
		Removal of Section 4.2, Site Plan Review Not Required, from the regulations.	2/20/03	MOTION: To strike Section 4.2 of Article IV, General Provisions, from the Site Plan Review Regulations in its entirety.
08-059.00 08-060.01	Elias, Luis and Maria	Case #02-09-01: Application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1). Case #03-01-01: Application from One Fifteen Lafayette Road Real Estate Trust for Final Public Hearing of request for Lot Line Adjustment to property located at 115 Lafayette Road (Map 8, Lot 60-1) dedicating 125,370 +/- square feet to Tax Map 8, Lot 59 (123 Lafayette Road). Expedited review and waivers are requested. Case #03-01-02: Application from Luis and Maria Elias for Design Review Public Hearing to revise an existing landscape company stock yard at property located at 123 Lafayette Road (Map 8, Lot 59).	2/20/03	MOTION: To continue the lot line adjustment application and site plan review application to next month's meeting.

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
07-061.00	American Storage Land Trust	Case #02-11-01: Application from American Storage Land Trust for Final Public Hearing of Site Plan Review of a proposal to construct a self-storage facility and associated site improvements at property located at 41 Lafayette Road (Map 7, Lot 61). This application includes a request for Special Use Permit as provided for in Section 8.5 of the Hampton Falls Zoning Ordinance.	2/20/03	MOTION: To grant a waiver to Site Plan Review Regulation 8.4.5.2 with respect to the 5% requirement such that interior landscaping need not be performed in the parking lot. MOTION: Insofar as the applicant has introduced evidence (Ambit Engineering letter dated 2/13/03), the Board finds that the provisions of Section 8.5; • The proposed construction is essential to the productive use of land not within the wetlands. • Design and construction methods will be such as to minimize detrimental impact upon the wetland and will include restoration of the site as nearly as possible to its original grade and condition; • No alternative route which does not cross a wetland or has less detrimental impact on the wetland is feasible; and • Economic advantage alone is not reason for the proposed construction. • have been satisfied and that a special use permit should be issued as per the applicant's request. MOTION: That the application from American Storage Land Trust for Final Public Hearing of Site Plan Review of a proposal to construct a self-storage facility and associated site improvements at property located at 41 Lafayette Road (Map 7, Lot 61) be approved as revised and submitted as of this date with the following conditions: • That no outside storage is to be allowed. • That outside lighting is to be placed half way up on the building and directed and/or shielded so that no light is emitted beyond the boundaries of the property of the applicant. Also, no other light is to be used without prior approval of the Planning Board. • That the hours of operation shall be limited to 7:00 a.m. to 8:00 p.m. • That the building height shall not exceed 35 feet from grade. Height is to include any pipes or other structures upon or protruding through the roof. • No work is to begin until the mylar is signed and filed at the Rockingham County Registry Of Deeds and the mylar will not be signed until after the security is posted. • Any and all fees owed to the Town of Hampton Falls must be paid before the mylar is signed.

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Map & Lot #	Applicant	Request	Hearing Date	Outcome
				• Any and all state permits must be obtained before the mylar is signed. Any change to the State DOT driveway permit must be approved by the Planning Board. • No additional use or change of use shall be permitted unless approved by the Planning Board. • If blasting is required, it must be done by a blaster licensed in New Hampshire. A pre-blasting survey of all abutting property and wells must be done. The blasting contractor must supply a certificate of insurance to the Town with the Town as an additional insured prior to blasting. The certificate must include worker's compensation and liability insurance with limits of at least $1,000,000/2,000,000 for personal injury and $1,000,000 for property damage. • That the plan shall note that at a minimum, there shall be annual maintenance of catch basins. • That the driveway permit issuance approval shall be evidenced on the plan. • That the applicant shall provide an estimate for a bond for aesthetics and erosion control including loam, seed and shrubs which shall be reviewed and approved by the Planning Board engineer and submitted before the mylar is signed. • 13. That the plan indicate stop signs on both access driveways.
08-059.00	One Fifteen Lafayette Road Real Estate Trust	Case #03-01-01: Application from One Fifteen Lafayette Road Real Estate Trust for Final Public Hearing of request for Lot Line Adjustment to property located at 115 Lafayette Road (Map 8, Lot 60-1) dedicating 125,370 +/- square feet to Tax Map 8, Lot 59 (123 Lafayette Road). Expedited review and waivers are requested.	3/25/03	MOTION: To extend the time to obtain a building permit to run concurrently with Case 02-09-01 until final determination can be made on this case. MOTION: In view of the fact that the topographical data is on each of the site plans and in view of the topography of the land, move that the request for waiver of Subdivision Regulation 6.2.16 be granted as requested. MOTION: To approve the applicant's request to continue this lot line adjustment application to the Board's April 22 meeting.
08-059.00	One Fifteen Lafayette Road Real Estate Trust	Case #02-09-01: Application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1).	3/25/03	MOTION: To accept the application as complete. MOTION: To continue this application to the Board's April 22 meeting and forward this matter to the reviewing engineer, department heads and M. Cuomo of the Rockingham County Conservation District for review. MOTION: To request Millette, Sprague and Colwell review this application on behalf of the Planning Board. MOTION: To require the applicant to post the amount of

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				$2,500 in engineering review funds.
02-080.01	Wasson, Shawn	Case #03-03-01: Application from Shawn Wasson requesting review and removal of a past decision to a lot line adjustment approval restricting driveway access to the town road for property located on the corner of Parsonage Road and Exeter Road (Map 2, Lot 80-1).	3/25/03	MOTION: To approve the applicants' request to remove the past restriction on an approved lot line adjustment plan (cross-reference Case #95-11-1) subject to the following conditions: • That any rocks at the Parsonage Road bound that have been disturbed are replaced and are otherwise to remain. • That the driveway permit granted for the Parsonage Road location be rescinded in favor of a driveway access to Exeter Road. • That Note 3 on the current plan be deleted and replaced with a new Note 3 to read "Access shall be by means of a single driveway on Route 88 (Exeter Road)." • That any and all fees due the Town of Hampton Falls are paid before the mylar is signed. • That the revised mylar reference the previously recorded approved plan number and be recorded at the Rockingham County Registry of Deeds.
08-059.00	One Fifteen Lafayette Road Real Estate Trust	Case #02-09-01: Application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1).	4/22/03	MOTION: To grant the waiver to Article 8, Section 8.6, Stormwater Drainage. MOTION: To continue this application to May 27 pending engineer review is received in time for this meeting.
08-059.00	One Fifteen Lafayette Road Real Estate Trust	Case #03-01-01: Application from One Fifteen Lafayette Road Real Estate Trust for Final Public Hearing of request for Lot Line Adjustment to property located at 115 Lafayette Road (Map 8, Lot 60-1) dedicating 125,370 +/- square feet to Tax Map 8, Lot 59 (123 Lafayette Road). Expedited review and waivers are requested.	4/22/03	• MOTION: To approve the request from One Fifteen Lafayette Road Real Estate Trust for Lot Line Adjustment to property located at 115 Lafayette Road (Map 8, Lot 60-1) dedicating 125,370 +/- square feet to Tax Map 8, Lot 59 (123 Lafayette Road) with the following conditions: • A note and monumentation for the 10-foot wide driveway easement between Lot 59 and Lot 60-1 is to be placed on the plan. • Deed language for the driveway easement is to be submitted to the Town. • The conservation easement is to include a no-cut/no-disturb provision. • New monumentation is to be set before the mylar is signed. • Certification of the monumentation is to be received before the mylar is signed. • Any and all fees due the Town of Hampton Falls are to be paid before the mylar is signed and recorded at the

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Map & Lot #	Applicant	Request	Hearing Date	Outcome
				Rockingham County Registry of Deeds. • Required stamps are to be shown on all plans. • Plans are to be revised to show the entire property in the commercial zone (Zone B).
08-059.00	One Fifteen Lafayette Road Real Estate Trust	Case #02-09-01: Application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1).	5/27/03	• MOTION: To approve the application from One Fifteen Lafayette Road Real Estate Trust for Site Plan Review to construct a building with associated driveway, parking, septic and outdoor merchandise area for the retail sales of masonry related products at property located at 115 Lafayette Road (Map 8, Lot 60-1) with the following conditions: • That all outstanding fees and costs due to the Town of Hampton Falls and its consultants be paid in full before the mylar is signed. • That the hours of operation be Monday through Saturday, 7:00 a.m. to 5:00 p.m., Sunday, 9:00 a.m. to 5:00 p.m. • Any and all state permits must be obtained and made part of the file before the mylar is signed. • The Planning Board must approve any change to the State Department of Transportation driveway permit. • No additional use or change of use shall be permitted unless approved by the Planning Board. • New monumentation is to be set, filed and certification received before the mylar is signed. • Lighting hours shall be the same as hours of operation. • Acceptance of the 20,000 square foot septic reserve area by M. Cuomo of the Rockingham County Conservation District shall be made part of the file. • Final approval is to be received from the reviewing engineer (Millette) and made part of the file.
08-059.00	Elias, Luis and Maria	Case #03-05-01: Application from Luis and Maria Elias for Site Plan Review to revise an existing landscape company stock yard and construct a 50' x 60' garage at property located at 123 Lafayette Road (Map 8, Lot 59).	5/27/03	MOTION: To accept the application as complete. MOTION: To continue this application to the Board's June 24 meeting and forward this matter to the reviewing engineer (Millette, Sprague & Colwell), department heads and M. Cuomo of the Rockingham County Conservation District for review and that the applicant post a $2,500 engineering review fund to cover the expense before the plans are forwarded.
	Medford, Philip	Philip Medford, Special Use Permit (Map 7, Lot 38-1)- Case #02-11-01 and Case 01-08-02: Philip "Skip" Medford and Wayne	5/27/03	MOTION: To return the balance of the Medford Driveway Fund.

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
		Morrill of Jones and Beach Engineers were present. Mr. Medford submitted a letter dated May 21, 2003 requesting release of the remaining balance of the bond posted for the construction of wetland crossings. A report dated May 20 has been received from the Town Engineer indicating the work completed to date and approving the driveway construction.		
08-059.00	Elias, Luis and Maria	Case #03-05-01: Application from Luis and Maria Elias for Site Plan Review to revise an existing landscape company stock yard and construct a 50' x 60' garage at property located at 123 Lafayette Road (Map 8, Lot 59). A request has also been received with respect to the conditionally approved site plan for 115 Lafayette Road.	6/24/03	MOTION: To grant the request for continuance to the Board's July 22 meeting. MOTION: To conduct a public hearing to consider amendment to Condition #8 at the July 22 Planning Board meeting.
04-061.00	Gordon, Christopher and Janet	Case #03-06-1: Application from Christopher and Janet Gordon for subdivision creating three lots or less, Scenic Road Alteration Permit and Wetlands Special Use Permit at property located on Nason Road (Map 4, Lot 61).	6/24/03	MOTION: To accept the plan as complete and to send the application for review once the applicant has posted $2,500 in engineering review fees with the Town of Hampton Falls. MOTION: To continue this application to the July 22 meeting.
		School Impact Fee Report Revised to June 6, 2003:	6/24/03	MOTION: To accept the language suggested by Bruce Mayberry amending the $10,000 cap to a $15,000 cap. MOTION: To schedule a public hearing on impact fees on July 22, 2003 at 6:45 p.m.
		Proposed adoption of the "Methodology for the Assessment of Public School Impact Fees" prepared by Bruce C. Mayberry on behalf of the Town of Hampton Falls. Copies of the "draft" document are available at the Town Hall.	7/22/03	MOTION: To accept the Methodology for the Assessment of Public School Impact Fees report for the Town of Hampton Falls as prepared by Bruce C. Mayberry, Planning Consultant, and revised to June 6, 2003, to include the suggested modification to the report using the square foot method.
08-059.00	Elias, Luis and Maria	Case #03-05-01: Application from Luis and Maria Elias for Site Plan Review to revise an existing landscape company stock yard and construct a 50' x 60' garage at property located at 123 Lafayette Road (Map 8, Lot 59).	7/22/03	MOTION: To approve the applicant's request for waiver from Site Plan regulation Article VIII, Section 8.6, Stormwater Drainage. MOTION: To approve the applicant's request for extension of time and continue this hearing to the Board's August 26 meeting.
08-060.01	One Fifteen Lafayette Road Real Estate Trust	Case #03-07-2: Application from One Fifteen Lafayette Road Real Estate Trust for amendment to Condition #8 of site plan approved on May 27, 2003; property located at 115 Lafayette Road (Map 8, Lot 60-1).	7/22/03	MOTION: To continue this hearing to the next meeting of August 26 to allow time for a decision from the Zoning Board of Adjustment regarding this matter.
04-061.00	Gordon, Christopher and Janet	Case #03-06-1: Application from Christopher and Janet Gordon for subdivision creating three lots or less, Scenic Road Alteration Permit and Wetlands Special Use Permit at property located on Nason Road (Map 4, Lot 61).	7/22/03	MOTION: To approve the applicant's request for waiver to Section 6.2.12 of the Subdivision Regulations, High Intensity Soil Survey. MOTION: To accept the applicant's request to continue this

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				hearing to the Board's August 26 meeting.
05-001.00 through 05-017.00	River Willow Farms, LLC	Case #03-07-1: Application from River Willow Farms, LLC for amendment to an approved subdivision plan to remove the cistern and construct an aluminum bridge instead of the Conspan bridge previously approved for property located on the corner of Brown and Towle Farm Roads (Map 5, Lots 1-17).	7/22/03	MOTION: To accept jurisdiction of the plan. MOTION: Notice of modification of the plan is to be sent for review to Jones and Beach Engineers, Emmanuel Engineering, Fire Department, Road Agent, Highway Safety Committee and Conservation Commission, using the $5,000 engineering review funds posted with the Town for this project.
08-059.00	Elias, Luis and Maria	Case #03-05-01: Application from Luis and Maria Elias for Site Plan Review to revise an existing landscape company stock yard and construct a 50' x 60' garage at property located at 123 Lafayette Road (Map 8, Lot 59).	8/26/03	MOTION: To approve the application from Luis and Maria Elias for Site Plan Review to revise an existing landscape company stock yard and construct a 50' x 60' garage at property located at 123 Lafayette Road (Map 8, Lot 59) with the following conditions: • That any and all outstanding fees and costs due to the Town of Hampton Falls and its consultants be paid in full before the mylar is signed. • That landscaping according to the plan be completed. No occupancy permit is to be issued until inspection by the Building Inspector. • That the applicant post financial security (bond) to assure all site work including landscaping is completed according to the plan. The applicant is to submit a cost estimate to be verified by the Town. • No building permit is to be issued until the mylar is signed and the security is posted and agreement is signed. • Any and all state permits must be obtained and made part of the file before the mylar is signed. • That Planning Board counsel, prior to the mylar being signed, shall approve the final language of all easements and advise the cost of review and recording (cross easement, conservation easement, well easement, access easement). • That any change to the State of NH DOT driveway permit be approved by the Planning Board. • That no additional use or change of use shall be permitted unless approved by the Planning Board. • That no changes to the approved and recorded plans be made without appearing before the Planning Board for approval. • Building height will be no higher than 35 feet and no sightless objects (pipes, stacks, air conditioners, etc.) will be on the roof. • That the requirements of Section 8.4 of the Zoning

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				Ordinance, Prohibited Uses for Wetlands Conservation District, be met. • That the stockpiling of asphalt products be done on a short-term basis and be stored on the south side of the storage building as noted on the approved plan. • Stockpiling of materials is to be limited to materials noted on Plan Sheet C2 with notations with a maximum height of eight feet for any individual material. • A buffer of trees is to be planted to the east side of the retaining wall at the north side front area being the section of block wall visible from Lafayette Road. • No water is to be run to the storage building. • No building materials from off site or residue from loam screening are to be stored on site. • That the lighting detail on Sheet EL 1 be submitted separately for the file.
08-060.01	One Fifteen Lafayette Road Real Estate Trust	Case #03-07-2: Application from One Fifteen Lafayette Road Real Estate Trust for amendment to Condition #8 of site plan approved on May 27, 2003; property located at 115 Lafayette Road (Map 8, Lot 60-1).	8/26/03	MOTION: That the Planning Board recognizes the action of the Zoning Board of Adjustment with respect to Condition #8 of Planning Board Case #03-07-2).
04-061.00	Gordon, Christopher and Janet	Case #03-06-1: Application from Christopher and Janet Gordon for subdivision creating three lots or less, Scenic Road Alteration Permit and Wetlands Special Use Permit at property located on Nason Road (Map 4, Lot 61).	8/26/03	MOTION: That Section 8.5.1.1 through 8.5.1.4 have been established to the Planning Board, to approve the applicant's request for Wetlands Special Use Permit for two wetlands crossings as shown on the subdivision plan at property located on Nason Road (Map 4, Lot 61). MOTION: To approve the application from Christopher and Janet Gordon for subdivision creating two lots at property located on Nason Road (Map 4, Lot 61) with the following conditions: • That items 2 through 11 of the Jones and Beach Engineers report dated August 26, 2003 be worked out between engineers. • That maintenance expense language be added to the common driveway easement deed and made part of the Planning Board file. • That the 12" culvert be redesigned to a 15" inch culvert. • That the 25' width of the driveway be maintained throughout the entire length.

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				• That the Dredge and Fill permit be made part of the Planning Board file for two wetland crossings. • That any and all fees due to the Town of Hampton Falls and its consultants be paid before final approval. • That final approvals from the town engineer and circuit rider be submitted for the file. • Certificate of Monumentation is to be submitted before the mylar is signed.
05-001.00 through 05-017.00	River Willow Farms, LLC	Case #03-07-1: Application from River Willow Farms, LLC for amendment to an approved subdivision plan to remove the cistern and construct an aluminum bridge instead of the Conspan bridge previously approved for property located on the corner of Brown and Towle Farm Roads (Map 5, Lots 1-17).	8/26/03	MOTION: With the applicant's request for continuance to the Board's September 23 meeting with respect to the cistern, approval is granted with respect to the bridge as set forth in Jones and Beach Engineers' letter of August 20, 2003 subject to the conditions of this letter being satisfied.
05-001.00 through 05-017.00	River Willow Farms, LLC	Case #03-07-1: Application from River Willow Farms, LLC for amendment to an approved subdivision plan to remove the cistern and construct an aluminum bridge instead of the Conspan bridge previously approved for property located on the corner of Brown and Towle Farm Roads (Map 5, Lots 1-17).	9/23/03	MOTION: To approve the applicant's request to withdraw this application (Case #03-07-1).
		The review and adoption of amendments to the following Hampton Falls Master Plan chapters: Chapter 4: Housing - Amendments include updated housing and income data and recommendations to further the Town's effort to provide needed housing, promote community goals and ensure compliance with relevant state and federal legislation. Chapter 11: Community Profile - Amendments include updated demographic and employment data.	10/28/03	MOTION: To adopt the Housing Chapter as revised and presented tonight. MOTION: To adopt the Community Profile Chapter as revised and presented tonight.
		Review and recommendation of a proposed amendment to the Hampton Falls Zoning Ordinance which would create a separate Home Occupation Ordinance. The ordinance would provide for two levels of home occupations (one requiring Planning Board approval), provide standards which must be met in order to receive approval, and would add the requirement for abutter notification.	10/28/03	MOTION: To adopt the Home Occupation Ordinance with amendments and recommend to the Board of Selectmen that it be placed on the ballot at Town Meeting.
		SECTION 8 - CONSTRUCTION STANDARDS/SPECIFICATIONS: Change the specification under 8.2.9 to read: "No paving shall be done between November 15 and April 15", and 8.2.10 to include "When paving is done, there shall be no frost in the ground."	11/25/03	MOTION: To approve and adopt the specifications as written into the subdivision planning regulations.
	Lepere, Paul	Case #03-11-1: Application from Paul Lepere	11/25/03	MOTION: To approve the application as revised and submitted with the recommendation from the Board that the shed along the southern side be removed.

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				MOTION: To grant the waiver for the Stormwater Drainage Control Plan. MOTION: To grant the waiver for Topographic Contours
05-036.00	Cass, Thomas	Case #03-11-2: Application from Thomas Cass for Final Public Hearing for Lot Line Adjustment in an effort to make Map 5, Lot 36 more conforming and Lot 6, Lot 64-2 a more rectangular shape for property located at 2 Taylor River Road (Map 5, Lot 36). Expedited Review is requested.	11/25/03	MOTION: To continue this case until the next Planning Board meeting
		Review and recommendation of a proposed amendment to the Hampton Falls Zoning Ordinance which would create Article III, Sec. 11 - Elderly Housing and Multi-Family Housing Ordinance and associated overlay zoning districts. The purpose of the proposed ordinance is to make provision for the development of elderly and multi-family housing and otherwise contribute to the Town's ability to more fully meet the aims and purposes of zoning as set forth in New Hampshire RSA 672:1.	12/16/03	MOTION: To adopt the amendment to the zoning ordinances, Article III, Section 11, and the associated overlay zoning districts and forward this matter to the Board of Selectmen for placement of the ordinance as drafted on the town warrant with the statement that the Planning Board recommends adoption.
		Review and recommendation of a proposed amendment to the Hampton Falls Zoning Ordinance which would repeal or amend selected sections within Article I and III that deal with home occupations, and create a new Article III, Section 12 – Home Occupation Ordinance. The proposed amendment provides for two levels of home occupations, provides standards that must be met in order to receive approval, and adds the requirement for abutter notification.	12/16/03	MOTION: To adopt the proposed amendment as presented and forward with recommendation of the Planning Board to the Board of Selectmen, Article III, Section 12, Home Occupation for placement on the warrant.
		Review and recommendation of a proposed amendment to Section 6 of the Hampton Falls Building Code to adopt current versions of the International Building Code and the State of New Hampshire's building code.	12/16/03	MOTION: To recommend the proposed amendment as presented to the Board of Selectmen for placement on the warrant.
		Review and recommendation of a proposed amendment to Article IV – Signs and Special Regulations, Section 3.1.4 of the Hampton Falls Zoning Ordinance. The purpose of the proposed amendment is to add an allowance for temporary off-site direction real estate signs as well as to establish a timeframe for removal of all temporary real estate signs.	12/16/03	MOTION: To adopt the amendment as presented and forward to the Board of Selectmen with recommendation of the Planning Board.
05-036.00	Cass, Thomas	Case #03-11-2: Application from Thomas Cass for Final Public Hearing for Lot Line Adjustment in an effort to make Map 5, Lot 36 more conforming and Lot 6, Lot 64-2 a more rectangular shape for property located at 2 Taylor River Road (Map 5, Lot 36). Expedited Review is requested.	12/16/03	MOTION: Inasmuch as the applicant has met requirements, the Board accepts jurisdiction of the plan. MOTION: To grant the waiver to Subdivision Regulations Sections 6.2.21, 6.4.3 and 7.7.4.1(g) which require HISS mapping. MOTION: To grant the waiver to Subdivision Regulations

PLANNING BOARD ACTIVITY

Map & Lot #	Applicant	Request	Hearing Date	Outcome
				Section 6.2.16 and 7.7.4.1(e) which require topo contour lines. MOTION: To approve the application from Thomas Cass for Final Public Hearing for Lot Line Adjustment in an effort to make Map 5, Lot 36 more conforming and Lot 6, Lot 64-2 a more rectangular shape for property located at 2 Taylor River Road (Map 5, Lot 36) with waivers granted and the following conditions: • That a certificate of monumentation be submitted before the mylar is signed and filed. • That new deeds be presented for the file showing the appropriate acreage added to lots. • That fees due and payable to the Town of Hampton Falls be paid before the mylar is signed. • That notes outlining the two waivers granted this evening be added to the plan. • That a CAD file be submitted be added. 1. MOTION: To amend the above motion to include this condition.submitted before the mylar is signed and filed. 2. That new deeds be presented for the file showing the appropriate acreage added to lots. 3. That fees due and payable to the Town of Hampton Falls be paid before the mylar is signed. That notes outlining the two waivers granted this evening be added to the plan.
01-106.00	Terramagra , Louis	PRELIMINARY CONSULTATION: Site Plan, Equestrian Center, Louis P. Terramagra, Nason Road, Map 1, Lot 106	12/16/03	See minutes of meeting. No action taken at this time.
01-106.00	Terramagra , Louis	Case #03-12-1: Application from Louis P. Terramagra for Scenic Road Alteration Permit and Wetlands Special Use Permit to construct an equestrian arena, barns, riding rings and paddock area with gravel entrance drive at property located at Nason Road and Route 84 (Map 1, Lot 106).	12/16/03	MOTION: To continue this application to the January 27 meeting.

Lori A. Ruest, Planning Board Secretary

ZONING BOARD OF ADJUSTMENT ACTIVITY

Case #	Applicant	Request	Hearing Date	Outcome
02-09	LePere, Gail and Paul	Case #02-09: Application from Gail and Paul Lepere for variance to the terms of Building Code Article 7.13, Section 1312 and 1316 and/or subdivision regulation 7.9.7 to permit the septic reserve area for a new septic system, if needed, to be in an area with less than 15% slopes at property located at 161 Kensington Road (Map 1, Lot 91-1).	1/23/03	Mr. Lepere must contact Code Enforcement Officer Rod Vigneau to ensure all inspections are in order and amend the building permit to indicate the existence of the new kitchen as part of the accessory use. Once this is done, R. Vigneau may issue a Certificate of Occupancy at his convenience.
02-11	Beeler, Thomas and Susan	Case #02-11: Application from Thomas T. and Susan J. Beeler for variance to the terms of Article III, Section 3.2 to permit the continuance of a home business at property located at 22 King Street (Map 4, Lot 25).	1/23/03	MOTION: To deny the request from Thomas T. and Susan J. Beeler for variance to the terms of Article III, Section 3.2 to permit the continuance of a home business at property located at 22 King Street (Map 4, Lot 25).
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	2/27/03	MOTION: To grant continuance of this application to the Board's March 27 meeting as requested by Attorney Colliander.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	3/27/03	MOTION: To continue this hearing to research the procedure for retrieving the unbuildable lot from its current status, seeking legal advice, soil advice and procedural advice as necessary.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	4/24/03	A request for continuance to the Board's June meeting has been received from Attorney Colliander and approved.
03-02	Hackett, Joseph and Barbara	Case #03-02: Application from Joseph and Barbara Hackett for variance to the terms of Article III, Section 8.4.1 to permit the placement of an above ground pool and deck at property located at 22 Crystal Drive (Map 2, Lot 4-02.	4/24/03	MOTION: To approve Case #03-02: Application from Joseph and Barbara Hackett for variance to the terms of Article III, Section 8.4.1 to permit the placement of an above ground pool (sketch marked Exhibit 1, 18' x 33' oval shaped pool that extends into the wetland buffer) and deck at property located at 22 Crystal Drive (Map 2, Lot 4-02.
03-03	Kelley, Warren and Doreen	Case #03-03: Application from Warren and Doreen Kelley for variance to Article III, Section 3.8.1 to permit the construction of a garage/breezeway at property located at 27 Weare Road (Map 1, Lot 25).	4/24/03	MOTION: To approve Case #03-03: Application from Warren and Doreen Kelley for variance to Article III, Section 3.8.1 to

ZONING BOARD OF ADJUSTMENT ACTIVITY

				permit the construction of a garage/breezeway at property located at 27 Weare Road (Map 1, Lot 25).
03-04	Stevens, James and Luann	Case #03-04: Application from James and Luann Stevens for equitable waiver of dimensional requirements to the terms of Section 7, Subsection 7.131 of the Building Code to permit the expansion of a septic system for the addition of an accessory dwelling unit at property located at 8 Whittier Drive (Map 2, Lot 4-17).	4/24/03	MOTION: To continue this application to the Board's May 22 meeting.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	5/22/03	Continued to June meeting.
03-04	Stevens, James and Luann	Case #03-04: Application from James and Luann Stevens for equitable waiver of dimensional requirements to the terms of Section 7, Subsection 7.131 of the Building Code to permit the expansion of a septic system for the addition of an accessory dwelling unit at property located at 8 Whittier Drive (Map 2, Lot 4-17).	5/22/03	MOTION: To accept the applicant's request to withdraw this application without prejudice.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	6/26/03	MOTION: To continue this application to the Board's August 28 meeting.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	7/24/03	This hearing has been continued to the Board's August 28 meeting.
03-05	Duval, Daniel and Bonnie	Case #03-05: Application from Daniel and Bonnie Duval for variance to the terms of Building Code Section 7.1312 to permit 16,421 square feet of receiving area for property located at 307 Exeter Road (Map 6, Lot 40).	7/24/03	MOTION: To grant the applicants' request for variance to reduce the size of the leach field as required from 20,000 square feet to 16,421 square feet on the basis that the system is old, maybe undersized, or maybe in failure and that there is provision under Section 7.1314 for lots 80,000 square feet or less and this would fit under the criteria of special exception.
03-06	One Fifteen Lafayette Road Real Estate Trust	Case #03-06: Application from One Fifteen Lafayette Road Real Estate Trust for variance to the terms of Article 7, Section 7.1312 of the Building Code to permit a water line, culvert and catch basin within the 20,000 square foot septic reserve area at property located at 115 Lafayette Road (Map 8, Lot 60-1).	7/24/03	MOTION: To grant a variance to the terms of Article 7, Section 7.1312 of the Building Code to permit a water line, culvert and catch basin within the 20,000 square foot septic reserve area with the condition that 123

				Lafayette Road comes into full compliance with the laws and ordinances of the Town of Hampton Falls as proposed to the Planning Board and agreed to.
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	8/28/03	MOTION: To grant a variance from Section 7.1312 and 7.1313 of the Building Code for property located on Sanborn Road (Map 4, Lot 29-1). MOTION: B. Richards SECOND: P. Young 3 in Favor, 2 Opposed, Passes MOTION: To grant a Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1). MOTION: B. Richards SECOND: P. Young 2 in Favor, 3 Opposed, Does NOT Pass
03-07	Grady, Joseph and Karen	Case #03-07: Application from Joseph and Karen Grady for an equitable waiver to the terms of Article III, Section 3.8.1 to permit a sideline setback of 46.8 feet at property located at 5 Goodwin Road (Map 1, Lot 83-5C).	8/28/03	MOTION: To grant the applicant's request for an equitable waiver to the terms of Article III, Section 3.8.1 to permit a sideline setback of 46.8 feet at property located at 5 Goodwin Road (Map 1, Lot 83-5C).
03-08	Soboczinski, John and Sally	Case #03-08: Application from John and Sally Soboczinski for variance to the terms of Building Code Section 7.1312 to permit a three-bedroom septic system at property located at 6 Crank Road (Map 1, Lot 72-2).	8/28/03	MOTION: To grant a variance to the terms of Building Code Section 7.1312 to permit a three-bedroom septic system at property located at 6 Crank Road (Map 1, Lot 72-2).
02-02	Blood, Scott	Case #02-02: Application from Scott Blood for variance to the terms of Article IV, Section 4.2 to permit a temporary live-in trailer at property located at 21 Stard Road (Map 2, Lot 1-1).	8/28/03	MOTION: To grant an extension to the variance granted June 28, 2001 to the terms of Article IV, Section 4.2 to permit a temporary live-in trailer at property located at 21 Stard Road through October 15, 2002 with the following condition: An occupancy permit will have to be obtained on or before October 15, 2002 or the trailer is to be removed or placed on a permanent foundation to comply with zoning.
03-09	Grady, Joseph and Karen	Case #03-09: Application from Joseph and Karen Grady for variance to the terms of Article III, Section 4.21 and Building Code Section 7.1312 to permit the replacement of a leach field at property located at 5 Goodwin Road (Map 1, Lot 83-5C).	9/25/03	MOTION: To acknowledge that the application request should be corrected to read "Article III, Section 3.8.1" (not "Article III, Section 4.21.")

ZONING BOARD OF ADJUSTMENT ACTIVITY

				MOTION: To grant the applicants' request for variance to the terms of Article III, Section 3.8.1 (as corrected from Section 4.21) to permit the replacement of a leach field, not to exceed 28' from the rear property line, within the 50' setback area, at property located at 5 Goodwin Road (Map 1, Lot 83-5C). MOTION: To grant the applicants' request for variance to the terms of Building Code Section 7.1312 to allow the construction of a leach field with 13,621 square feet of reserve area at property located at 5 Goodwin Road (Map 1, Lot 83-5C).
03-10	Finocchiaro, Anthony	Case #03-10: Application from Anthony Finocchiaro for variance to the terms of Article III, Section 3.8.1 to permit locating a building within the side setback at property located at 17 Brimmer Lane (Map 7, Lot 64-3).	9/25/03	MOTION: Based on the findings of the review of the five criteria for granting a variance, the applicant's request for variance to the terms of Article III, Section 3.8.1 to permit locating a building within the side setback at property located at 17 Brimmer Lane (Map 7, Lot 64-3) is denied.
02-02	Blood, Scott	Case #02-02: Application from Scott Blood for variance to the terms of Article IV, Section 4.2 to permit a temporary live-in trailer at property located at 21 Stard Road (Map 2, Lot 1-1).	9/25/03	MOTION: To grant an extension to the variance granted June 28, 2001 to the terms of Article IV, Section 4.2 to permit a temporary live-in trailer at property located at 21 Stard Road through October 15, 2002 with the following condition: 1. An occupancy permit will have to be obtained on or before October 15, 2002 or the trailer is to be removed or placed on a permanent foundation to comply with zoning." MOTION: To allow the trailer to remain until July 12, 2004. If the house is not complete by July 12, 2004, the trailer is to be removed from the property July 13, 2004. (Cross reference Case #02-02 and 01-05)
03-01	Rosati, Charlotte C.	Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	9/25/03	MOTION: To acknowledge receipt of a Motion for Rehearing from Attorney John Colliander on behalf of Charlotte C. Rosati. In view of timing, consideration will be given at the ZBA's next meeting of October 23 as to whether or not the rehearing should be considered

ZONING BOARD OF ADJUSTMENT ACTIVITY

03-11	Augusta, Jude and Meister, Theresa	Case #03-11: Application from Jude Augusta and Theresa Meister for variance to the terms of Article III, Sections 8.3 and 3.8.1 to permit the construction of a garage at property located at 29 Old Stage Road (Map 5, Lot 51-7).	10/23/03	MOTION: To accept the applicant(s) request to continue this application to the Board's November 20 meeting.
03-01	Rosati, Charlotte C.	MOTION FOR REHEARING – Case #03-01/Charlotte Rosati:	10/23/03	MOTION: To grant the applicant's request for rehearing. MOTION: To engage NH Soil Consultants, at the expense of the applicant, to delineate all soils, wetlands soils and flood zone/plain soils of Map 4, Lot 29-1) and report findings to the ZBA, and, also, to have ZBA members walk the property with the permission of the owner.
03-11	Augusta, Jude and Meister, Theresa	Case #03-11: Application from Jude Augusta and Theresa Meister for variance to the terms of Article III, Sections 8.3 and 3.8.1 to permit the construction of a garage at property located at 29 Old Stage Road (Map 5, Lot 51-7).	11/20/03	MOTION: To approve the application from Jude Augusta and Theresa Meister for variance to the terms of Article III, Section 8.3 to permit the construction of a garage at property located at 29 Old Stage Road.
03-01	Rosati, Charlotte C.	MOTION FOR REHEARING: Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	11/20/03	MOTION: To continue this matter to the Board's December meeting.
03-01	Rosati, Charlotte C.	MOTION FOR REHEARING: Case #03-01: Application from Charlotte C. Rosati for variance from Section 7.1312 and 7.1313 of the Building Code as well as Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1).	12/18/03	MOTION: To grant the applicant's request for Special Exception as allowed by Article 8, Section 8.7 to allow the placement of a septic system and home within the wetland buffer for property located on Sanborn Road (Map 4, Lot 29-1). 1. that there is no wetland intrusion and that temporary fencing be placed to eliminate the possibility of construction vehicles entering the wetland or wetland buffer before, during and after construction of this home. 2. that the ZBA decision be made part of the deed and recorded at the Rockingham County Registry of Deeds. 3. that no appurtenant structures are allowed to encroach poorly drained or very poorly drained soils before, during or after construction of this home. that prior to footings being poured, the building inspector inspects the location placing markers to ensure that no site work is conducted closer than 20' to poorly drained soils.
				Lori A. Ruest, ZBA Secretary

BUILDING INSPECTOR
CODE ENFORCEMENT OFFICER
HEALTH OFFICER

Building: The level of activity dropped in 2003 as compared to 2002. I expected to see more new housing starts in 2003 due to continuing low interest rates and the ready availability of lots.

STATISTICS

	2002	2003
New Homes	19	11
Building Permits Issued:	153	151
Estimated Construction Value:	$8,421,531	$6,432,010
Fees Generated:	$42,251	$33,424

As you can see, this year's statistics are similar to last year's, except for new homes. I completed a reorganization and filing of the master map and lot records to place all information about a property parcel in a single file.

Commercial development: Several new businesses moved into commercial properties along Route 1 and some have made or are making minor changes to the look of these properties. A couple of major developments have been approved, but not started.

Code Enforcement: Reports to this office are investigated promptly and resolution is obtained in a timely manner in most cases. Zoning is part of the orderly expansion of the Town of Hampton Falls and it is important that everybody reads and understands the regulations. We had a couple of wetlands issues to deal with in 2003. This office welcomes reports from the public on suspected violations.

Health: The Police, Fire and Health departments continue to work together to protect the public in the face of potential threats. We share information and act as a team when a problem arises. I plan to attend public health meetings on a regular basis to ensure that Hampton Falls is up to date on conditions around us. Although no reports of the West Nile Virus were recorded in Hampton Falls, cases increased in New Hampshire in 2003 and will remain a focus issue in 2004. SARS and the 'bird virus' were new health problems in 2003 and will be watched closely in 2004. Failed septic systems are always a problem and we had several failures this year. I have folders in the office with lots of information on care and maintenance of your septic system. I have application forms for Potassium Iodide tablets you would use in the event of a radiological emergency at Seabrook Station. Pick one up in my office when you come to the Town Hall. If you have any questions please contact this office.

The Building Inspector's office hours are from 8 to 11 AM and from 1 to 3 PM Monday, Tuesday and Thursday and Fridays from 8 to 11 AM and Wednesdays, by appointment. I do inspections outside office hours, whenever possible. It has been a pleasure to serve the Town of Hampton Falls and I am looking forward to being of service to you in the coming year.

Rod Vigneau
Building Inspector
Code Enforcement Officer
Health Officer

CAPITAL IMPROVEMENTS PROGRAM

OVERVIEW

A capital improvement is defined as a major expenditure (gross cost of more than $5,000) for public facilities beyond the scope of normal annual operating expenses. Capital improvements have a useful life of three or more years, and/or a requirement for financing. In scheduling capital improvements, the Town of Hampton Falls considers a six-year time frame: from 2004 through 2009, inclusively.

GENERAL GOVERNMENT

TOWN OFFICES

Computer System

The Selectmen signed a contract with Arten Technology Group of Hampton Falls to provide computer services to the eight computers in the Town offices. Computers are used by all employees and Town officials – Administrative Assistant, Appraiser, Building Inspector, Tax Collector, Town Administrator, and Town Clerk. All information is backed up offsite, as well as to the file server in the Town offices. In order to keep pace with computer technology, it is recommended that $5,000 be budgeted for the years 2005, 2007 and 2009.

GOVERNMENT BUILDINGS

Public Safety Building

The Fire and Police Departments have advised that within the next few years there will be the need for a renovation and addition to the Public Safety Building. The Fire Department recommends that an addition be built onto the south side of the Public Safety Building. The Fire Department offices can be transferred to this new area, which will also have additional bays, sleeping quarters and fitness area. The offices now used by the Fire Department could be renovated for office space for the Police Department. The funding would be through a 15 year bond issue at an estimated cost of $360,000.

Purchase of Land

The Selectmen have appointed a five member committee to explore the possibility of purchasing two lots adjacent to the library, public safety building and Town Hall. Although there is no immediate need for this land, the Selectmen are concerned that if it is developed, there will not be adequate land on the existing Town parcels to allow for future expansion. The two lots have a combined area of 22 acres. The recent Town-wide update in appraised values shows a combined value of $523,000. The funding would be through a 15 year bond issue.

Town Hall

The east and south sides of the Town Hall need to be re-painted and the estimated cost for this work is $10,500. Voters will be asked to approve this appropriation for 2004.

Town Clock

The Town Clock, located in the bell tower of the First Baptist Church, was a memorial gift to the Town of Hampton Falls in 1892 by John T. Brown of Newburyport, Mass. Several years ago the clock and the face on the north side were restored.

In the process of obtaining estimates for repairs to the bell tower, the steeplejack notified the church that the faces on the other three sides needed either extensive repair or replacement. The Selectmen obtained quotes from two steeplejack contractors with an estimate of $8,000 to rebuild the clock faces. This work will appear as a special article on the 2004 Town warrant.

Garage for the Police Department

The Police Department recommends that funds be raised to construct a three bay garage with overhead storage. This building would provide security to the police cruisers and would help alleviate the storage problem at the police station. This project is scheduled to be brought before the voters for approval in 2005. The estimated cost is $65,000.

Ventilation System for the Public Safety Building

The Hampton Falls Fire Department has been awarded a 90/10 matching grant in the amount of $36,000 by the Federal Emergency Management Agency (FEMA) through its FY03 Assistance to Firefighters Grant program. It will be used to offset the cost of a $40,000 exhaust removal system that will be installed in the vehicle bays to prevent the exhaust fumes from penetrating the offices and public sections of the Public Safety Building. The Town's share will be $4,000, of which $400 will be paid by the Volunteer Fire Department.

PUBLIC SAFETY

POLICE PROTECTION

Police Vehicle

The Police Department has three cruisers, and it is recommended that after 100,000 miles, the vehicles be replaced (experience has demonstrated that this is more economical, and that trading at the expiration of the 100,000-mile warranty can save up to $5,000 the first year). Current plans call for a replacement in 2005 ($31,000), a second in 2007 ($31,000) and a third in 2009 ($35,000).

Office Equipment

In years 2004, 2006 and 2008 the Police Department will request $5,000 each year to replace and make upgrades to the computer hardware and software. These purchases will allow the department to keep pace with changing technology and to replace outdated and worn out equipment.

In Car Video Camera

The Police Department recommends that in 2005 and 2007 an "In Car Video Camera" be purchased for the cruisers that will be acquired in those two years. The video camera is used to document arrests and other activities outside of the vehicle. Estimated cost for this equipment is $6,000. In 2003, a highway safety grant in the amount of $2,500 was used to offset the cost of one camera.

4 Wheel Drive Vehicle

The Police Department proposes that it replace the 1997 4WD vehicle in 2006. The unit is helpful in the winter and for various utility uses. Estimated cost is $45,000.

Copier

The Police Department would like to replace its copier in 2006, which by that time will be 9 years old. This purchase will allow for an upgrade to current technology. Estimated cost is $6,000.

FIRE PROTECTION

Fire Vehicle Capital Reserve Fund

The 1987 Town Meeting established a capital reserve fund for the purpose of raising funds to replace the 1974 International fire truck with a tanker truck. With $50,000 generated by the capital reserve fund, $20,000 raised through direct taxation, and the sale of the old fire station on Kensington Road ($120,000), the Hampton Falls Volunteer Fire Department (HFVFD) purchased a new fire truck for $190,000 in 1999. In order to replenish the depleted Fire Vehicle Capital Reserve fund, $15,000 will be allocated for this purpose from 2004 through 2006; in 2007, voters will be asked to replace Engine 1, a 1978 International, through a 15 year bond issue. The estimated cost for a new vehicle is $250,000, less the amount accumulated in this capital reserve fund (currently at $38,200). There is currently $38,300 in this fund. The yearly contribution to this capital reserve fund of $15,000 will resume in 2008.

Airpack Regulators / PASS Alarms

The Fire Chief recommends that the department's airpack regulators and pass alarms be upgraded. The regulator is the device which reduces the high-pressure air in the bottle to a lower air pressure inside the mask the firefighters use when in a smoke condition or hazardous area.

The P.A.S.S. (Personnel Alert Safety System) alarm device is a device that is connected to the air pack; it is activated when the air supply is turned on. The device is a notification / location device used to find lost or hurt personnel inside a smoke filled or dark building. The P.A.S.S. alarm is required for any breathing apparatus. No firefighter is allowed to train or use an air pack at a fire scene without this device.

The voters will be asked to raise $22,000 for this purchase in 2005. Both of these devices require annual maintenance and will need to be replaced to keep in compliance with fire standards for personnel safety.

HIGHWAYS AND STREETS

Each year the Town earmarks funds for making improvements to Town roads. In 2001, a special committee (formed by the Selectmen) reviewed the condition of Town roads, and established criteria for prioritizing road improvements. Because road maintenance is an important and costly issue, the 2002 Town Meeting authorized the Selectmen to raise $465,000 through a bond issue intended to cover improvements to Birch, Drinkwater, Nason (the remaining section), and Oak roads. These roads, along with Blake's Lane, were reconstructed and/or paved in 2002. In 2004, principal and interest will total $55,300.

In 2004, the Selectmen are proposing that Brimmer Lane, Brown Road and Marsh Lane be reclaimed and repaved at an estimated cost of $115,200. These expenses are offset by the State Highway Block grant program which will be approximately $42,000 in 2004.

Roads targeted for reconstruction from 2005 through 2009 are Sanborn Road, Brown Road (Old Stage to Rte. 88 south), Mill Lane and King Street. The estimated cost for this road work is $460,000 which may be financed through a bond issue.

SANITATION

Landfill Closure

The Board of Selectmen recommends an additional $2,500 be added annually to the capital reserve fund established in 1998 for closing the Town's old landfill dump on Parsonage and Drinkwater Roads. Currently, the fund totals $16,000.

CULTURE AND RECREATION

LIBRARY

With the approval of the bond issue for the construction of the library at the 2000 Town Meeting, the Town is financing a ten-year bond for a total of $408,800, with principal of $324,000 and interest of $84,800. The total cost for this project is $840,000. The capital reserve fund of $90,000 and the gift of stock of $426,000 kept the bond issue to $324,000. In 2004, principal and interest will total $46,400.

CONSERVATION

Open Space Bond Issue

The Conservation Commission (CC) is seeking approval of a warrant article on the March 2004 ballot for a 20 year, $2,500,000 bond issue.

Its objective is to assist landowners who want to protect their land from development and to preserve our Town's rural character, scenic vistas, and open space. The CC has a goal of permanently protecting 500 + acres from development through the purchase of development rights, conservation easements and/or to a lesser extent the purchase of lands. It has developed a strategy to identify and prioritize important natural resources and open spaces and protect them cost effectively.

SCHOOLS

LINCOLN AKERMAN SCHOOL

School Growth and Future Expansion

Enrollments in the Lincoln Akerman School have remained constant over the past two years. The enrollment numbers will be watched closely for signs of a recurrent upward trend. The school building is nearly at capacity. If enrollments increase, additional space will be needed. An article to purchase additional land adjacent to the existing school property will be voted on in March 2004; this additional land is sufficient in area to allow for school expansion of almost any magnitude. The cost for this parcel is $1,210,000 which will be financed by no less than a 20 year bond issue, according to the vote taken at the School's deliberative session in February 2004.

Improvements to the School Building

A large number of repairs, renovations, and improvements will be needed over the next few years if the present school building is to be retained on a long-term basis. These include:

Project	Project Cost
Installation of a sprinkler system	$160,000
Replace gym floor tile	48,200
Replace 2nd floor egress windows	22,100
Air quality improvements, phase 3	77,400
Air quality improvements, phase 4	86,000
Air quality improvements, phase 5	58,000
Renovate locker rooms (including ADA compliance)	16,600
Upgrade toilet rooms to ADA criteria	11,100
Electrical rehab	66,000
Art room upgrade	11,100
Relocation of administration	77,000
Multi-purpose room partitioning	88,000
Roof repairs	10,500
Asbestos abatement 1974 wing	27,300
Remodel casework	13,300
Gym security doors	10,000
Classroom lighting	6,900
TOTAL	$779,500

The School Board intends to defer as much of this work as possible until the Community has had a chance to fully determine the future course for educational facilities.

WINNACUNNET COOPERATIVE SCHOOL DISTRICT

Expansion and Renovation of the School Building

A bond issue to expand and renovate Winnacunnet High School at a cost of $26,850,000 will be on the March 2004 ballot. If the bond vote passes, Hampton Falls' share of the 20 year bond will be approximately $101,900 annually.



Applecrest Farms land before the apple orchards

Circa 1900 - 1913

PROPOSED MUNICIPAL CAPITAL PROJECTS

[in thousands of $]

Department/ Priority		2004	2005	2006	2007	2008	2009	Total Six Yr. Project or Fund Cost
Financial Administration								
a) Upgrading of computer hardware/software			$5.0	0	5.0	0	5.0	15.0
Government Buildings								
a) Add/Renovation to PSB ($360—15 yr. Bond)			Vote	42.5	40.1	39.0	37.6	159.2
b) Purchase of Janvrin land ($213—15 yr. Bond)			Vote	25.4	24.0	23.3	22.6	95.3
c) Purchase of Carney land ($310—15 yr. Bond)			Vote	40.0	37.8	31.7	30.8	140.3
d) Three bay garage			65.0	0	0	0	0	65.0
e) Painting of the Town Hall (exterior)	H	10.5	0	0	0	0	0	10.5
f) Replacing roof: T Garage	H	12.0		0	0	0		12.0
g) Rebuilding faces to Town Clock	H	8.0	0	0	0	0	0	8.0
Police Deptartment								
a) Vehicle			31.0	0	31.0	0	35.0	97.0
b) Computer equipment	H	5.0	0	5.0	0	5.0	0	15.0
c) In car video camera	H		6.0	0	6.0	0	0	12.0
d) Replace 4-wheel drive vehicle				45.0	0	0	0	45.0
e) Photo copier				6.0	0	0	0	6.0
Fire Department								
a) Vehicle CRF: $38.3	H	15.0	15.0	15.0	0	15.0	15.0	75.0
b) Ventilation at PSB	C	40.0	0	0	0	0	0	40.0
(Federal Grant of $36.0)		(36.0)						(36.0)
c) Upgrade airpacks			22.0	0	0	0	0	22.0
d) Fire truck ($175—15 yr. Bond issue)					vote	23.5	22.2	45.7
Offsetting cash from CRF					(38.3)			(38.3)
e) Life pack for rescue vhcl			12.0	0		0	0	12.0

Department/ Priority		2004	2005	2006	2007	2008	2009	Total Six Yr. Project or Fund Cost
Highway Department								
a) '02 bond issue for road recon (Drinkwtr/Nason)	C	55.3	54.0	47.6	46.2	44.8	43.2	291.1
b) Culvert on Sanborn @ Taylor River	H	49.0	0	0	0	0	0	49.0
c) Culvert on Brown @ Grapevine/QMH	H	26.0	0	0	0	0	0	26.0
d) Brimmer & Marsh Ln; Stard Rd.	H	115.2	0	0	0	0	0	115.2
e) Sanborn Rd.		0	92.0	0	0	0	0	92.0
f) Sanborn Rd.		0	0	92.0	0	0	0	92.0
g) Brown Rd. (Old Stage to Route 88 South)		0	0	0	92.0	0	0	92.0
h) Mill Ln.		0	0	0	0	92.0	0	92.0
i) King St.		0	0	0	0	0	92.0	92.0
State Highway Block Grants		(42.0)	(42.3)	(42.6)	(42.9)	(43.2)	(43.5)	(256.5)
Cash from Prior Articles		(89.4)						(89.4)
Landfill Closure CRF *Cash on hand: 16.0*	H	2.5	2.5	2.5	2.5	2.5	2.5	15.0
New Library (Bond Issue)	C	46.4	44.7	38.2	36.7	35.3	33.8	235.1
Conservation Comm a) Conservation Land-- $2,500 20 yr. Bond CRF: $53.5; CF: $756.6	H	Vote	66.9	240.7	234.8	228.9	222.9	994.2
Total Municipal Improvements (Gross Cost)		**384.9**	**416.1**	**599.9**	**556.1**	**541.0**	**562.6**	**$3,060.60**
Net Cost to the Town		**217.5**	**373.8**	**557.3**	**474.9**	**497.8**	**519.1**	**$2,640.40**

Legend: **H= High Priority** **M= Medium Priority** **L= Low Priority** **C= Committed** **P= Pending**

Note: Ratings are based on immediacy of need and on funding.

12/03/03

PROPOSED SCHOOL CAPITAL PROJECTS [in thousands of $]

School Facility/ Priority		2004	2005	2006	2007	2008	2009	Total Six Year Cost
Lincoln Akerman a) Renovations to School Bldg. b) Land Purchase: $1,210 20 year bond+		0 vote	157.9 118.0	157.9 111.8	157.9 113.8	157.9 111.2	157.9 113.2	789.5 568.0
Winnacunnet Coop a) Addition & Renovation b) Maintenance & Modern	H P	44.8 18.9	101.9 18.9	101.9 18.9	101.9 18.9	101.9 18.9	101.9 18.9	554.3 113.4
Projected School Capital Expenditure		**63.7**	**396.7**	**390.5**	**392.5**	**389.9**	**391.9**	**$2,025.2***

+the 2004-2009 capital improvement projections are subject to revisions based upon the recommendations of the Facilities Planning Committee as revised and approved by the School Board.

Legend: **H= High Priority** **M= Medium Priority** **L= Low Priority** **C= Committed** **P= Pending**

Note: Ratings are based on immediacy of need and on funding.

12/03/03

ROCKINGHAM PLANNING COMMISSION

RPC

The Rockingham Planning Commission is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of twenty-seven of the thirty-six Rockingham County communities. Operating as a non-profit local organization, the Commission serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, and environmental protection. The Commission's professional planning staff provides an array of planning assistance to the communities that are active members. Membership, which is optional, is retained through annual dues assessed to each community on a per capita basis.

Each member municipality appoints two representatives (Commissioners) to the Board. The Commissioners meet monthly to adopt and oversee the annual work program and budget, to establish Commission policies on a variety of land use and planning issues important in the region, and to discuss current transportation, environmental and housing issues. Currently serving for the Town are Ralph Foster and Ted Tocci.

Hampton Falls continues to utilize the services of the Commission's Circuit Rider program, which provides direct professional assistance in Town Offices and at Planning Board meetings. Maura Carriel is the current Circuit Rider. In addition to her support at Board meetings, she has reviewed all sub-division and site plans, and assisted in formulation of the proposed Home Occupation and Elderly Housing-Multi-Family ordinances. Her efforts in the Master Plan update assisted by the CIP/MP Committee (Charlyn Brown, Marietta Garavaglia, John Ratigan, Eric Small, Ted Tocci, Roger Venden, and Rod Vigneau) included completion of the Transportation, Community Goals, Housing, Future Land Use, and Community Facilities Chapters.

The Commission has focused on several transportation issues with regional impact. The long awaited Corridor Management Study for U.S. Route 1 began this year and is expected to wrap up in the fall of 2004. A number of public hearings were conducted, one in Hampton Falls, to bring attention to the need and objectives of the study and to invite public comment. The study is funded by the State Planning & Research Program (SPR), the RPC, and proportionately by each of the six corridor communities. One-way tolling on I-95 has also raised many concerns of regional impact. The diversion of auto and truck traffic through local communities and the resulting increased volume on Route 1 has elevated the number of traffic related incidences on the corridor. At the same time the state highway continues to develop Electronic Tolling, which is intended to alleviate the back up at the tollbooths particularly during high peak tourist travel. This program is expected to launch sometime in 2005. Another transportation concern is the delay in the Little Bay Bridges expansion project designed to eliminate gridlock tie-ups in the Route 16 corridor.

Other regional issues of importance for the Commission are Seacoast Groundwater Sustainability, Housing as related to SB-95 dealing with workforce housing, Smart Growth in NH to help communities grow smarter, the NH Estuaries Project, Regional Sewer Study, and Hazard Mitigation Planning.

Theodore C. Tocci

CEMETERY TRUSTEES

OAKLAWN CEMETERY

The Cemetery Trustees continued to sell burial lots in 2003. Proceeds from lot sales were deposited to the Cemetery Trust Fund (approved by the 1996 Town Meeting). The interest from the fund will be used to offset the yearly cost of maintenance and improvement of cemetery grounds. The long term goal is to maintain Town cemeteries solely from asset income.

A culvert was placed under the entrance driveway at Nason Road to drain the continuous run-off.

A water pipe was laid between West View Cemetery and Oaklawn Cemetery for future availability of water to Oaklawn.

Richard H. Winn, Chairman

POLICE DEPARTMENT

Looking back over 2003 has reminded me how busy the Department was during the year. A number of criminal cases took many man-hours to resolve and some of them are still ongoing. Cases ranging from a thwarted bank robbery attempt, to animal cruelty resulting in animal deaths, breaking up a burglary ring and several complex stalking cases all were handled by officers this year. Often, while an arrest seems to be the end of a situation, it is typically only the beginning of the work that needs to be done. Further investigation, court filings and appearances, report writing and evidence handling takes place before a case can be considered closed.

I encourage citizens to watch out for their neighbors and to call the Police Department if they see a suspicious activity. We investigate these calls and discover the reasons for the unusual situation. Many people feel nervous about calling because they feel "it is probably just nothing." This year a call for a suspicious parked vehicle led to the interruption of a bank robbery. The bank robber had parked the car in a residential area and had gone to the bank to scope it out for the robbery. Thanks to the citizen's call, officers were there to meet him upon his return. No call is ever so small that, if it crosses your mind, you should call the police. Please don't hesitate.

Our burglary rate stayed stable this year due to the diligence of our officers and the help of watchful Hampton Falls residents. The number of thefts, however, grew this year. Many of them were thefts of opportunity. An unlocked door, a purse left unattended or a car with the keys left in it all provide criminals with opportunities. We urge you to lock your cars and homes. Help us to reduce your chance of becoming a victim. We also encourage participation in our vacation check program. Just let us know when you are leaving on vacation and we will check your house while you are away.

Businesses and residents have helped us by installing alarm systems. While a properly functioning alarm can dramatically reduce your chances of becoming a victim, a poorly maintained alarm system is worse than no alarm at all. It will fail when you need it the most, giving you a false sense of security.

The Department handled an assortment of vandalism and domestic violence calls this year. Traffic work, including accidents and motor vehicle stops, also kept the Department busy.

We receive a number of 911 calls each year which are mistakenly dialed or are children playing with the phone. Some callers use 911 to call the police for non-emergency inquiries. It is important to properly use the 911 system so that true emergencies can get the proper attention they require.

I would also like to take a moment to remind residents about scam artists. There are so many schemes going on out there to make you part with your money. They bombard you by phone, mail and email. I urge you to ask questions and remember the old adage, "If it seems too good to be true, it probably is too good to be true." I also urge you to thoroughly question charity telemarketers before you donate. Don't let them pressure you. The Hampton Falls Police Association does not use telemarketers even though I have heard residents say that some telemarketers have used our organization and my name to convince you to donate.

The Department purchased and outfitted a new 2003 Ford Crown Victoria cruiser. We changed the striping patterns that are bolder and more recognizable look. The new color scheme received a positive reception in the community and we look forward to using it on future cruisers.

We spent many training hours maintaining our current certifications and learning new skills. Firearms training, simunitions and intoxilyzer training are some of the yearly standards. Some of this training was accomplished within the Department while other courses were taken at the Police Academy. Some of the classes were in the areas of terrorism, fraud, prosecution, drugs and incident command. Training is so critical to the department's adaptation to the changing role that the terrorist age has put upon us. We have learned a lot since 9-11 but have still so far to go. Many ask why a small Town police department must put so much effort into homeland security training and one need only realize that some of the 9-11 terrorists passed through New Hampshire and Hampton Falls on their way to Portland, Maine.

We obtained grants to help us in purchasing protective equipment for the officers for chemical environments through Homeland Security initiatives. We shared another Homeland Security grant with the Fire Department using our portion to purchase another portable radio. A new in-car video was purchased with the help of highway safety grant money allowing us to remove a warrant article ($6,000) from the 2004 Town Warrant. We received two preliminary breath testers from the Department of Safety. New legislation will allow the testers to be an even more important tool in combating alcohol offenses.

Currently we are participating in the leading edge of a computer interconnectivity project, which will link the courts and law enforcement by computer through a project called "J One."

Two Police Department warrant articles are on the ballot for the March 9 election and both are very important to the Department and community. We are asking to hire a fifth full-time police officer to beginning in July 2004. This officer will allow the Department to expand its coverage from 16 hours a day to an average of 20 hours a day. Many residents don't realize the Department is not on patrol 24 hours per day. During these off-hours, we rely on the State Police to cover calls. The State Police are not always nearby and the response time can be quite long depending where the trooper is when dispatched. Having a Hampton Falls officer in Town more hours a day will reduce response time and provide an officer who knows the community. Hampton Falls continues to grow and is sandwiched between larger more active Towns which contribute to

our need for more hours of coverage. In the early fall one offender told us that he planned his offenses around our hours of operation - a sobering thought.

The second article will allow for the upgrade of our computer system. The two most important projects are the creation of a reliable back up system to protect our data and the replacement of cruiser laptops. We have become dependent on our computers like most other organizations and must keep them updated.

The Department thanks the residents for their support during the past year. Your caring attitude and vigilance has helped us keep Hampton Falls a much safer community.

We thank the New Hampshire State Police for their assistance in answering calls and providing support and the Sheriff's Department for their support and dispatch services. Our mutual aid departments are also appreciated for always being there when needed.

The Department said goodbye to Barbara Lizotte who worked as one of the police secretaries for five years. She is missed a lot by all of us. Sheri Allen, who has been with the department for 13 years, added an extra day to her schedule and now keeps the office open Monday thru Thursday from 8am-12pm and 1pm-3pm. We thank Sheri for her efforts in trying to keep us all organized, which is no small task.

We welcome Jay Lord, our new Fire Chief, and thank the Fire Department for a wonderful working relationship.

We also appreciate the continued support, trust and confidence that the Board of Selectmen has shown for the Police Department and for our efforts to protect and help all the residents, businesses and others that live in and travel through our community. We have an excellent relationship and it is a pleasure to work in and for the Town of Hampton Falls.

All of us here at the Department wish you a happy and safe 2004. Remember, "Your safety is our concern."

POLICE STATISTICS

911	48
Accidents	74
Alarms	189
Animal Calls	38
Arrests	50
Assaults	6
Assist Fire/Rescue	97
Bad Checks	8
Burglaries	5
Business Checks	780
Citizen Assists	122
Civil Matters	35
Criminal Mischief	37
Domestic	18
Found Property	5
Harassment	17
Hazardous Situations	90
House Checks	2,886
Missing Persons	4
Motor Vehicle Lockouts	19
Mutual Aid	110
Paperwork Service	15
Parking Complaints	2
Phone Calls*	2,034
Police Information	49
Radar Checks	1,397
Summons Issued	724
Suspicious Activities	137
Thefts	57
Threats	3
Towed Motor Vehicles	5
Untimely Deaths	2
Vehicle Stops	1,765
VIN Verifications	13
Welfare Checks	9
Total	**10,850**

Robbie E. Dirsa, Police Chief



Chief Dirsa practices the use of a training pistol while wearing an air mask.



Police Lt. Thomas Boynton, Fire Lt. Larry Anderson and Fire Chief Jay Lord plan strategy at an accident by the Town Common



Officer Marshall Bennett makes an adjustment to one of the cruisers to keep it functioning well

AMBULANCE REPORT

Month	Responses		Transports	
	2002	2003	2002	2003
January	7	9	7	6
February	5	6	5	5
March	9	7	9	7
April	4	6	4	5
May	9	8	8	2
June	10	10	10	10
July	11	12	8	10
August	11	17	9	14
September	3	14	2	9
October	6	13	5	10
November	4	6	3	5
December	12	14	7	10
Total	91	**122**	77	**93**

FIRE AND AMBULANCE STUDY COMMITTEE

At the request of the Selectmen, the Fire and Ambulance Study Committee (FASC) has been meeting regularly over the past several months to select a consulting firm to be hired to assess the adequacy of existing fire and ambulance services in the Town of Hampton Falls, to identify any changes deemed beneficial, and to define the associated costs. The FASC is pleased to announce its unanimous recommendation that MMA Consulting Group, Inc. of Boston, MA be hired for this work.

The FASC put considerable effort into identifying suitable candidates, of which there were few. Of the candidates uncovered by our search, we felt that only two, Municipal Resources, Inc., of Salem, NH, and MMA Consulting Group, Inc., of Boston, MA, had sufficient professional qualifications to merit an interview. Both firms were interviewed by the FASC, and while we were positively impressed by both, we are both unanimous and emphatic in our preference for MMA, a firm we feel stands head and shoulders above the competition.

The FASC spent considerable time developing the consultant's scope of work. The scope (which is stated in the first paragraph, above) is based on the premise that the purpose of the study is to provide the citizens of Hampton Falls with the information they need to make an informed decision between the protection provided by various alternatives, and the associated costs. In order to defuse some of the passion currently surrounding this debate, we stressed to the consultant candidates the need for thorough research and documentation, for objectivity, and for implementation of a research methodology sufficiently grounded in documented fact to successfully withstand attack from any direction.

Our final selection of MMA was based on a combination of FASC's impressions from the candidate interviews, on the committee's readings of the work samples submitted for review, and on feedback from other municipalities. FASC members unanimously felt that MMA's work demonstrated clearly superior methodology, depth of understanding, attention to detail, level of analysis, clarity of presentation, and sensitivity to critical issues. Additionally, MMA is willing to work on an incremental basis, meaning that after each phase of the study is conducted, and a summary analysis presented to the Town, the Town would have the right to cancel the remainder of the contract work without financial penalty.

The FASC will be pleased to meet with the Selectmen to discuss its recommendation in further detail, if so requested, and we hope that our efforts will prove useful to the Town of Hampton Falls.

FASC Members

Robert G. Gale
Chris F. Gordon
Charles S. Leto
Richard P. McDermott
Linda R. Pandolfi

FIRE DEPARTMENT

I would like to express to how happy I am to be chosen the Fire Chief for the Town of Hampton Falls. I started with this department in 1986, thinking how 'cool' it was that I could be a firefighter as well as helping the community that I lived in. While moving up thru the ranks, I have gone through a great amount of training that has helped me prepare for this job. I was appointed Interim Fire Chief in March, after the previous Chief Mark Wooles stepped down. I did what I could while I continued my full time job. After an involved selection process with the New Hampshire Fire Academy as well as with the Town officials of Hampton Falls, I was offered the position full time and accepted the job in October.

Through generous donations and fundraisers the fire association and the Town worked together to purchase a used ambulance thru Government Surplus Acquisitions. This updated piece of apparatus is a major addition to the department and the Town. It allows HFFD to assist AMR with medical transports if multiple units are needed, without having to rely on surrounding Towns.

During 'Fire Prevention Week' in October the firefighters continued their annual trip to schools and

day care centers. Kids thru 4th grade were talked to about fire safety. The following Saturday we held our Open House at the station, even though the weather didn't cooperate we were pleased to see so many young faces there.

In 2003 the department obtained three (3) separate federal grants. Two grants totaled approximately $6,300. The third is for $36,000, of which we must match by ten percent (10%). The plan is to use it for a vehicle exhaust removal system for the Safety Complex. This was an item, which was vetoed last March, so finding an alternative source of funding became one of our major goals. Through the persistence of Lieutenant Anderson, this was obtained. The system will directly vent carcinogens out of the building which is used by numerous organizations besides HFFD, and HFPD, including Selectmen, Brownies, Planning Board, Senior Bridge to name a few.

Financial prudence of the fire department will be at the top of the priority list as a challenge and goal for 2004. Other goals will be the expansion of businesses and individuals using 'Knox Box's. 'Knox Box's are secure key boxes that only the HFFD and HFPD have keys to. During a fire, or medical emergency entry can be gained into a building without having to do damage to the building.

Another challenge will be attracting new members, as well as the training that is needed to keep current personal up to date. The current roster has 40 call or reserve members. 15 are trained EMT's, with 4 new members going thru EMT or firefighter training this year. If the idea of becoming a certified firefighter or EMT appeal's to you, come to the station and we can help you begin the process. In general the commitment is 2 nights a week for 4 hours each night, along with some weekends for about 5 months. The time commitment is extensive, but the rewards are great!

Looking towards March of 2004, I hope the Town will approve the article regarding the Fire Ambulance Study Committee as I feel this will help give direction to the HFFD and the Town, in respect to emergency services for the coming years.

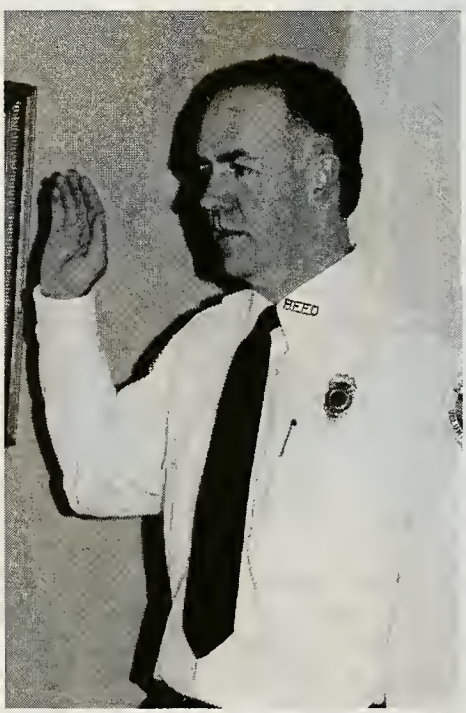
I would like to extend my thanks to the community for their continued support of the fire department; as we can't do it with out you. Also, thanks to all the members of the department for their support of me in my new position. I look forward to the many challenges as I continue to grow in this position.

FIRE STATISTICS

EMERGENCY CALLS	
Alarm Activations	16
Auto Accidents	21
Building Fires	1
False Alarms	9
Fire calls	34
Good Intent	3
Medical & Rescue	120
Mutual Aid	14
Police Assistance	3
Public Assistance	15
Smoke Investigations	9
Total Fire/Rescue Calls	**245**

SERVICE CALLS	
Brush Burn Permits	162
Certificate of Occupancy Permits	8
Commercial Building Inspections	13
Fire Alarm Inspections	3
Fireplace/Woodstove Inspections	25
H2O Supply Inspection & Testing	60
Oil Burner Inspections	13
Oil Burner Permits	8
Total Service Calls	**292**
Total Calls for the Year	**537**

Jay M. Lord, Fire Chief



Swearing in of Interim Fire Chief Jay M. Lord March 7, 2003



A future firefighter checks out his truck during the Fire Department "Open House" October 2003

BURNING OF BRUSH

State Law Prohibits
Residential Trash Burning
Effective January 1, 2003

What Materials CAN Be Burned Outside?

(only with a permit from your local fire warden)

- Clean untreated wood
- Leaves and brush less than 5 inches in diameter
- Campfire wood or charcoal
- On-premises burning for forest prevention, agricultural, forestry, or wildlife habitat improvement
- Untreated wood from the construction or demolition of a building

Penalties for burning without a permit are punishable by fines of up to $2,000 or one-year imprisonment, or both. The N. H. Department of Resources and Economic Development has enforcement authority under RSA 227-L.

What Materials CANNOT Be Burned Outside?

- Household trash
- Packaging materials
- Coated or laminated papers
- Painted or treated wood
- Coated or treated cardboard
- Animal, vegetable, kitchen waste
- Plastics
- Rubber
- Oily rags

Penalties for illegal burning of trash may include a warning, with an explanation of the ban, fines of up to $100 for the first offense, and fines of up to $250 for subsequent offenses. The N. H. Dept. of Environmental Services has enforcement authority under RSA 125-N.

Open burning permit. The Hampton Falls Fire Department has an answering service for burning permits and other non-emergency business. Please call 926-5752 and leave a message. The messages are checked daily around 4:00 pm.

Here is a quick review for obtaining a burning permit:

- All outside fires, that are not barbecues, always require a permit regardless of the time of year and weather conditions.
- All burning must be done after 5:00 PM and the fire must be out and cold by 9:00 AM the following morning.
- Burning Permits are only good for one day and only issued the day of the fire.
- Burning permits cannot be obtained until after the site is inspected by a Deputy Fire Warden.
- Burn pile should be of a small manageable size with nothing larger than five inches in diameter.
- Brush and clippings are acceptable, but leaves should be put in a compost pile.

Reminder – have on hand shovels and a garden hose to contain and extinguish the fire. The fire is not out until the ashes are cold and wet.

If you have further questions, please leave a message at 926-5752 and a Deputy Fire Warden will return your call. Thank you.

Hampton Falls Fire Wardens

TOWN FOREST FIRE WARDEN & STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wild land fires in New Hampshire. To help us assist you, contact your local Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to $2,000 and/or a year in jail, plus suppression costs.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your Fire Department or the New Hampshire Division of Forests and Lands at www.nhdfl.org or 271-2217 for wild land fire safety information.

REMEMBER

ONLY YOU CAN PREVENT FOREST FIRES!!

EMERGENCY MANAGEMENT

2003 was a year of change for Emergency Management. At the State level the Office of Emergency Management was moved into the Department of Safety, and is now called the Bureau of Emergency Management. At the local level I became the EM director for the Town when I was appointed to the position of Fire Chief. With the help of previous EM director Bob Gale and state, Town, and utility officials, I feel confident that the Town of Hampton Falls is prepared to deal with a variety of man-made or natural disasters.

In 2004 training sessions will be held in preparation for the two drills and the Graded exercise in the second half of the year. These activities are held in the Municipal Safety Complex. The teams of Police, Fire, and Town employees are trained in a complex coordination of local, County, and State resources. This exercise is held every two years in the 22 communities that are within the ten-mile radius of Seabrook Station.

Please become familiar with the 2004 calendar that you received from the New Hampshire Bureau of Emergency Management. There is a form on the last page that will allow your name to be put on a list of those who wish to be provided with specialized individual help in case of an emergency. This list is for official use only and is strictly confidential. If you any questions or did not receive a calendar please contact me at the Municipal Safety Complex located at 3 Drinkwater Road (603) 926-5752.

Jay M. Lord
Emergency Management Director



Engine 3 at a training burn with East Kingston
Summer 2003

HIGHWAY DEPARTMENT

The primary duty of the Highway Department is the maintenance of Town roads. This involves the removal of snow, sanding and salting of roads, removal of roadside brush, cleaning of culverts and removing debris from swails to drain water from the roadsides, patching of hot top, sweeping of intersections, repairing and replacing road name signs, and, sometimes, removing litter along the roadsides.

Each year, the Highway Department engages in special projects. We are in our fifth year of having white stop lines painted at road intersections – all roads now have stop lines.

We also have another program of cutting tree limbs and branches along Town roads which has resulted in a vast reduction in the number of power outages or roadblocks during severe storms.

In August, the Highway Department built a turn around near the end of Curtis Road on land owned by the McLaughlin family. For many years, the school buses were backing onto a narrow private driveway and oftentimes digging up the homeowner's lawn. The length of the school buses had increased and the School Board determined that it was no longer safe for the buses to turn around at the end of Curtis Road. The school children would have to get onto the bus at the intersection of Curtis and Nason roads. With the construction of the turn around, the school buses can now safely pick up and leave off students much closer to their homes.

Other projects included the installation of three cross pipes – one on Sanborn Road and two on King Street. The engineering firm of Jones and Beach applied and received for the Town a blanket wetlands permit, so that these improvements could be made. Several sections of guard rail posts were installed on the section of Nason Road between Route 88 and Drinkwater Road. The Department also cleared the brush and tree growth along two drainage easements in the Coach Lane development.

The Highway Department and the NH Department of Transportation worked together to eliminate a collection of water at the intersection of Nason Road and Route 88. The DOT dug a ditch line along the south side of Route 88 towards Applecrest Farms and the Highway Department patched the corner with hot top to eliminate the puddling of water.

The Department works closely with the Town engineer during the development of new subdivision roads, especially when the road is at the stage to be turned over to the Town for maintenance. In 2003, Batchelder Lane was accepted as a Town road and 15% of the road construction costs is kept in a security fund and will not be returned to the developer until the road has completed its two year maintenance phase. Fieldstone Lane met the approval of the Town engineer and Highway Department and it was released from its two year maintenance phase. The cul de sac at Coburn Woods Road was repaired and repaved. It was discovered that a section of the cul de sac did not contain the specified levels of fill, causing the road to crack and deteriorate prematurely. In 2004, Linden Road will be accepted as a Town road and will add more than a mile to the Town road system. Acceptance of these roads requires maintenance during the winter months, which in turn adds to the expense of the Highway Department budget.

Every few years the Department conducts, reviews and prioritizes its listing of roads in the greatest need of repair. The survey was completed in the fall with the following results:

1	Brimmer Ln	10	Taylor River Rd
2	Stard Rd	11	Woodlawn Ave.
3	Marsh Ln	12	Maple Rd
4	Sanborn Rd	13	Coach Ln
5	Brown Rd (Old Stage to Rt. 88 at I-95 bridge)	14	Janvrin Dr
6	Mill Ln	15	Crestview Dr
7	King St	16	Schoolhouse Rd
8	Glenwood Rd	17	Meadow Ln
9	Towle Farm Rd		

(The order in which the roads are slated for reconstruction may change each time a new survey and rating is conducted.)

There has also been repeated flooding from beaver dams at the Taylor River on Sanborn Road. The Highway Department has had to tear down the dams several times to prevent the water from flooding the road.

The Town had planned to rebuild the larger cross pipes on Brown Road at Grapevine Run and on Sanborn Road at the Taylor River in 2003. Both roads were damaged during the flood in October 1996. The old cross pipes are not large enough to handle a "100 year flood." Plans are to re-bid these projects and complete the work in 2004.

The Highway Department also coordinates the disposal of the brush at the brush dump and disposes of litter and large items that are sometimes left along certain roads.

Richard B. Merrill, Sr., Road Agent



Road Agent Richard "Dick" B. Merrill digging a trench for the drainage system in front of the new Oaklawn Cemetery on Nason Road



Culverts ready to be installed at the Oaklawn Cemetery Fall 2003

SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT 53-B

This was the twelfth year the District has conducted the Household Hazardous Waste program for the member Towns. We held two collections - Hampton in the spring and Brentwood in the fall. The collection in Hampton was held on the second Saturday in May. A total of 450 cars attended the collection representing 457 households. On September 6, the collection was held in Brentwood for the fourth time. A total of 129 cars attended representing 163 households.

The total cost for both collections was $28,392. The per-household cost for Hampton was $45.64; and the per-household cost for Brentwood was $46.22. A grant from the State of New Hampshire, based on the population of the District member Towns, in the amount of $6,100 helped to offset the costs. The remainder was paid out of District funds that had been budgeted for this purpose.

Based on the continued positive response we receive to these collections, the committee feels they are a vital function of the District and should continue. Citizens in our member municipalities continue to become more educated about household hazardous waste, have become familiar with the collections, and are willing to participate. The District has budgeted funds in the 2004/2005 Budget to hold collections in the spring and fall of 2004.

The District continued its Recycling Grant Program for education and public relations. Member Towns, which applied for grants, were Fremont $1,172.40); Kensington $654); North Hampton ($1,000) and Rye $2,572.03).

Brentwood, Fremont, Hampton, Hampton Falls, New Castle, North Hampton, Rye, Sandown and South Hampton are currently tipping at Turnkey. Kensington will begin in January 2004. In July, the current tipping fee of $57.86 will be adjusted by the Boston CPI at January 1, 2004.

The Septage Committee and Waste-to-Energy Committee continue to be inactive.

In the upcoming year, the Administrative portion of the District will continue to be a part-time operation. The Administrative Assistant's hours are from 8:00 a.m. to Noon Tuesday and Thursday. The contract with Waste Management will continue to be administered by the District office.

Two Household Hazardous Waste Collections will be held in 2004. The spring collection will be held in Hampton on May 8, 2004 and the fall collection is tentatively scheduled for September 4, 2004 in Brentwood.

Recycling education grants will again be awarded to District member Towns. Recycling chairmen of the member Towns are encouraged to apply for these grants. Information may be obtained by calling the District Office.

We will continue to keep abreast of all refuse disposal and recycling methods, and we are always available to assist and/or answer questions from member Towns and citizens. We will also continue to attend State level conferences on MSW and recycling.

Alfred Felch, Secretary
Joseph A. Melville, Hampton Falls Representative

RECYCLING & SOLID WASTE COMMITTEE

Coastline Waste Services continues to perform curbside Solid Waste Collection and Recycling Collection services for the Town of Hampton Falls. The contract is for the period 2002 through 2006.

The Selectmen negotiated a price of $35 a ton for disposal of brush with Jeff Simpson of Sanford, Maine. He brings a grinder to the site, grinds the brush into chips which are loaded into a roll off container and hauled to Maine for processing. The brush was processed twice by this method in 2003 for a cost of $3,884.

The Town continues with its contract with Coastline Waste Services curbside collection of recyclables and rubbish. The collection day is Friday and rubbish / recyclables need to be placed at the curb by 6:00 a.m. Whenever a major holiday falls on a weekday, the scheduled pick-up will change to Saturday.

White goods days were held in May and October. Northeast Resource Recovery Association disposed of all metals brought to the brush dump at no cost and there was a small return for the value of the metals.

The estimated waste to be generated by the Town of Hampton Falls in 2004 is 955 tons, with an average tipping fee of $57.58 per ton.

The Town also conducts a used petroleum oil collection program. The guidelines follow:

Rules for the Disposal of Used Petroleum Oil at the Hampton Falls Brush Dump

1. Only residents of Hampton Falls may participate in this program.

2. Residents must call (926-5752) for an appointment Monday through Thursday before delivering the used oil.

3. Used oil must be brought in clear containers, no larger than 5 gallons.

4. Residents must identify their name and phone number on the container. (Stickers are provided.)

5.The Town appointed agent inspects the used oil before accepting it for disposal.

In closing, we acknowledge the efforts of Thomas Cass, Michael Hastings and Joseph (Andy) Melville in re-establishing this committee.

Recycling Statistics

Months	Co-Mingled	Paper
January	6.12	9.92
February	5.13	7.20
March	5.12	10.84
April	4.92	6.80
May	5.10	11.66
June	6.07	6.64
July	7.55	7.88
August	9.38	12.01
September	8.04	12.83
October	8.28	13.68
November	7.47	10.60
December	7.30	11.35
TOTAL -Tons	**80.48**	**121.41**

By having curbside pickup of recyclables as part of our contract with Coastline Waste Services, the Town was able to divert 201.89 tons from the landfill in Rochester, N.H. The cost per ton in 2003 was $56.48. This represents a savings to the Town of $11,400.

The Board of Selectmen

BRUSH DUMP

The following statistics show the number of vehicles hauling brush to the brush dump - corner of Drinkwater and Parsonage Roads. The brush dump is open Saturdays from 10 a.m. to 4 p.m. beginning April 1 and closing the last Saturday in November. Christmas trees may be brought to the dump on the first Saturday in January from 10 a.m. to 4 p.m.

Brush Dump Use

Months opened	2002	2003
January	51	32
April	356	116
May	142	177
June	203	179
July	139	139
August	207	137
September	180	122
October	111	14
November	212	346
TOTAL	**1,601**	**1,262**

Peter J. Lonergan, Attendant

HEALTH AGENCIES

AIDS Response-Seacoast $900

ARS is a non-profit community based organization which has been the only HIV/AIDS agency serving the Seacoast area since 1987. ARS has a two-fold mission: to prevent the spread of HIV infection by promoting the avoidance of unsafe practices through education and prevention programs for individuals, groups and communities and to provide direct services for those living with HIV/AIDS and their families through case management and other practical and emotional support services for them and their loved ones. ARS provides services without cost to anyone with HIV/AIDS.

Specific education/prevention programs, tailored to individual groups, are provided for school children; teens; women at risk; and incarcerated individuals. Educational programs are also provided for health care and social service providers; community organizations; businesses; school personnel and parents; religious organizations; and minority communities. Some programs are done on-site in established locations and others through community outreach.

AIDS Response-Seacoast consistently works in collaboration with existing health care and social service providers to offer comprehensive, integrated, non-duplicative solutions to combating HIV infections and AIDS related illness. In 2003, 161 units of service were provided to 4 HIV+ residents of Hampton Falls.

American Red Cross $ 700

The Seacoast Area Chapter of the American Red Cross provides emergency relief to victims of local disasters and helps local residents prevent, prepare for and respond to emergencies. In 2003, Hampton Falls

residents were trained in water safety, baby-sitting, life-saving cardiopulmonary resuscitation (CPR) and first aid. Disaster services and armed forces emergency services are available to Hampton Falls around the clock. These services are available to the Fire Department during fires and other emergencies and for families that have a military member anywhere on earth.

The chapter remained on call for any local residents affected by house fire, floods, hurricanes, or other disasters. Volunteers provide food, shelter, clothing and medical supplies to meet victim's emergency needs. The chapter maintains an emergency van and several teams of trained volunteers to respond to such disasters seven days a week, twenty-four hours a day.

The key services that we provide to the Hampton Falls Community include:

- Disaster relief during a natural or man-made catastrophe,
- Emergency communication to members of the Armed Forces,
- Blood and blood products for those in dire need in hospitals (1 blood drive in Hampton Falls in 2003 collected 28 pints of blood),
- Health and safety certification for all ages to include: CPR, first aid, water safety, babysitting, preventing Disease Transmission and HIV/AIDS education,
- First aid station through the community,
- Community volunteerism, education and outreach.

Area Home Care & Family Services $ 1,200

The Area HomeCare & Family Services helps people remain independent in their homes with dignity and happiness as long as possible, thereby avoiding the higher costs of institutionalization. There has been a steady increase in the number of elderly needing home care support services.

In 2003, three Hampton Falls residents were served and one resident of Hampton Falls is employed by this agency.

This year Area Home Care and Family Services are celebrating 30 years of service to the elderly in Hampton Falls.

A Safe Place $ 400

A Safe Place provides emergency shelter to victims of domestic violence. The direct services include an emergency shelter, a 24 hour a day crisis phone line through which advocates provide support and offer information, legal advocacy (assistance in obtaining temporary and permanent protective orders), referrals to community services and support groups for women whose lives have been affected by domestic abuse.

In 2002-2003, two Hampton Falls residents used the services of A Safe Place.

Big Brother/Big Sister $ 800

Big Brothers Big Sisters is the oldest and most successful program that provides an older role model and mentor to young people in need. It is proven to have positive effects on the young people being served. These young people are considered "at risk" of not realizing their full potential in life, because of family or other circumstances.

This agency provides a free service to its clientele. With that money the agency does an in-depth interview with the children, their families, and potential Big Brothers/Big Sisters; recruits and trains the Big Brothers/Big Sisters; along with involving the schools, therapists, or police in the children's lives. Then the agency sets up specific goals in the Big Brother/Little Brother, Big Sister/Little Sister relationship and supervises them regularly. All these efforts lead to the children making major positive changes in their lives and becoming positive citizens in our community. In 2003, six children participated in this program.

Child Advocacy Center $1,000

The mission of the Child Advocacy Center of Rockingham County is to protect children. It provides a safe environment for the evaluation of child abuse and exploitation, coordinating services to victims and families and preventing future abuse through community education.

CAC has four primary goals:

1. To create a neutral place where interviews and services for abused children is provided.

2. To prevent trauma to a child caused by multiple contacts with various community professionals.

3. To provide the family with needed services that help them resolve their problems.

4. To communicate and coordinate our efforts with other community agencies.

Since opening its doors in January 2000, it has served over 850 children and their families in Rockingham County. Since 2002, it has served six children and their families in Hampton Falls.

Child and Family Services of NH $ 400

CFSNH is the only counseling center in the area that sees low-income adults and their families on a sliding fee scale. Its referrals come from schools, police, residents and human services. It helps residents deal with the stresses of unemployment, poor self esteem, chemical dependence, parenting skills and problems with their children. Twenty-One Hampton Falls residents requested services in 2002-2003, which represent 98 hours of service.

Child and Family Services offer a wide variety of services to residents of Hampton Falls:

Adoption Services help insure that children being adopted are placed in good families who are prepared for parenting and ready for the unique joys and challenges of raising an adopted child. Services are also available after the adoption is final for adoptive parents, their children and birthparents.

Camp Spaulding A residential camp that provides a two-week camp experience to disadvantaged, at risk boys and girls ages 8-14. Camp Spaulding is unique in its dedication to serving the needs of children from low and moderate-income families.

Child Health Support workers assist families who have abused or neglected children to help solve the problems that led to the abuse or neglect and to strengthen the family.

Community Education Staff is available to speak to the interest of community groups regarding behavioral health issues.

Early Intervention Programs provide family-centered services to infants and toddlers who have a developmental disability, a developmental delay or who are at risk of developmental delay. Early intervention services are provided in the home or other natural settings familiar to the child and family.

Family and Children's Counseling Professional social workers provide counseling services that utilize individual and family strengths to address a wide variety of problems including death, divorce, substance use, abuse and neglect, and other social and mental health issues. Counseling services strengthen the health of the community by assisting families in overcoming the debilitating problems that weaken the family structure and impede a child's healthy development.

Family Skill Builder provides short-term, in-home education and support regarding budgeting, household management, parenting and other issues to families at risk of abuse and neglect.

Group Home provides long-term residential care and emergency overnight shelter for youth between the ages of 13 and 18.

Healthy Families provides medical support and social services to low-income pregnant women and their children. Services are designed to improve the health of the baby and mother and to provide the support families need during the crucial first months of an infant's life. Services provided by an interdisciplinary team of medical, social work, and education professionals offer support throughout pregnancy and the first year after birth.

Integrated Home Based Services prevents recurrence of abuse, neglect and delinquency through provision of an integrated series of services designed to meet the specific family's needs.

Intensive Tracking and Supervision helps prevent placement through provision of community based family counseling, intensive supervision, and support to CHINS 0or delinquent youth and their families.

Parent Education Courses are designed to help parents learn the skills necessary to address the challenges of parenting so that they can raise healthy children in loving and respectful families. Throughout the year, evening courses are held in local communities to accommodate the needs of working parents.

Parentline A toll-free phone number linking parents to CFS social workers who answer child rearing questions, provide support, direction and appropriate referrals for further assistance.

Parenting Plus home based program which helps at risk families learn parenting skills and effective ways to cope with the stresses of family life.

Coastal Employment Alternatives $165

CEA is a non-profit company that has been in operation since 1983. It runs a vocational day program serving developmentally disabled adults. All clients are supported by Social Security and Medicaid and have very few resources of their own. Many of them have spent their lives in institutions and have had few opportunities to do the things we take for granted. CEA's responsibility is to help find employment for these individuals.

NH Society for the Prevention of Cruelty to Animals $800

The NHSPCA is the State's oldest non-profit organization dedicated to providing shelter, adoption and other progressive community services to further the humane treatment of animals.

Along with taking in animals from your community and placing many of them into good homes, it also assists Animal Control Officers and educates children and adults about the humane treatment of animals.

In 2003, the NHSPCA took over 3,610 homeless animals from Rockingham County and other Seacoast area communities. In Hampton Falls 11 animals were surrendered to the SPCA and 31 were adopted by Hampton Falls residents. 109 families received services in the way of adoption and surrender services, medical care for animals, humane education, low cost rabies vaccination clinics and resource information and support.

Retired and Senior Volunteer Program $100

The Retired and Senior Volunteers Program (RSVP) is administered by a Federal Agency called Corporation for National and Community Service and has been sponsored by the Portsmouth Housing Authority since 1973.

The RSVP offers older adults a meaningful life through volunteer service that is responsive to community needs. RSVP provides opportunities for persons age 55 and over to serve on a regular basis in a variety of settings throughout their communities. RSVP volunteers serve through a variety of organizations, agencies, and institutions designated as volunteer stations. The stations include courts, schools, libraries, day-care centers, hospitals, nursing homes, economic development agencies, and other community service organizations. Five Hampton Falls residents participate in this program.

Richie McFarland Children's Center $ 825

In 1981 the US Dept of Education demonstrated that an average of $16,000 is saved by local school districts in delivering special services to a delayed child if the child begins receiving services from birth rather than waiting until the child reaches elementary school age.

According to the American Academy of Pediatrics' Developmental and Behavioral News, Volume 8, No. 1, Fall 1999: "Children who participate in early intervention programs prior to kindergarten are more likely to graduate from high school, hold jobs, live independently and to avoid teen pregnancy or delinquency." In the long run this prevents a great deal of suffering for families and children, and according to the Academy also saves "society from

Supporting Richie McFarland helps to prepare children better for entering the school system and saves valuable funds in the future. Statistics from the federal Educational Resource and Information Center (Digest #455, 1992) show that for every dollar spent on early intervention services, school systems will later save anywhere from $4 - $7 in special education costs.

The Richie McFarland Children's Center is the only early intervention program available for delayed children aged birth to three who reside in your community. RMCC serves families with children whose development has been delayed because of a variety of reasons including, congenital disorders, physical/emotional trauma and/or environmental risks. These children may need comprehensive or limited therapy including physical, occupational and speech therapy as well as special education.

The Richie McFarland Children's Center recognizes parents as the primary teachers of their child, and as a result, we give home-based training to the parents in therapies designed to improve their child's condition. In addition, it provides center based toddler groups for children when their families feel they would benefit. In 2003, four children were served from Hampton Falls.

Rockingham County Community Action Program Inc. $ 750

Rockingham Community Action (RCA) is a private, non-profit organization. Our mission is to prevent, reduce, and work toward the elimination of poverty. RCA has been addressing these needs for thirty-five years.

Seacoast Community Action Center is an outreach office of RCA that serves residents of Hampton Falls and 11 other communities, and as such acts as Hampton Falls' central resource for information regarding all available human services. RCA also offers intake, clinic and distribution sites in over half of the county's thirty-seven communities for the application and provision of various Community Action services.

Community Action provides a wide range of services that are unduplicated elsewhere in the county. Many of our services meet immediate, critical needs, while others are designed to help families achieve long-term economic self-sufficiency. The following services were provided by Community Action to eligible residents of Hampton Falls from July 1, 2002 through June 30, 2003:

Seven households received one of a group of Fuel Assistance Programs, services that provided grants to assist with energy-related expenses through the Fuel Assistance Program (some households also receive furnace cleaning and budget and energy counseling, and elderly support services), and grants of up to $300 for fuel and utility emergencies for households not eligible for the Fuel Assistance Program through the Neighbor Helping Neighbor and the Senior Energy Assistance Service.

Eight were enrolled in Workforce Development, which is the "umbrella" for a variety of programs designed to foster long-term self-reliance: Disadvantaged Adult and Dislocated Worker Programs; COMPASS Adult and COMPASS Youth; Welfare to Work; The Employment and Education Marketplace; and Wheels to Work. Each component helps clients determine goals and develop strategies to overcome barriers to employment. Wheels to Work offers affordable car ownership to low-income individuals moving from public assistance to the workforce.

Eight child care referrals were arranged through the Child Care Resource and Referral Program, which maintains an inventory of all available child care options, provides child care referrals to employees of participating companies and to the general public, and expands the supply of quality child care by recruiting, training and assisting new child care providers, including the training of TANF participants.

Two individuals received help through the WIC or Commodity Supplemental Food Programs: WIC provides supplemental nutritious foods, nutrition education, breast-feeding support and health care screening/referrals to pregnant women, nursing mothers, infants, and children up to the age of five; the Commodity Supplemental Food Program provides monthly allotments of commodity foods and nutrition education materials to senior citizens, postpartum women, and 5-year-old children.

Two sought assistance through the Housing Referral Network which provides counseling and referral services to households seeking housing, with priority given to families with minor children.

Sixty-five individual food allotments were provided through the Emergency Food Assistance Program, which distributes USDA surplus food to emergency food pantries and homeless shelters throughout Rockingham County.

Two household food allotments were provided through the Emergency Food Pantry, which provides emergency food allotments of non-perishable food to households facing severe economic hardship in areas in which other locally-based emergency food pantries are under stocked or unavailable.

One household received help through the Security Deposit Loan Fund, which provides no-interest loan guarantees for security deposits to low-income households for up to 80% of the required security deposit, to a maximum of $500.

One household received assistance through the Health Insurance Counseling Education Assistance Service which provides the services of trained volunteers to assist Medicare recipients with a wide range of health insurance needs, including supplemental health insurance options and Medicare and Medicaid benefits and claims.

In addition to these major programs, much of our staff time is devoted to working with people who come to us seeking help. During the past year, we logged fifty-seven calls or visits from Hampton Falls residents for Outreach Center Services, many of which were crisis calls involving evictions or foreclosures, fuel or utility problems, the lack of food or clothing, or general financial needs. By working closely together with local and state welfare administrators, landlords and mortgage lenders, fuel and utility companies, other human service agencies, and interested clergy and civic groups, we are able to link those in need with the services available to them.

The services provided by our staff, together with the programs provided by our agency, have a direct and significant effect on Hampton Falls' welfare budget. If our services were decreased due to lack of funding, the Town would experience a resulting increase in requests for local welfare assistance.

Since the services we provide greatly relieve the Towns we serve of the full financial burden of providing for the needs of their low-income residents, we ask every community we serve to make a financial contribution to our agency based upon the level of service we have provided to its residents.

The Town of Hampton Falls has contributed to our agency for many years, and we extend our appreciation to you for your continued support.

Rockingham Nutrition & Meals on Wheels Program $ 420

RNMWP has a primary function of feeding people - elderly and disabled. The nutrition program provides hot noon lunches at the Seabrook Community Center, five days per week and through that center some meals are delivered to the homebound. In Hampton Falls, 16 residents were served an estimated 1,555 meals and provided 1,134 units of support services.

SeaCare Health Services $ 1,450

SeaCare Health Services delivers affordable health care to low income, working families in 21 Towns in southern and central Rockingham County and to offer health care providers an opportunity to volunteer their professional expertise to this under-served population. These individuals and families do not qualify for government sponsored assistance and are unable to secure private health insurance because of very limited financial resources.

Once enrolled in SeaCare Health Services individuals and families are able to establish a relationship with a local doctor and receive preventive care, prompt attention to illnesses and referrals to specialists. After each visit, the participant pays a small fee to the physician's office depending on household income.

SeaCare Health Services assigns each participant a primary care physician who becomes his/her doctor and health care advocate. SHN serves as a temporary bridge for the uninsured until they are able to afford health insurance or become eligible for government assistance such as Medicare or Medicaid.

In 2002, fourteen residents of Hampton Falls were enrolled in this program.

Seacoast Hospice $ 1,900

Seacoast Hospice is dedicated to promoting the quality of life for the terminally ill patient and supporting the family through the process of illness and bereavement. It offers a full range of services with a team approach - the patient's physician, a nurse, social worker, clergy and specially trained volunteers. Assistance is available 24 hours a day, 7 days a week. Services include programs for the bereaved, a Loan Closet containing electric beds and wheelchairs, a speaker's bureau, in-service training programs, and a lending library.

From July 1, 2002 to June 30, 2003, Seacoast Hospice cared for 5 terminally ill residents of Hampton Falls for a total of 156 patient days, representing $ 20,392 in services for which there was no billing. In addition, 9 Hampton Falls residents participated in and attended our bereavement services. Three residents borrowed equipment and many have visited our library of materials on death and dying. Three residents served as hospice volunteers.

Seacoast Mental Health Center, Inc. $ 1,050

The SMHC provides comprehensive mental health services for the residents of Hampton Falls. It offers reduced fees for those in need. In 2003, it provided 158 hours of service to 38 residents. The total gross dollar amount for these services was $19,176.

Seacoast Visiting Nurse Association $ 5,500

Hampton Falls residents make up 4% of the unduplicated patients served by Seacoast Visiting Nurse Association in FY'03. This equates to 12 individuals. These patients received 2% of the agencies total visits (202).

These patients were the recipients of 14 episodes of care.

An episode of care is a period of no more than 60 days in which the patient receives all the home health services required to maintain the patient at home safely. Each patient's plan of care is specific to the patient and their medical needs and is ordered by their primary physician.

The aggregate cost of these 14 episodes is $37,794.

Sexual Assault Support Services $ 540

Sexual Assault Support Services is dedicated to supporting victims/survivors in their effort to heal from the trauma of sexual assault and childhood sexual abuse, while striving to prevent the occurrence of sexual violence in local communities and in society at large.

SASS provides the following services:

- 24 hour confidential crisis intervention hot line 1-888-747-7070,
- Accompaniment to medical and legal (police and court) appointments,
- Information and referral to related services such as attorneys and therapists,
- Support groups for survivors, their parents and partners,
- Child sexual assault prevention education programs in area schools, recreation programs, camps and scouts,
- Adolescent workshops on sexual harassment and sexual assault,
- Professional training and consultation to Police Departments, hospital and school personnel and human service agencies, and
- Sexual harassment in the workplace workshops to municipalities and businesses.

In 2003, 13 Hampton Falls residents received services in the way of information and referral services, crisis intervention services and attendance at support groups. Additionally, SASS representatives held an informational program at the Lincoln Akerman School in which 228 students and teachers participated.

WELFARE

Five inquiries for assistance were received in 2003 resulting in a total cost of $5,165 and involving ten people. Financial aid was provided for rental assistance and for gasoline. Applications were processed for residence at the Rockingham County Nursing Home.

During the winter season applicants are referred to the Fuel Assistance Program at Community Action. In some cases whenever payments are made, the person in need must either reimburse the Town in cash or in labor.

Most applicants are in need of either food and/or housing and in most cases the applicants are unemployed, disabled and/or ill. If a recipient is able to work, he/she is required to show proof of adequate job search on a weekly basis, and every effort is made to encourage them to become employed if they are fit to work.

When an applicant needs food, referrals are made to the Rockingham Community Action, the Church of Christ in Seabrook, the Salvation Army and St. Vincent DePaul in Hampton. These organizations provide food and/or clothing on an emergency basis. Clients are required to apply for food stamps at the Portsmouth Office.

As rental units are not in abundance in Hampton Falls, referrals are made to the NH Housing Finance Authority and to Cross Roads House, a homeless shelter in Portsmouth.

Eric N. Small, Welfare Officer

RECREATION COMMISSION

Governor Weare Park has to be the main focus of this year's report. Thanks to the generosity of the Timberland Company, the park is nearly complete. On October 2, employees of Timberland spent the day working on improvements to the park. The parking area was coated with stone dust. A combination storage shed/refreshment stand was erected. Team benches and new corner flags were donated. Timberland has committed to returning in the spring to make further improvements. There is no way to adequately thank everyone involved with this project but all that they have done is sincerely and greatly appreciated.

The Commission continued with its usual offerings: a summer program for youngsters, the Thursday night concert series on the Common, and Senior Card Parties on the third Saturday of the month. Lyn Stan, Pam Fitzgerald and Ned DiDomenico have worked tirelessly to make these things happen. Their efforts, like those of Timberland, are greatly appreciated.

When the Hampton Falls Inn changed signs, the old sign was donated to the Town for the park. As part of an Eagle Scout project, Eric Stevenson transformed that sign into the beautiful Governor Weare Park sign that stands by the front fence.

Francis J. Ferreira, Jr. , Chairman



Employees from Timberland Company apply their skills to improve at Governor Weare Park A Servapalooza Volunteer Day in honor of Hampton resident Lori Rix, who often watched her son play soccer on the playing fields October 2, 2003.

BANDSTAND COMMITTEE

The Eighth Annual Yard Sale for the benefit of the Hampton Falls Veterans Memorial Bandstand was held on Saturday, October 25, 2003. This year, Pam Fitzgerald was in charge and at the end of the day, $600 in proceeds was placed in the Bandstand Fund account. Thanks to all those who assisted, donated items, and purchased items.

A very successful series of concerts, featuring every type of music from country to pop, was presented in our bandstand on Thursday evenings during the summer. There were several weddings as well.

For the fourth year in a row, a beautiful Hampton Falls Christmas tree graced the bandstand, complete with lights and red ribbons, thanks to Mrs. Claudine Ackroyd of the Other Christmas Tree Farm, who donated the tree.

We look forward to another series of summer concerts in 2004.

Elaine B. Winn, Chairperson



The Hampton Falls Bandstand decorated with flowers planted and maintained by Recreation Commission member Pam Fitzgerald

LIBRARY TREASURER

Income:		
Town of Hampton Falls		30,083.48
Salaries		0.00
Salaries/Benefits		0.00
Total from Town		**30,083.48**
Miscellaneous Income		3,382.03
Interest		801.48
Fines		216.05
Copier Income		220.19
Materials Fund - Unrestricted Donations		1,543.35
BHF Trust Fund		182.82
Summer Reading Donations		250.00
Merrill Fund		266.24
Grado Fund		740.00
Nason Fund		100.00
Pare Fund		(47.31)
TOTAL INCOME		**37,738.33**
Expenses:		
240	Tuition Reimbursement	2,377.00
341	Telephone	1,447.91
360	Custodian	1,900.00
390	Other Professional Services	384.00
410	Electricity	4,458.39
411	Heat	1,746.85
550	Printing	25.00
560	Dues and Subscriptions	470.00
620	Office Supplies	1,266.62
625	Postage	227.64
630	Maintenance and Repairs	1,197.97
670	Material	14,858.02
680	Program Materials	775.85
685	Newsletter	660.00
690	Technical Supplies	1,798.71
740	Technical Equipment	651.45
830	Meetings and Conferences	215.60
840	Automobile Expenses	136.71
880	Miscellaneous Expenses	573.86
890	Reimbursed Items	100.00
	Total Expenses	**35,171.58**
Fund / Unbudgeted Expenses		
700	Landscaping Maintenance	2,321.73
710	Landscaping Improvements	623.68
720	New Building Expenses	87,415.21
906	SummerRead1	1,162.29
TOTAL EXPENSES		**126,694.49**

INVESTED FUNDS: BALANCE	
New Bank of NH: Main Checking Acct	75.46
Bank of NH: Main Checking Account	2,044.65
Citizens Bank: Money Market Account	9,631.17
Fleet Bank: MBIA Working Account	383.95
Building Fund	3,749.91
General Fund	71,596.97
Landscaping	5,778.77
Total	**93,185.42**

In 2003, the Town approved a total of $107,400 for the library's operating budget, $30,083 was transferred to the library and the balance of $77,317 remained with the Town, so that the Town payroll clerk could process and pay the library employee's salaries and benefits.

Kelley McLean, Treasurer

LIBRARY TRUSTEES

2003 marked a satisfying year of growth and well-being for the Hampton Falls Free Library.

In reviewing our achievements, the total library automation program was first among them. The library purchased the Spectrum library automation program, completing an inventory of materials, installed the hardware and software and began the laborious and lengthy process of placing barcodes on nearly all of our materials.

As a result, our checkout procedures are now more streamlined and the staff can readily determine what's on the shelves, renew, reserve items and print various circulation reports with just a keystroke. We are most grateful to Gary Bedrosian, for donating invaluable assistance as project manager and liaison, and to all the people (too many to list!) who donated their time to help with bar-coding materials.

The Library now features its own web site, http://www.hamptonfallslibrary.org, with links to online databases, homework resources, and a calendar of library events.

The Library added five more hours to its schedule by opening on Fridays from 1 to 5 and staying open until 1 on Saturdays to better accommodate patron needs.

Increased programming and workshops for youth resulted in record high attendance and overall enthusiasm – we are indebted to volunteers Joan Topp, Martha Coombs, Lucy Kat, Gabrielle Knight, and Deborah Regan who contributed so generously of their time for our youth.

Thanks to a kind donor, we also have a membership to the Children's Museum of Portsmouth that is being used regularly.

Library landscaping further benefited from a Trustee workday, the generosity of many Hampton Falls gardeners who donated bulbs, cuttings, and perennials from their borders. Our thanks to Michaela Nastasia, for overseeing a work detail from the Rockingham County House of Corrections to clear brush, and the Montrones for a lovely wrought-iron bench.

The Library's audio-book collection received a significant donation from David Chareth, and the ongoing contribution of books, videos, games and puzzles from the Friends of the Library and the community at large has enriched our holdings.

We would like to include a special thanks to Hugh Schrier, who has been available countless times (and on short notice) to fix computers, install hardware, repair broken video and audiotapes. Thank you for showing us how things are meant to work.

The Library Trustees and Staff are grateful for your continued support, we welcome your suggestions, and look forward to a productive, prosperous 2004.

Registered Patrons:	1,539
Story Time & Program Attendance:	1,562
Interlibrary Loan	
Borrowed:	471
Lent:	275
Adult Circulation:	8,423
Juvenile Circulation:	10,594
TOTAL CIRCULATION:	19,017

Michael J. Farinola, Chairman



The Hampton Falls Free Library
December 2003

AMERICAN LEGION, POST 35

Hampton's American Legion Post #35 performed the Memorial Day and Veteran's Day services at the Hampton Falls Common. The program honoring our fallen heroes consisted of school bands, speaker, clergy, placing of a memorial wreath, salute to the dead, and taps. Legion members walked the cemetery in Hampton Falls and placed markers, flags, and geraniums on all veteran's graves.

120 Flags for Memorial & Veteran's Day	$150.00
2 grave markers	26.00
Geraniums	67.00
Total	$243.00

Joe Kutt, Finance Officer

CONSERVATION COMMISSION

The Conservation Commission has experienced a busy productive year. We wish to recognize the efforts of Anne Antippas and Bob Gale, both of whom served our community well on the Commission.

Central to our focus has been the protection of open space which includes natural resources: farmland, forests, aquifers and wetlands. To carry out this mission, we met bi-monthly, attended workshops and made a concerted effort to engage residents in this vital community area. To this end, we have been involved with both the Planning Board and Zoning Board of Adjustment, listening to the issues facing them and sharing knowledge toward effective decision making. Commission members reviewed site plans and visited sites where the change of use could impact wetlands.

A variety of other concerns have also been met by your Conservation Commission. Spring projects included organizing Earth Day, a successful effort that not only removed roadside debris but brought out many people, adults and children, volunteering their energies and sharing in a community endeavor. As always, we thank those involved and encourage everyone to join us next year. With this seasonal effort came the distribution of swallow birdhouses built by long-time resident Bill Humphrey.

Another initiative was the placement of a granite bench, engraved in memory of Dan Dewitt who contributed years of energy and hard work on the Conservation Commission. Located at the end of Depot Road, overlooking the marsh and water, it will be dedicated to Dan this coming spring.

At the suggestion of George Merrill, the Commission explored permanent easement access to Whittier Pond, off Route 1, to secure continued use of this resource for our citizens. Work with the Selectmen and land owner, we should have this in place in 2004.

We have worked continuously with the Conservation Specialist, who represents our Town, from the Rockingham County Conservation District. From this resource, we have addressed many environmental concerns including identification of parcels of land that would qualify for grant monies. Hampton Falls will undergo a study of the Taylor River, under the direction of New Hampshire Estuaries Project (NHEP). This will assess the Taylor River watershed area for the purpose of being given prime wetlands designation.

Of great importance to this Commission is the preservation of open space in our Town. We have developed a logo Staying Green – Open Space in Hampton Falls and identified parcels of land that could be given permanent protection. The Conservation Commission is currently working with a land owner to purchase easement rights to a large tract of Hampton Falls land. We ask for your support in this effort to protect the open areas in Hampton Falls. Once developed, open space is lost forever.

Your ideas and efforts are always welcomed by the Commission. We need you to keep our mission timely and effective.

Tracy Healey-Beattie, Chairperson

HISTORICAL SOCIETY

The Hampton Falls Historical Society wishes to thank all those who have contributed time or monies for its historical purposes for the year 2003. Without the help and support of interested residents and non-residents, the Historical Society would not be able to accomplish nearly as much. From building maintenance, landscaping, and cleanup to cataloging, organizing and typing, all those who volunteered are wonderful – many thanks!

During the early summer, the trustees had the schoolhouse repainted and the rot on the corners of the building repaired by the painting contractor, Dan Hoffman. Work will continue on the inside with arranging our exhibits of post office, school and farm equipment. The Town also hired Dan Hoffman to paint our leased building, the old Library, now the Museum. Unfortunately the weather didn't cooperate as expected and the building has yet to be completed, however its looks have much improved. The trustees also voted to

replace the old water heater, sink and countertop in the kitchen in order to be able to shut off the water in the winter and host meetings involving refreshments. Our many thanks go to Harold Tanner who lent his expertise and labor to the project. We have also purchased some old display cases to house our collection of breakables and invite Townspeople to loan us their collection(s) for short or long viewing periods.

During the spring, the Lincoln Akerman middle schoolers volunteered to help us catalog materials, list cemetery headstones and do some general cleanup at both the museum and the schoolhouse. We were most pleased to see their enthusiasm and willingness to help. During late spring, the Historical Society hosted a talk on John Greenleaf Whittier by Elaine Althorp, a teacher and scholar from Massachusetts and we were pleased at the attendance and enthusiasm.

Also, during the summer months the trustees opened the museum for work sessions on Tuesday mornings. We expect this schedule to continue during warm weather and invite all interested in seeing our budding collections or doing research to come visit. Other undertakings this coming spring will be an essay contest for junior high students and a proposed brochure and/or newsletter.

Beverly Mutrie, Mary Ann Hill, and Darlene DeMila attended the spring conference on identifying and repairing old barns in Lincoln, NH. They will be gaining information regarding New Hampshire's discretionary easement program (RSA 79-D) authorizing our selectmen to grant property tax relief to encourage preservation of old NH barns and agricultural buildings. Property owners are assured that assessments will not be increased as a result of new repair work. Barns and their accessory buildings are part of the agricultural history of Hampton Falls, and the society is very interested in helping building owners conserve our heritage by doing a barn survey as soon as we can get everyone together and weather permitting.

On a sad note, we have received the resignation of Tom Beeler from the board due to relocation and will terribly miss his insights, counsel and computer expertise. Without Tom and Sue's guidance and labor, the schoolhouse would still be unusable to budding historians. For 2003, our trustees were: Beverly Mutrie, President, Mary Hildreth, Secretary, Dottie Dail, Treasurer, Tracy Beattie, Dick Bohm, Don Chase, Barbara Dykeman, Andy Melville, Harold Tanner and Elaine Winn. For 2004, we have one remaining vacancy due to the resignation of Dick Bohm and Elaine Winn. Anyone interested should contact one of the officers. We welcome everyone to our meetings, usually the second Monday of the month at 7 pm at either the Museum or the Free Library. Beverly Mutrie, President

Beverly P. Mutrie, President

SCHOLARSHIP COMMITTEE

Recognition is given to the following recipients of scholarship monies who are secondary school graduates of Hampton Falls. Scholarships are awarded based on the applicant's outstanding citizenship and scholastic achievement. Awards are made directly to the college at the beginning of the second semester of study.

The Media One Scholarship from the Town of Hampton Falls was in the amount of $9,000. This money was divided and awarded to the following students: Jaime Allen, Justin Cummings, Brendan Glover, Jefferson Phillips, Dave Roberge and Ricky Schrempf.

The Hampton Falls Grange awarded a $300 scholarship to Robert Casian and Stephen Healey, a Seabrook resident, as the Grange membership is representative of both Towns.

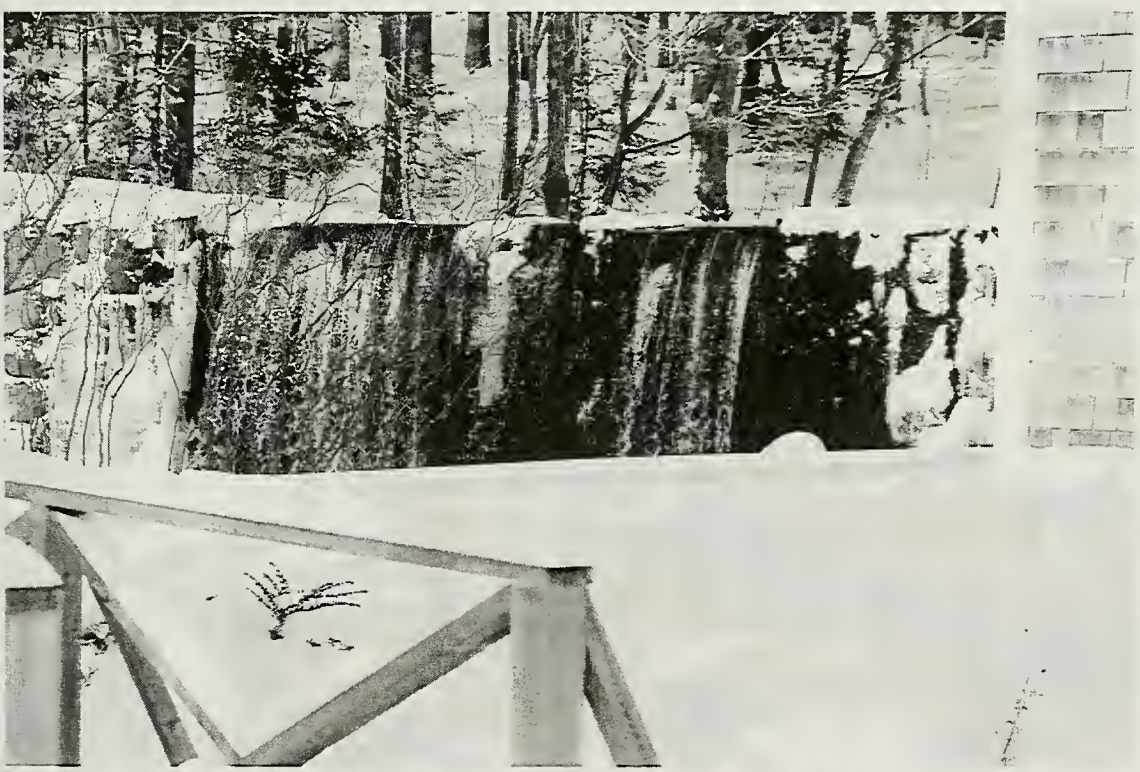
The Helen F. Batchelder Scholarship, established in 1961, awarded a total of $2,300 to Jaime Allen, Robert Casian, Justin Cummings, Brendan Glover and Jefferson Phillips.

The Scholarship Committee would welcome any donations to the fund, especially the Helen F. Batchelder and Grange funds. Recipients are always most appreciative of their awards. To quote one student, Joanne Finkle; "I thank you again and hope that my work at New York University will honor the spirit of your gift."

Tracy Healey-Beattie, Chairperson
Helen F. Batchelder Scholarship Committee



Doug and Beverly Woodward's home on Kensington Road, next to the Falls



The Falls from which Hampton Falls gets its name.
The water flows under Kensington Road into Whittier Pond
December 2003

Financial Assistance and Grants

Dept.	Purpose	Source	Amount
Fire	Gas Meter	Homeland 1 - NH Department of Safety	1,607
Fire	PPE, Mop-up Kit, Hand Tools	Forestry Grant: NH Dept of Resources & Economic Development	475
Fire	Thermo Imaging Camera	Homeland 2 - NH Department of Safety	4,480
Fire	Rescue Vehicle	Hampton Falls Volunteer Fire Department Association	12,500
Fire / Police	Ventilation System	FEMA* Dept of Homeland Security	36,000
Fire / Police	Installation of energy efficient of lighting	Unitil - Small Business Energy Efficient Grant	1,587
Highway	Snow Storm February 17-18	FEMA* Disaster Assistance	6,664
Highway	Maintenance/Improvements - Class IV & V roads	Highway Block Grant Aid - NH Dept of Transportation	42,133
Planning	Circuit Rider for Planning Board	NH Coastal Zone Program thru Office of State Planning	5,676
Planning	Route 1 Corridor Study	NH Dept of Transportation-State Planning & Research Fund	1,750
Police	In-Cruiser Video Camera	NH Highway Safety Agency	2,500
Police	Radio	Homeland 1 - NH Department of Safety	2,726
Police	Protective Equipment	NH Department of Safety	4,800
Police	Bullet Proof Vests	United States Bureau of Justice Assistance	2,000
		Total	**124,898**

*Federal Emergency Management Agency (FEMA)

Most of the grant programs involve hours of research, writing and filling out forms. The Fire Chief, for instance, estimated about 100 man hours to complete the FEMA grant for the ventilation system for the bay area in the fire station.

A Summary of Town Ordinances, Permits and Regulations

The full text of all ordinances and regulations may be viewed at the Town Clerk's office.

Dept.	Subject	Summary	Contact Person
Animal Control		**Animal Control Officer: Jack H. McEachern III**	**(Cell) 771-7884**
	Dog Control	Dogs must be under owners' control at all times.	Animal Control Officer
	Dog Licenses	All dogs over 3 months old must be licensed by April 30th each year. Rabies vaccination certificate must be shown each year. Owners of unlicensed dogs are subject to fines after May 31.	Town Clerk
Building		**Building Inspector: Rod B. Vigneau**	**926-5269**
	Building Permit	No construction to begin until application is approved. (No permit needed for repair of existing structure.)	Building Inspector
	Demolition	Permit required.	Building Inspector
	Excavation of Land	Permits for excavating earth must be obtained before excavation begins.	Building Inspector
	Portable Toilets	Required at any construction site valued over $25,000.	Building Inspector
	Signs	Permits required for most – all property and business owners should consult with the Building Inspector prior to erecting any signs.	Building Inspector
	Swimming Pools	Building permit required. (Pools must have security fence.)	Building Inspector
	Yard Sales	Permit required. (Two-yard sales allowed per year.)	Town Clerk
Cemetery		**Cemetery Trustee Chairman: Richard H. Winn**	**772-5728**
	Oaklawn Cemetery	Sale of lots.	Town Clerk
	Use of the Cemeteries	See Hampton Falls Cemetery Rules & Regulations.	
Conservation		**Conservation Commission Chairman: Tracy Beattie**	
	Dredge & Fill	Permits required. RSA 439- A defines areas where no digging, filling or other modification	File application with



The Lincoln Akerman Sugar Shack
March 2003



Making maple syrup from the stove in the Sugar Shack

A Summary of Town Ordinances, Permits and Regulations

The full text of all ordinances and regulations may be viewed at the Town Clerk's office.

		is allowed.	Town Clerk
	Environmental	Any questions or concerns call.	Building Inspector
	Timber Harvesting	Permits for timber harvest must be obtained before cutting is started.	Town Clerk
Fire		**Fire Chief: Jay M. Lord**	**926-5752**
	Burning of Brush	Permit required – phone messages are checked daily around 4 pm.	Fire Wardens, 926-5752
	Furnace Inspection	All heating systems need Fire Department review prior to installation and use.	Inspector: Daniel LaMontagne 926-5752
Health		**Health Officer: Rod B. Vigneau**	**926-5269**
	Day Schools	Inspections required.	Health Officer
	Food, Sale of	Inspection required.	Health Officer
	Health	Any questions or concerns call.	Health Officer
	Overnight Camping	Permit needed.	Health Officer
	Failed Septic System	Failed septic system must be reported.	Health Officer
	Perc Inspection	Required before constructing a septic system. Applications available through the Building Inspector.	Health Officer
	Septic System	Inspection of the basal area also known as the bed bottom.	Health Officer
Highway		**Highway Agent: Richard B. Merrill, Sr.**	**926-3735**
	Driveways	A permit must be obtained before starting the construction of a driveway and before a building permit can be issued.	Building Inspector / Road Agent
	Obstructions on roads	No snow or any other obstruction shall be placed on or in the surface of the traveled portion of any town road.	

A Summary of Town Ordinances, Permits and Regulations

The full text of all ordinances and regulations may be viewed at the Town Clerk's office.

	Scenic Roads	Planning Board approval required: For cutting of trees 15" in circumference or larger at 4' from the ground and/or moving walls within the town's right of way.			Building Inspector
		Scenic Roads:			
		Blake's Ln	Dodge Rd	Nason Rd	
		Brimmer Ln	Drinkwater Rd	Old Stage Rd	
		Brown Rd	Frying Pan Ln	Parsonage Rd	
		Crank Rd	Goodwin Rd	Sanborn Rd	
		Curtis Rd	King St	Stard Rd	
		Depot Rd	Mill Ln	Towle Farm Rd	
	Street Parking	Ban on overnight street parking between December and April 1, 6 pm to 6 am			
	Thru Trucking	No vehicle in excess of 16,000 lbs. gross vehicle weight, allowed on Brown Rd, Crank Rd, Goodwin Rd, Nason Rd, Sanborn Rd-three exceptions to this rule.			
Parks & Recreation		**Recreation Commission Chairman: Francis J. Ferreira Jr.**			**926-2606**
	Depot Rd Landing	Depot Road landing is open to the public each day from one half hour before sunrise to one half-hour after sunset, except on Wednesdays when the use extends until 10 p.m.			
	Gov. Weare Park	To schedule use of the park.			Town Administrator
	Town Common	Permit required for use of the Common.			Town Clerk
Police		**Police Chief: Robbie E. Dirsa**			**926-4619**
	False Alarms	Penalty of $150 for the first five (5) false alarms and $150 for each additional false alarm.			
	Littering	Prohibited.			
	Pistols	Permit required.			
	Public Drinking	No alcoholic beverages shall be consumed upon any public park, playground, sidewalk, common, town-owned property or any public way.			
Solid Waste		**Recycling & Solid Waste Committee**			
	Curbside Pickup	Solid Waste and Recycling items must be at the roadside by 6 am on Fridays. Pickup during the week of the following holidays will be on Saturdays.			
		Holiday (2004)	**Collection Date (2004)**		

		Memorial Day	Saturday, May 30	
		Independence Day	Friday, July 9	
		Labor Day	Saturday, September 11	
		Thanksgiving Day	Saturday, November 27	
		Christmas Day	Friday, December 24	
	Recycling Bins	Bins and recycling manuals are available at the Town Hall for new residents. Replacement of recycling bins is $ 6.00.		Town Clerk
	Tires - mounted	Prohibited at the brush dump (unmounted/rimless tires may be brought to dump on White Goods Day (one Saturday in May and in October)		
	Yard Waste	Yard waste that originates outside of the borders of Hampton Falls – prohibited from disposal on any property. Yard waste from inside the borders of Hampton Falls may be brought to the brush dump or disposed one's own property.		
	Dump Stickers	Required for using the brush dump.		Town Clerk
Miscellaneous		**Town Clerk: Holly E. Knowles**		**926-4618**
	Sale of Any Goods	A Hawkers, Peddlers and Vendors license is needed prior to the sale of any items or goods.		Town Clerk
	Solicitation of Funds	Permit required 16 days prior to soliciting		Town Clerk
	Taxi Cabs	License required, rates set by Selectmen		Town Clerk

SCHEDULE OF FEES AND CHARGES

Type of Fee	Fee Collector	Fee	Description
Articles of Agreement & Recording Organizations	Town Clerk	$5.00	
Attachment (Sheriff)	Town Clerk	3.00	
Bad Check Fee	Relevant Office	30.00	
Board of Adjustment	Building Inspector	75.00	Administrative Fee
		4.00 + postage	Per Certified Letter
		Actual Cost	Legal Notice
Building Permits	Building Inspector	20.00	1st $5,000 Worth
		5.00	Every $1,000 After
Cemetery Bylaws	Town Clerk	5.00	
Cemetery lot	Town Clerk	450.00 + recording fee	Oaklawn Cemetery, Nason Rd.
Certified Copies	Town Clerk	1st 12.00	$ 8.00 State, $ 4.00 Town
		2 or more $8.00	$ 5.00 State, $ 3.00 Town
Checklist	Town Clerk	25.00	27.00 mailed
Copies	Town Clerk	.25	Per Page
Copies – Tax Cards	Tax Collector	.50	Per Map & Lot #
Copies – Tax Bills	Tax Collector	1.00	Per Bill
Dog Licenses	Town Clerk	2.00	Senior Citizen discount for 1st license
		6.50	Neutered or Spayed
		9.00	Not Neutered or Spayed
Dredge & Fill	Town Clerk	65.00	$50.00 State, $15.00 Town
Driveway Permits	Building Inspector	30.00	In Advance
Electric Permit	Building Inspector	30.00	In connection with a separate building permit
Dump Stickers	Town Clerk	3.00	For 3 Years
Hawkers & Peddlers Permit	Town Clerk	15.00	
Lot Line Adjustments (Planning Board)	Building Inspector	50.00	Application Fee
		Actual Cost	Newspaper Notice
		4.00 + postage	Abutters Notices
		$35.00 + Registry of Deeds fees	Recording & Filing Fee

SCHEDULE OF FEES AND CHARGES

Marriage Licenses	Town Clerk	45.00	$38.00 State, $7.00 Town
Master Plan	Town Clerk	15.00	+ $3.00 for postage
MV Titles	Town Clerk	20.00	$20.00 State, $2.00 Town
Notarizing	Town Clerk	5.00	Per document
Perc Tests	Health Officer	355.00	Per Inspection (Per Lot)
			$30.00 of $355 is Admin. Fee
Pistol Permits	Police Chief	10.00	For 4 Years
Plumbing Permit	Building Inspector	30.00	In connection with a separate building permit
Pole License	Town Clerk	10.00	
Scenic Road Alteration Permits (Planning Board)	Building Inspector	50.00	Application Fee
		Actual Cost	Newspaper Notice (two required by law)
Septic System Plans	Building Inspector	20.00	Copy Fee - Per Set
Site Plan Review (Planning Board)	Building Inspector	100.00	Application Fee
		Actual Cost	Newspaper Notice
		4.00 + postage	Abutters Notices
		100.00 - 1,000.00	Hearing Fee
		Actual Cost	Technical/Legal Review
		35.00 + Registry of Deeds fees	Recording & Filing Fee
		15.00 per lot	Tax Map & Record Change
Solid Waste			
Tires	Dump Attendant	2.00	Per Unmounted Tire (without rims)
Propane Tanks	Dump Attendant	1.00/20.00	5 lb., 10 lb, 20 lb./30 lb., 40 lb., 100 lb.
Appliance containing freon	Dump Attendant	10.00	Per Appliance
Subdivision (Planning Board)	Building Inspector	50.00	Application Fee
		Actual Cost	Newspaper Notice
		4.00 + postage	Abutters Notices
		$125 per lot/housing unit	Per lot or housing unit fee
		Actual Cost	Technical/Legal Review
		$35.00 + Registry of Deeds fees	Recording & Filing Fee
		$15.00 per lot	Tax Map & Record Change
Town Report	Town Clerk	5.00	Non-Resident

SCHEDULE OF FEES AND CHARGES

UCCs & Liens	Town Clerk	15.00	
Vital Statistics Book	Town Clerk	5.00	
Voter Registration Card	Town Clerk	4.00	
Wetland Special Use Permit (Planning Board)	Building Inspector	100.00	Application Fee
		Actual Cost	Newspaper Notice
		Actual Cost	Technical/Legal Review
Zoning Book	Town Clerk	12.00/16.00	In Person/By Mail
Zoning Map (s)	Tax Collector	10.00/1.00	Per Set/Per Page

HAMPTON FALLS

2004

TOWN

WARRANT & BUDGET

THE STATE OF NEW HAMPSHIRE

TOWN OF HAMPTON FALLS

2004 TOWN WARRANT

To the inhabitants of the Town of Hampton Falls in the County of Rockingham in said State, qualified to vote on Town affairs:

You are hereby notified to meet in the Leavitt Brown Gymnasium at the Lincoln Akerman School, Exeter Road, on Saturday, ***January 31, 2004, 9:00 a.m.,*** *for the first session of the Annual Town Meeting for the transaction of business other than voting by official ballot.*

In accordance with the adoption of Article 4 in the 2003 Annual Town Warrant (pursuant to RSA 40:13), the second session of the Annual Town Meeting to elect officers by official ballot and to vote on questions required by law to be inserted on the official ballot, shall be held on Tuesday, ***March 9, 2004 at 8:00 a.m.*** *at the Town Hall, 1 Drinkwater Road. The polls will not close before* ***8:00 p.m.***

Further, you are hereby notified that the Moderator will process the absentee ballots on **March 9, 2004, at 1:00 p.m.,** pursuant to RSA 659:49.

Article 1: To choose all necessary town officers for the year ensuing.

Position	No. of Vacancies	Length of Term
Selectman	1	3 years
Planning Board	2	3 years
Library Trustee	2	3 years
Trustee of Trust Funds	1	3 years
Trustee of the Cemeteries	1	3 years
Moderator	1	2 years
Supervisors of the Checklist	1	6 years
Treasurer	1	3 years

(Majority vote required)

Article 2: Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the town Zoning Ordinance as follows:

NEW ORDINANCE - ARTICLE III

Section 11 -- Elderly Housing and Multi-Family Housing Ordinance

11.1 Purpose

The purpose of this article is to make provision for the development of Elderly and Multi-Family Housing which will promote public health, safety and welfare, preserve the rural character of the town, encourage the appropriate and wise use of land and otherwise contribute to the Town's ability, through its zoning ordinance, to more fully meet the aims and purposes of zoning as set forth in NH RSA 672:1. The design of this section is to implement Multi-Family and Elderly housing within a corridor along routes 1 and 95 providing for reasonable access to commercial services and transportation.

11.2 Definitions

11.2.1 Multi-Family Housing is the inclusion of three or more dwelling units in one building on any one Lot of Record. Multi-Family Housing, where permitted, may include multiple buildings containing three or more dwelling units on any one Lot of Record.

11.2.2 Unit or Dwelling Unit is the assemblage of connected living areas within a structure to provide for the residence, cooking, sanitation facilities, and accessory areas sufficient for up to, but not more than, one single family. Dwelling units shall be physically distinct from one another within any structure or on any lot. Any determination made under this article as to the necessary size or capacity of septic systems or wells shall treat each dwelling unit as a single family home with the number of bedrooms contained within such unit to be determined in accordance with public health and building code regulations existing as of the time of submittal of an application under this article.

11.2.3 Frontage is the measurement of the boundary of a Lot of Record directly abutting a Class V or higher town road or state highway.

11.2.4 Elderly Housing shall mean housing which complies with 42 U.S.C. §3607(b) and applicable provisions of N.H. RSA 354-A: 15 (Housing for Older Persons); however, all permanent resident or occupants shall be at least 55 years of age. "Occupant" shall mean any person who stays overnight in a Unit for more than twenty-one (21) days in any sixty (60) day period or for more than thirty (30) days in any 12-month period. All Elderly Housing developments shall incorporate a written enforcement mechanism satisfactory to the Planning Board and its legal counsel whereby on an annual basis, a written age based census of the existing Occupants shall be provided to the Planning Board. Upon any change in ownership or tenancy, the age of any new occupants shall be given to the Planning Board within thirty (30) days of tenancy/ownership change.

11.3 Boundaries of Elderly Housing and Multi-Family Districts

Elderly and Multi-Family Development shall be limited to housing within a corridor along routes 1 and 95 as depicted on the Multi-Family and the Elderly/Multi-Family overlay zoning districts shown on a map designated as the "Town of Hampton Falls Elderly and Multi-Family Housing Districts Map," which is part of the official Zoning Map of the Town of Hampton Falls.

11.4 General Requirements Applicable to Elderly and Multi-Family Developments

11.4.1 Developments in the Multi-Family Overlay District shall be limited to development on a parcel of no less than ten (10) acres with no less than two hundred fifty (250) feet of frontage. Developments in the Elderly/Multi-Family Overlay District shall have no less than five (5) acres and 250 feet of frontage. No single Elderly or Multi-Family Project shall contain a number of dwelling units greater than ten percent of the existing number of housing units in the town.

11.4.2 For both the Elderly/Multi-Family District and the Multi-Family District, Minimum building set backs from the front, side and rear lot lines, shall be 100 feet. Minimum separation between buildings on site shall be fifty (50) feet. Structures and improvements within the B District shall be subject to the setback requirements of the B District. The required setback areas shall serve as a vegetative buffer to provide an adequate transition from abutting land uses and existing town roads. Landscaping of the buffer is required, and wherever possible natural vegetation shall be retained.

11.4.3 The Planning Board may, for proper cause, issue special use permits in order to relax lot line set back and building separation requirements by up to 50% provided the board can find:

a) That adequate natural buffering from the lot line setback(s) is in place at the commencement of the project; and,

b) That such special use permit will promote other aspects of the project that are consistent with the rural character of the area (e.g., such as promoting conservation of open space or preservation of important site natural or visual features); and,

c) That the granting of such special use permit will not materially impair the character of the area or the value of abutting properties; and,

d) That the granting of the special use permit will not impair fire or public safety response considerations.

11.4.4 The Planning board may require increased shielding vegetative buffers within the setbacks where it finds the project will adversely impact an abutting property owner to a greater extent than would be the case for a single family home in the same location.

11.4.5 The maximum allowable density permitted on a site is Six (6) bedrooms per acre of upland, and shall be calculated as follows:

a) Subtract all very poorly and poorly drained soils from the total parcel acreage.

b) Subtract 50% of any upland areas that are not contiguous to the largest upland area on the parcel.

c) Multiply the resultant acreage by six (6) bedrooms to get the maximum number of bedrooms allowed on the site.

Example: A site has 20 acres of which 10 acres are very poorly and poorly drained soils. The largest upland is 6 acres. Thus 8 acres [6 acres of upland plus 50% of the acres of non-contiguous uplands (or 2 acres)] is used for the density calculation, which is 20 – 10 = 10, of which 6+2=8 acres multiplied by 6 bedrooms per acre = 48 bedrooms.

11.4.6 All Multi-Family and Elderly Housing developments shall be subject to the Town of Hampton Falls Zoning and Site Plan Review Regulations, with the exception that the Developer/Applicant shall satisfy the higher standard of either:

a) The Town's 20,000 square foot septic reserve area requirement, applied per site (not per dwelling); or,

b) The applicable State of New Hampshire septic reserve requirements for the Elderly or Multi-Family project proposed.

11.4.7 Applications for Multi-Family or Elderly Housing developments shall be submitted to the Planning Board. The planning board may require architectural drawings and material schedules indicating exterior finish materials and colors for buildings within the project which will permit the Board to render comments and suggestions to promote consistency with the character of the surrounding area, in addition to other studies and/or reports as may be required under the Town of Hampton Falls Site Plan Review Regulations.

11.4.8 The Planning Board may waive a specific Site Plan Regulation where the strict enforcement thereof would impose a significant impediment, financial or otherwise, upon the project and the waiver would promote the purposes of this Article and preservation of the character of the surrounding area.

11.5 Additional Requirements For Elderly and Multi-Family Developments

11.5.1 Elderly Housing and Multi-Family Developments shall provide for two (2) paved parking places for each Dwelling Unit within the project, plus one paved parking space per unit for visitor parking. All parking must be provided on site, and may include garage and driveway areas to individual units.

11.5.2 All Elderly Housing and Multi-Family Developments shall make provision for pedestrian access within the development and, to the extent feasible, to off-site community facilities and services.

11.5.3 An Elderly Housing building shall have a maximum of twenty-four (24) bedrooms. Elderly Housing shall be designed and constructed in accordance with the State of New Hampshire Architectural Barrier Free Design Code, as amended.

11.5.4 A Multi-Family building shall have a maximum of twelve (12) bedrooms.

11.5.5 The maximum per building footprint for Elderly/Multi-Family and Multi-Family Housing shall be ten thousand (10,000) sq. ft (not including enclosed parking or garages).

11.5.6 All roadways within any Elderly or Multi-Family Development shall be built to town standards according to Planning Board regulations and shall be owned and maintained by the, developer/property owner, Dwelling Unit owners and/or any Unit Owners' Association provided for in the development project. The Planning Board may, for proper

cause, grant waivers of width and/or other road standards where such waivers are consistent with the overall design and anticipated use of the project and are consistent with the character of the area in which the project is located. Ingress to and egress from any such Elderly/Multi-Family or Multi-Family housing development shall be located on the frontage roadway.

11.5.7 For developments which involve condominium ownership, it shall be the responsibility of the developer/builder of each such housing development to establish a Home Owner's Association and to prepare and adopt appropriate Articles and By-Laws which are to be submitted in advance to the Planning Board and Town Counsel for their review and approval.

11.6 Impact Fees

Elderly Housing Developments are exempt from school impact fees.

(Majority vote required)
(Recommended by the Planning Board)

Article 3: Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the town Zoning Ordinance as follows:

Note: Adoption of the new ordinance (below) will result in the deletion of the following portions of the existing ordinance:

Delete from Article I - 'Home Occupation' definition

Delete from Article III - para 3.1.10 words '(if operated as "Home Occupation")'

- Section 3.2 in its entirety

- para 3.10.2 in its entirety

- para 5.6.2 in its entirety

NEW ORDINANCE - ARTICLE III

Section 12 – Home Occupation Ordinance

12.1 Purpose

The Town of Hampton Falls recognizes the need for some citizens to use their residence for limited business use. However, the Town believes that it is important to protect the

integrity of the Agricultural/Residential Zoning District. Therefore, the purpose of this section is to regulate the conduct of home occupations so that they will not adversely affect the appearance, character or condition of the residence or neighborhood.

12.2 Definition

A Home Occupation is a limited business use of a residential unit which is conducted entirely within enclosed buildings on the property, operated solely by the resident, which is incidental, and subordinate to the residential use and does not change the essential residential character of the building. Examples of "home occupations" include but are not limited to: seamstress, lawyer, tutor, musician, photographer, antique dealer, architect, potter, or engineer.

12.3 Classes of Home Occupations

There shall be two (2) classes of home occupations identified as Level I and Level II.

12.3.1 **Level I Home Occupations** do not require a permit from the Planning Board as long as the following provisions are met:

12.3.1.1. There shall be no non-resident employees, and

12.3.1.2 The use shall generate no additional vehicular traffic; and

12.3.1.3 The home occupation shall not advertise with a sign on the premises.

12.3.2 **Level II Home Occupations.**

All other home occupations shall be defined as Level II and require Home Occupation Application/Permit. Application shall require a public hearing before the Planning Board with proper notice in accordance with RSA 676:4, I (d). This application/permit must be submitted (for each proposed home occupation) to the Building Inspector who will review the application to determine if the standards below have been met. If met, the Building Inspector will recommend the Planning Board approve the application. If not met, the Planning Board will review the application and the Building Inspector's findings and determine whether the application should be approved, approved with amendments or denied. The Home Occupation Application/Permit requires the Planning Board's final approval before the home occupation can commence operation.

12.4 Standards

A home occupation shall be conditionally permitted if it meets the following standards:

12.4.1 Number of Home Occupations. There shall be no more than two home occupations per residence. A separate application shall be made for each occupation. Two occupations shall be considered as one for the purposes of meeting the remaining standards below.

12.4.1.1 Floor Area. Business use of the premises shall be restricted to one-quarter (1/4) of the total floor area of the principal and any accessory buildings, but in no case shall the total area utilized for the home occupation(s) exceed 600 square feet.

12.4.1.2 Employment. Any and all home occupations shall be operated by the person(s) living in the principal residence unit full time. Not more than three (3) employees are permitted, including the resident operator(s)/employee(s).

12.4.1.3 Hours of Operation. Hours of operation shall be limited to 8 AM to 5 PM, Monday through Friday. Weekend hours shall be subject to Planning Board approval.

12.4.1.4 Parking. Parking to support the home occupation must be maintained on-site. No more than three (3) vehicles shall be parked simultaneously on the premises at any time for business purposes. Parking of commercial vehicles in District "A" is controlled by Article XI, Section 3.3.6.

12.4.1.5 Traffic. Traffic generated by the home occupation shall not increase the volume of traffic so as to create a traffic hazard, traffic nuisance or disturbance or interfere with the residential character of the neighborhood; traffic generated by the business shall not involve the use of heavy commercial vehicles. Heavy commercial vehicles are defined as having more than six wheels or more than two axles. Outgoing shipments are restricted to one per day.

12.4.1.6 Nuisance Control. The home occupation shall not create objectionable conditions including, but not limited to, the following nuisances detectable by ordinary senses off the premises; noise, vibration, glare, heat, dust/airborne particles, odor/fumes, smoke or electrical interference.

12.4.1.7 Hazardous Material/Waste. The home occupation shall not use, store or generate hazardous material or waste beyond the type and quantity of normal household use.

12.4.1.8 Exterior Lighting. Exterior lighting for such business use shall be minimized, and shall be directed and fully shielded from neighboring properties, public ways and the night sky.

12.4.1.9 Signage. Signs for the home occupation shall be in accordance with the Hampton Falls Sign Ordinance, Article IV of the Zoning Ordinance. Signs are further limited as follows: No sign shall exceed four square feet and no lighting of the sign is permitted.

12.4.1.10 Outdoor Storage. No materials, finished product or equipment associated with the home occupation shall be stored outside of buildings.

12.4.1.11 Operations. All home occupations shall be conducted entirely within enclosed buildings.

12.4.1.12 Septic Usage. Septic system capacity shall meet Town and State requirements for the residential and proposed use of the premise.

12.4.1.13 Licenses and Professional Registrations. Any licenses and/or professional registrations required by local, state or federal authorities and/or professional organizations shall be obtained and maintained current as long as the business remains viable. Copies of these documents shall be provided to the Town for file and maintained current.

12.4.1.14 Subordinate Use. The business use shall be clearly incidental and secondary to the use of the premises for residential purposes.

(Majority vote required)
(Recommended by the Planning Board)

Article 4: Are you in favor of the adoption of **Amendment No. 3** as proposed by the Planning Board for the town Zoning Ordinance as follows:

REAL ESTATE SIGNS – ARTICLE IV

CURRENT ORDINANCE

3.1.4 Temporary real estate or contractors signs are allowed, provided these are placed at the location of the property concerned; the foregoing notwithstanding, if the property offered for rental or sale comprises ten (10) or more acres, and fronts on two (2) or more streets, roads or highways, additional signs of identical dimensions may be erected, the total not to exceed one for each frontage.

PROPOSED ORDINANCE

3.1.4 Temporary real estate or contractors signs are allowed, provided these are placed at the location of the property concerned; the foregoing notwithstanding, if the property offered for rental or sale fronts on two (2) or more streets, roads or highways, additional signs of identical dimensions may be erected, the total not to exceed one for each frontage. **In addition to the signs allowed herein, one (1) off-site sign, not to exceed two (2) square feet, is allowed as a directional sign to the property when the advertised property is located on a dead end street or road. Said signs shall be removed within seven (7) days of the sale of the subject property.**

(Majority vote required)
(Recommended by the Planning Board)

Article 5: Are you in favor of the adoption of **Amendment No. 4** as proposed by the Planning Board for the town Building Code as follows:

CURRENT ORDINANCE

Section 6 - Building Code

To the extent not in conflict or inconsistent with any part of the Hampton Falls Zoning Ordinance or any other part of this Code or with any standard imposed by the State of New Hampshire, and to the extent reasonably applicable in the Town of Hampton Falls, the governing Building Code shall be that of the Building Officials and Code Administrators International, Inc., otherwise known as the BOCA Code, as per the 1988 edition of the BOCA Code. **(Amended March, 1989)**

Copies of this Code shall at all times be available for inspection and reference with the Building Inspector and at the Office of the Town Clerk.

Any new construction or structural alteration shall conform to the BOCA Fire Prevention Code, 1987 and as amended. Any new construction or structural alteration shall also conform to the National Fire Protection Association Life Safety Code, 1988 and as amended. **(Amended March, 1989)**

The Town shall be permitted to adopt updates or revisions to these codes by the simplified procedure set forth in RSA 674:52-VI. **(Amended March 2000)**

PROPOSED ORDINANCE

Section 6 - Building Standards

To the extent not in conflict or inconsistent with any part of the Hampton Falls Zoning Ordinance or any other part of this Code or with any standard imposed by the State of New Hampshire, the governing Building Codes shall be those of the 2000 International Code Council (ICC) and as amended.

A copy of this Code shall at all times be available for inspection and reference with the Building Inspector.

Any new construction or structural alteration shall also conform to the National Fire Protection Association Life Safety Code, 1988 and as amended.

The Town shall be permitted to adopt updates or revisions to these codes by the simplified procedure set forth in RSA 155-A.

(Majority vote required)
(Recommended by the Planning Board)

Article 6: To see if the town will vote to raise and appropriate the sum of **$2,500,000** to acquire in the name of the town by purchase, or otherwise, the fee in such land or any lesser interest, development right, easement, covenant, or other contractual right including conveyances with conditions, limitations or reversions, as may be necessary to acquire, maintain, improve, protect, or limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas within the town of Hampton Falls;

The foregoing land or other rights to be acquired on behalf of the Town by the Conservation Commission, subject to the approval of the Board of Selectmen, in accordance with the procedures set forth in RSA 36-A:4

Two Million Five Hundred Thousand Dollars **($2,500,000)** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended;

To authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project;

To authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof;

And to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

(3/5 (60%)-ballot vote required)
(Recommended by the Board of Selectmen)

Article 7:"Shall the Town of Hampton Falls raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **$1,781,400** ? Should this article be defeated, the operating budget shall be **$1,768,800**, which is the same as last year, with certain adjustments required by previous action of the Town of Hampton Falls or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 8: To see if the town will vote to raise and appropriate the sum of **$ 3,500** to establish a web site for the town of Hampton Falls. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the website has been created or in five years, whichever is less. *(By having a town web site, residents will be able to access from their home computer records of public meetings, announcements of events and meetings and current information about town services.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 9: To see if the town will vote to raise and appropriate the sum of **$4,900** to make structural repairs to the Town Hall, including but not limited to the roof over the old entrance, the window casing in the second story kitchen and water damage to the ceiling. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the repairs have been made or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 10: To see if the town will vote to raise and appropriate the sum of **$ 8,000** to re-build the east, south and west faces of the Town Clock. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the said work on the Town Clock has been completed or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 11: To see if the town will vote to raise and appropriate the sum of **$10,500** for the painting of two exterior sides of the old section of the Town Hall. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the painting has been completed or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 12: To see if the town will vote to raise and appropriate the sum of **$25,000** to cover the cost of payroll and benefits for a new permanent full time officer in the police department. *(Should this article be approved, the officer will not be hired until after July 1, 2004, and the cost for this officer, including salary and benefits, will be approximately $53,000 in 2005. By adding a full time officer to the department, it will increase the number of full time police employees to five and it will enable the department to increase the average number of hours a police officer is on duty from 16 to 20 hours a day. During the hours when there is no officer on duty, calls for assistance are forwarded to the state police.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 13: To see if the town will vote to raise and appropriate the sum of **$5,000** to upgrade the computer hardware for the Police Department. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the computer hardware has been upgraded or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 14: To see if the town will vote to raise and appropriate the sum of **$25,000** to hire a consulting firm to assess the adequacy of existing fire and ambulance services, to identify any changes deemed beneficial, and to define the associated costs. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the study has been conducted or in five years, whichever is less. *(The 2003 annual town meeting defeated Article 10, which sought to raise $175,000 to hire six full time firefighters. Voters then debated the idea of hiring a consulting firm to study the makeup of the current fire and ambulance services and present options for what changes in these services might be appropriate for a town of our size. An amendment was adopted to raise $25,000 for such a study and for the Selectmen to appoint five residents to assist in this process. After town meeting Selectmen made the appointments and this new committee was called "The Fire / Ambulance Study Committee." After months of research and meetings, the FASC recommended that MMA Consulting Group, Inc. of Boston, MA be hired to perform this task. Despite the voters' approval to raise the $25,000 for this study, the State Department of Revenue Administration ruled that the appropriation would not be allowed, as it amended the original article by introducing new subject matter, a practice which is prohibited by law. Therefore, in order to proceed with the study, the funding must be presented to the voters for approval once more, this time at the 2004 town meeting.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 15: To see if the town will vote to raise and appropriate the sum of **$15,000** to be added to the Capital Reserve Fund, established under Warrant Article 17 of the 1987 annual town meeting, for the purpose of buying a fire truck in the year 2007 in accordance with RSA 35:1. *(Under the six year capital improvement plan, the Fire Department recommends that by 2007 a new fire truck be purchased to replace Engine 1, a 1978 International. There is $38,400 in this capital reserve fund.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 16: To see if the town will vote to raise and appropriate the sum of **$12,000** to make repairs and re-shingle the roof on the town garage. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the roof has been re-built or in five years, whichever is less.

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 17: To see if the town will vote to raise and appropriate the sum of **$115,200** to re-claim and re-pave, including but not limited to, Brimmer Lane, Marsh Lane and Stard Road. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the re-construction and maintenance work had been completed or in five years, whichever is less. *(These road improvements are part of a ten year plan to re-build and maintain the town's oldest roads.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 18: To see if the town will vote to raise and appropriate the sum of **$2,500** to add to the Capital Reserve Fund, known as the "Landfill Closure Fund," for the purpose of closing the former landfill dump at the corner of Parsonage and Drinkwater Roads. *(There is $16,000 in this capital reserve fund.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

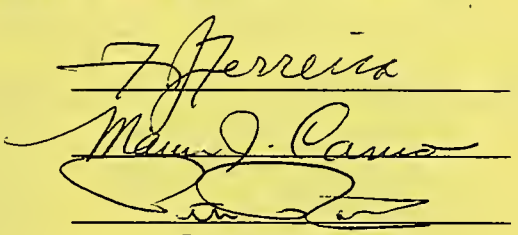
Article 19: To see if the town will vote to raise and appropriate the sum of **$40,000** (federal share $36,000/ town share $3,600/ fire department share $400) for the installation of a ventilation system in the Hampton Falls Public Safety Building. *(The Hampton Falls Fire Department has been awarded a 90/10 matching grant in the amount of $36,000 by the Federal Emergency Management Agency (FEMA) through its FY03 Assistance to Firefighters Grant program.)*

(Recommended by the Board of Selectmen)
(Majority vote required)

Article 20: To transact any other business as may come before this meeting.

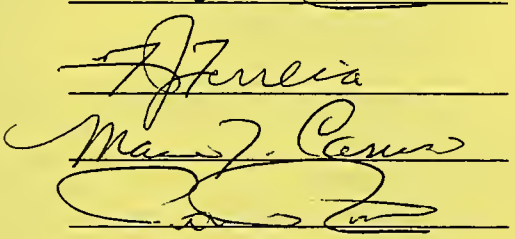
Given under our hands and seals this 21ST ~~th~~ **day of January**, in the year of our Lord Two Thousand Four (**2004**).

Selectmen of Hampton Falls



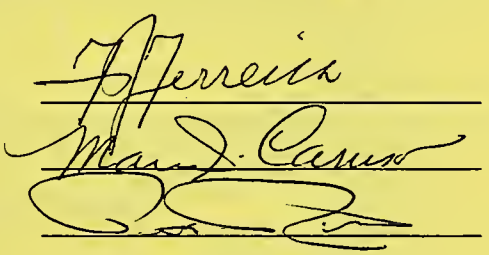
A true copy of Warrant -- Attest:

Selectmen of Hampton Falls



We hereby certify that we gave notice to the inhabitants, within named, to meet at the time and place and for the purpose within named, by posting an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Library and Post Office, being public places in said Town on the 21ST ~~th~~ **day of January, 2004.**

Selectmen of Hampton Falls



Worksheet for First Session of Town Meeting

Budget	Selectmen	Town Meeting			
Departments	Proposed Budget	Motion	Second	Amended	Budget as approved
Executive	101,100				
Election & Registration	46,900				
Financial Administration	78,100				
Legal Expenses	28,000				
Employee Benefits	186,200				
Planning & Zoning	24,500				
Government Buildings	34,100				
Cemeteries	5,500				
Insurance	27,000				
Contingency Fund	4,000				
Police	299,800				
Ambulance	60,900				
Fire	157,000				
Building Inspection	34,400				
Emergency Management	6,300				
Other Public Safety	58,200				
Highway	175,500				
Street Lights	1,800				
Solid Waste Collection	100,100				
Solid Waste Disposal	64,400				
Health	23,500				
Animal Control	2,700				
Health Agencies	18,900				
Welfare	6,500				
Parks & Recreation	19,800				
Library	111,000				
Patriotic Purposes	300				
Conservation	2,200				
Principal Long Term Bonds	80,000				
Interest Long Term Bonds	21,700				
Tax Anticipation Notes	1,000				
Total Operating Budget	**1,781,400**				

R:\Town Meeting\2004Warrant.doc

MS-6

BUDGET OF THE TOWN/CITY

OF: TOWN OF HAMPTON FALLS

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2004 **to December 31,** 2004

or Fiscal Year From January 1, 2004 **to** December 31, 2004

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) January 21, 2004

GOVERNING BODY (SELECTMEN)

Please sign in ink.

J. Herrera

Mary J. Caruso

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-6
Rev. 07/02

MS-6 Budget - Town/City of Hampton Falls FY 2004

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	GENERAL GOVERNMENT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4130-4139	Executive		95,900	95,483	101,100	
4140-4149	Election,Reg.& Vital Statistics		39,300	37,987	46,900	
4150-4151	Financial Administration		79,100	77,261	78,100	
4152	Revaluation of Property					
4153	Legal Expense		20,000	38,100	28,000	
4155-4159	Personnel Administration		169,000	149,338	186,200	
4191-4193	Planning & Zoning		26,100	26,555	24,500	
4194	General Government Buildings		37,400	45,104	34,100	
4195	Cemeteries		5,700	3,662	5,500	
4196	Insurance		25,600	26,371	27,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government		4,000	3,118	4,000	
	PUBLIC SAFETY		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4210-4214	Police		285,200	286,110	299,800	
4215-4219	Ambulance		73,400	73,400	60,900	
4220-4229	Fire		157,000	122,671	157,000	
4240-4249	Building Inspection		32,300	33,098	34,400	
4290-4298	Emergency Management		1,300	0	6,300	
4299	Other (Incl. Communications)		66,000	53,662	58,200	
	AIRPORT/AVIATION CENTER		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4301-4309	Airport Operations					
	HIGHWAYS & STREETS		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4311	Administration					
4312	Highways & Streets		179,800	196,890	175,500	
4313	Bridges					
4316	Street Lighting		2,000	1,671	1,800	
4319	Other					
	SANITATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4321	Administration		95,800	90,116	100,100	
4323	Solid Waste Collection		63,200	65,440	64,400	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

MS-6 Budget - Town/City of Hampton Falls FY 2004

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
	ELECTRIC		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
	HEALTH		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4411	Administration		17,600	14,372	23,500	
4414x3	Pest Control Animal Control		3,000	2,403	2,700	
4415-4419	Health Agencies & Hosp. & Other		18,900	18,900	18,900	
	WELFARE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4441-4442	Administration & Direct Assist.		4,000	5,225	6,500	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other					
	CULTURE & RECREATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4520-4529	Parks & Recreation		19,800	19,177	19,800	
4550-4559	Library		107,400	107,400	111,000	
4583	Patriotic Purposes		400	243	300	
4589	Other Culture & Recreation					
	CONSERVATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources		1,700	1,700	2,200	
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
	DEBT SERVICE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4711	Princ.- Long Term Bonds & Notes		80,000	80,000	80,000	
4721	Interest-Long Term Bonds & Notes		25,600	25,530	21,700	
4723	Int. on Tax Anticipation Notes		1,000	0	1,000	
4790-4799	Other Debt Service					

MS-6 Budget - Town/City of Hampton Falls FY 2004

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	CAPITAL OUTLAY		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					
	OPERATING TRANSFERS OUT		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
	SUBTOTAL 1		1,737,500	1,700,987	1,781,400	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount
4215	14	12,500			
4220	14	12,500			

Budget - Town of Hampton Falls FY 2003

Account	Purpose of Appropriation	Warrant Article 2003	Warrant Article 2004	Approved by DRA 2003	Actual Expenses 2003	Re-commended 2,004	Not Re-commended 2004
	Warrant Articles			Appropriations			
4130	**Web Site**		**8**			**3,500**	
4191	Groundwater Task force	16		5,000	5,000	**0**	
4210	**Add 1 full time police officer**		**12**			**25,000**	
4220	**Fire/Ambulance Study**		**14**			**25,000**	
4901	**Roads -Brimmer, Marsh, Stard**	**4**	**17**			**115,200**	
4901	**Open Space Land bond issue**		**6**			**2,500,000**	
4902	**Upgrade police computer hardware**		**13**			**5,000**	
4902	**Town Clock - rebuild three faces**		**10**			**8,000**	
4902	**Exhaust Removal System**						
4902	Police Cruiser	9		31,000	31,000		
4903	**Repairs to Town Hall**		**9**			**4,900**	
4903	**Town Hall - painting of two sides**		**11**			**10,500**	
4903	**Town Garage Roof**		**16**			**12,000**	
4903	**PBS Ventillation (FEMA matching grant)**		**19**			**40,000**	
4903	Old Library Building	18		18,000	15,004		
4909	Water to Oaklawn Cemetery	8		5,000	4,038		
4915	**Fire Truck CRF**	13	**15**	15,000	15,000	**15,000**	
4915	**Landfill Closure CRF**	15	**18**	2,500	2,500	**2,500**	
	Totals			76,500	72,542	**2,766,600**	**0**

CRF = Capital Reserve Fund

excel-Budget MS-6.xls/Warrant Articles 2004

MS-6 Budget - Town/City of Hampton Falls FY 2004

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	TAXES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		1,000	408	500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		35,000	40,069	38,000
	Inventory Penalties				
3187	Excavation Tax ($.02 cents per cu yd)				
	LICENSES, PERMITS & FEES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3210	Business Licenses & Permits		1,400	1,737	1,500
3220	Motor Vehicle Permit Fees		420,000	449,373	440,000
3230	Building Permits		40,000	35,024	38,000
3290	Other Licenses, Permits & Fees		22,000	21,247	22,000
3311-3319	**FROM FEDERAL GOVERNMENT**		0	0	36,000
	FROM STATE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3351	Shared Revenues		14,000	11,416	7,000
3352	Meals & Rooms Tax Distribution		56,900	57,510	14,000
3353	Highway Block Grant		42,100	42,133	42,200
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax) Drills		0	6,664	5,000
3379	**FROM OTHER GOVERNMENTS**				
	CHARGES FOR SERVICES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3401-3406	Income from Departments		54,300	55,343	51,000
3409	Other Charges Amb Fee/Purchase		45,000	0	400
	MISCELLANEOUS REVENUES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3501	Sale of Municipal Property		100	0	0
3502	Interest on Investments		17,000	17,364	16,500
3503-3509	Other Rent - Town Hall 692 Workers Comp 1131 Prop Liab Trust 2219 Fire Dept. 12500 Library 67800 Cruiser & Other 6033 Bad Check Fees 240		1,000	90,615	1,000

MS-6
Rev. 07/02

MS-6 Budget - Town/City of Hampton Falls FY 2004

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	INTERFUND OPERATING TRANSFERS IN		xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
	OTHER FINANCING SOURCES		xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3934	Proc. from Long Term Bonds & Notes				2,500,000
	Amount VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		160,000	135,000	120,000
	TOTAL ESTIMATED REVENUE & CREDITS		909,800	942,656	3,333,100

****BUDGET SUMMARY****

	Prior Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 4)	1,743,900	1,781,400
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	381,500	2,766,600
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		
TOTAL Appropriations Recommended	2,125,400	4,548,000
Less: Amount of Estimated Revenues & Credits (from above)	(909,800)	(3,333,100)
Estimated Amount of Taxes to be Raised	1,215,600	1,214,900

DEFAULT BUDGET / PROPOSED BUDGET

2004 Hampton Falls Operating Budget			One		2004	2004	Default/Budget
		2003	Time		Default	Proposed	Increase
Account	Purpose of Appropriation	Budget	Delete	Add-ons	Budget	Budget	(decrease)
4130	Executive	95,900	0	3,540	99,440	101,100	1,660
4140	Election, Registration, Statistics	39,300	(50)	7,300	46,550	46,900	350
4150	Financial Administration	79,100	(9,000)	6,150	76,250	78,100	1,850
4153	Legal	20,000	0	8,000	28,000	28,000	0
4155	Employee Benefits	169,000	0	4,000	173,000	186,200	13,200
4191	Planning and Zoning	26,100	(2,050)	0	24,050	24,500	450
4194	Government Buildings	37,400	(4,000)	2,600	36,000	34,100	(1,900)
4195	Cemeteries	5,700	0	0	5,500	5,500	0
4196	Insurance	25,600	0	1,400	27,000	27,000	0
4199	Contingency Fund	4,000	0	0	4,000	4,000	0
4210	Police	285,200	(650)	5,100	289,650	299,800	10,150
4215	Ambulance	73,400	(12,500)	0	60,900	60,900	0
4220	Fire	157,000	0	560	157,560	157,000	(560)
4240	Building Inspection	32,300	(1,750)	0	30,550	34,400	3,850
4290	Emergency Management	1,300	0	5,000	6,300	6,300	0
4299	Other Public Safety-Special Detail/Fuel	66,000	0	1,900	67,900	58,200	(9,700)
4312	Highway	179,800	0	400	180,200	175,500	(4,700)
4316	Street Lights	2,000	0	0	2,000	1,800	(200)
4323	Solid Waste Collection	95,800	(500)	5,150	100,450	100,100	(350)
4324	Solid Waste Disposal	63,200	(1,000)	5,300	67,500	64,400	(3,100)
4411	Health	17,600	0	6,500	24,100	23,500	(600)
4413	Animal Control	3,000	0	0	3,000	2,700	(300)
4415	Health Agencies	18,900	0	0	18,900	18,900	0
4442	Welfare	4,000	0	2,500	6,500	6,500	0
4520	Parks and Recreation	19,800	0	0	19,800	19,800	0
4550	Library	107,400	0	1,500	108,900	111,000	2,100
4583	Patriotic Purposes	400	0	0	400	300	(100)
4611	Conservation Commission	1,700	0	0	1,700	2,200	500
4711	Bond Principal (Library/Roads)	80,000	0	0	80,000	80,000	0
4721	Bond Interest (Library/Roads)	25,600	(3,900)	0	21,700	21,700	0
4723	Interest-Tax Anticipation Notes	1,000	0	0	1,000	1,000	0
	TOTALS	**1,737,500**	**(35,400)**	**66,900**	**1,768,800**	**1,781,400**	**12,600**
		(1,781,400)			-1,781,400	(1,768,800)	
		-43,900			**(12,600)**	**12,600**	
		-2.53%			**0.71%**		**0.71%**

Impact on Tax Rate from Departmental Appropriations and Special Articles

	2004 Taxable Property Value =	336,000,000		Tax Rate	Total Tax
		2004 Budget	2004 Budget	without revenues Per	for property valued at
Account	Purpose of Appropriation	Recommended	Not Recommended	1,000 valuation	$350,000
4130	Executive	101,100		0.0003009	105.31
4140	Election, Registration, Statistics	46,900		0.0001396	48.85
4150	Financial Administration	78,100		0.0002324	81.35
4153	Legal	28,000		0.0000833	29.17
4155	Employee Benefits	186,200		0.0005542	193.96
4191	Planning and Zoning	24,500		0.0000729	25.52
4194	Government Buildings	34,100		0.0001015	35.52
4195	Cemeteries	5,500		0.0000164	5.73
4196	Insurance	27,000		0.0000804	28.13
4199	Contingency Fund	4,000		0.0000119	4.17
4210	Police	299,800		0.0008923	312.29
4215	Ambulance	60,900		0.0001813	63.44
4220	Fire	157,000		0.0004673	163.54
4240	Building Inspection	34,400		0.0001024	35.83
4290	Emergency Management	6,300		0.0000188	6.56
4299	Other Public Safety (Fuel)	58,200		0.0001732	60.63
4312	Highway	175,500		0.0005223	182.81
4316	Street Lights	1,800		0.0000054	1.88
4323	Solid Waste Collection	100,100		0.0002979	104.27
4324	Solid Waste Disposal	64,400		0.0001917	67.08
4411	Health	23,500		0.0000699	24.48
4413	Animal Control	2,700		0.0000080	2.81
4415	Health Agencies	18,900		0.0000563	19.69
4442	Welfare	6,500		0.0000193	6.77
4520	Parks and Recreation	19,800		0.0000589	20.63
4550	Library	111,000		0.0003304	115.63
4583	Patriotic Purposes	300		0.0000009	0.31
4611	Conservation Commission	2,200		0.0000065	2.29
4711	Bond Principal	80,000		0.0002381	83.33
4721	Bond Interest	21,700		0.0000646	22.60
4723	Interest on Tax Anticipation Notes	1,000		0.0000030	1.04
6	Open Space Bond Issue	2,500,000		0.0074405	2,604.17
8	Web Site	3,500		0.0000104	3.65
9	Repairs to Town Hall	4,900		0.0000146	5.10
10	Town Clock - rebuild 3 faces	8,000		0.0000238	8.33
11	Painting 2 sides of Town Hall	10,500		0.0000313	10.94
12	Add 1 full time police officer	25,000		0.0000744	26.04
13	Upgrade computer hardware- police dept	5,000		0.0000149	5.21
14	Fire/Ambulance Study	25,000		0.0000744	26.04
15	Fire Capital Reserve Fund	15,000		0.0000446	15.63
16	Town Garage Roof	12,000		0.0000357	12.50
17	Reclaim / pave -Brimmer, Marsh, Stard Rds	115,200		0.0003429	120.00
18	Landfill Closure Capital Reserve Fund	2,500		0.0000074	2.60
19	FEMA Matching Grant-Ventillation - PSB	40,000		0.0001190	41.67
Year	**Totals**	**$4,548,000**		**0.0135357**	$4,737.50
2004	Estimated Revenue	**-$3,333,100**		-0.0099199	-$3,472.00
2004	To be raised by taxation	$1,214,900			
2004	Tax Rate using revenue offset			0.0036158	
2003	Town Tax Rate			-0.0028100	
2004	Tax Rate Increase (2003 to 2004)			0.0008058	
	Property Tax on a $350,000 home				**$1,265.50**
		336,000,000		**336,000,000**	**336,000,000**
	1/19/2004	4,548,000		3,333,100	1,214,900
	HF2004BUDGETWORKSHEET1704	0.0135357		0.0099199	0.0036158

Town Meeting 2004

An Overview of the new town meeting form of government

With the passage of Article 4 of the 2003 town warrant, the annual town meeting will now be conducted differently under what is called "The Official Ballot Referendum System," commonly called "SB2." All matters coming before the legislative body (town meeting) are given a final vote by means of the official ballot. No longer will the voters make their final decision on the warrant articles and the proposed budget at the town meeting that followed the town election.

For the first one hundred and eighty (180) plus years, the town of Hampton Falls conducted all of its business on one day. It elected its town officials and voted on the warrant articles, including the budget, in what often turned into a day-long session. In the early 1900s, New Hampshire towns began holding their town meetings in two separate sessions – the town election and the subsequent town meeting. This system is now referred to as the "traditional town meeting."

As a result of last year's vote, we have entered into a new phase of the town meeting form of government - the SB2 system. The town of Hampton Falls will continue to have two town meeting sessions but the sessions will now be held in reverse order – the **first session** (January 31, 2004) will be a deliberative session, where voters meet to discuss and amend the warrant articles and the operating budget. The **second session** (March 9, 2004) will be the town election.

The **first session** is governed by the same statutes that govern the traditional open business meeting, complete with the authority to discuss and amend any warrant article and the operating budget, but without the authority to take a final vote. Voters have the option of requesting secret ballots and limiting reconsideration. There are some cases in which state law dictates the exact wording of an article that must appear on the official ballot, such as building codes and zoning ordinances. In these instances, the language of the article cannot be amended.

The whole role of the **first session**, in addition to information and debate, is to decide the final form of ballot questions, so it is critical that voters attend the first session. The only thing the first session can't do by amendment is delete an entire warrant article, since that would violate the requirement that all articles be voted on by ballot (RSA 41:13,VI).

The **second session**, consisting of the election of officers, plus voting on all articles in their amended form, is run just like an election by official ballot, with no further opportunity for discussion or amendment.

Town Meeting 2004

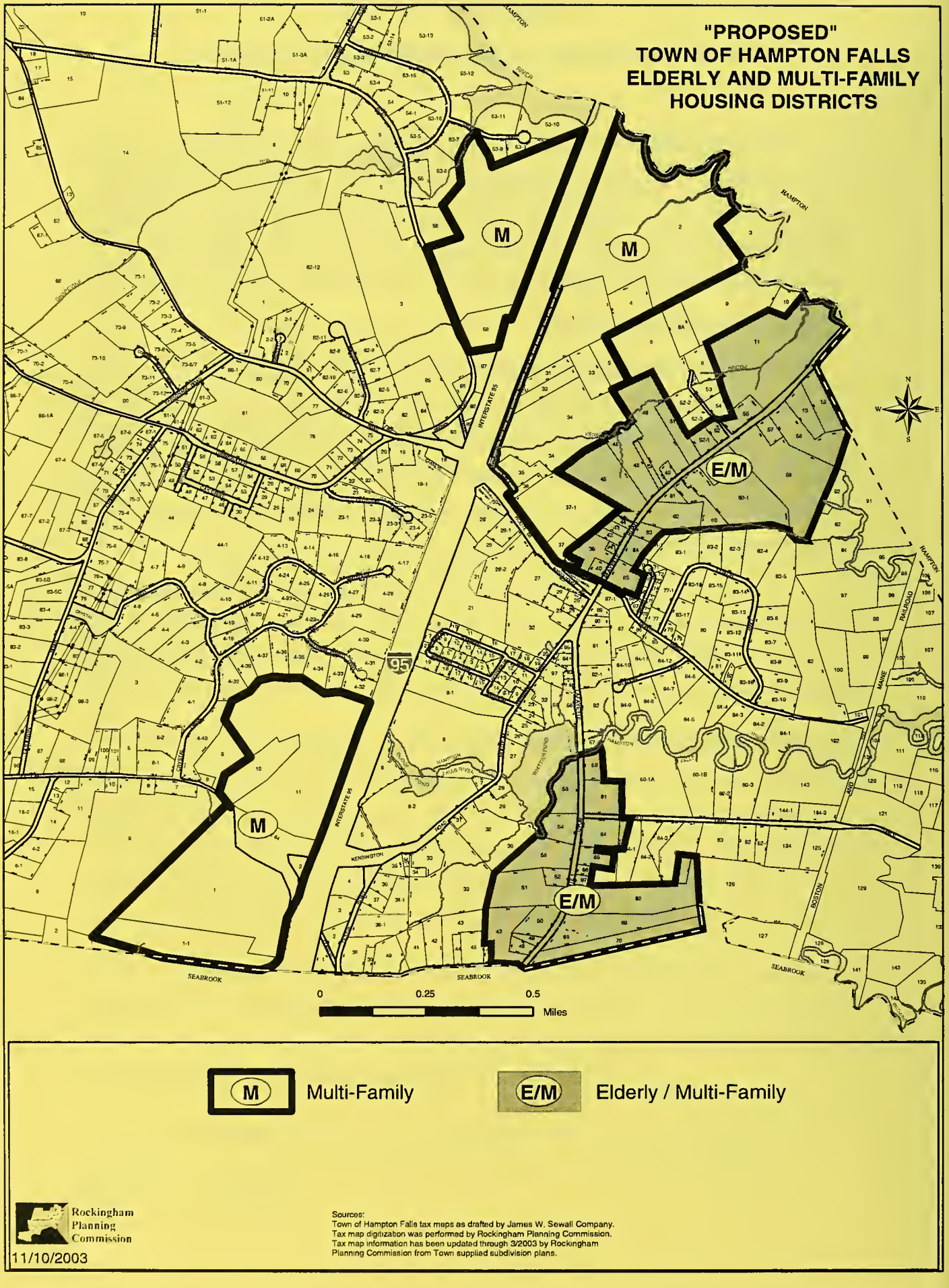
An Overview of the new town meeting form of government

The "operating budget " – defined as total appropriations minus warrant articles – is required to be combined into one single ballot question. The form of the question is prescribed by law (RSA 40:13,XI). If that question doesn't get a majority vote, then there's no operating budget, and the "default" process is triggered. The selectmen, at their option, may call one special meeting without the need for court permission to have one more try at adopting an operating budget different from the prior years.

In 1999, the NH Legislature amended RSA 33:8. The issuance of bonds or notes by towns that have adopted the Official Ballot Referendum system now requires a 3/5ths majority of votes for approval, instead of the 2/3rds majority required in towns not operating under the Official Ballot Referendum system. The constitutionality of the new law was challenged in both state and federal court. At all levels the courts dismissed the challenge of the petitioners, consequently the 3/5ths majority will prevail in Hampton Falls.

Francis J. Ferreira Jr.
Maurice J. Caruso
Peter G. Robart
The Board of Selectmen

C:\My Documents\Town Meeting\SB2 town meeting-explanation.doc


"PROPOSED"
TOWN OF HAMPTON FALLS
ELDERLY AND MULTI-FAMILY
HOUSING DISTRICTS
M
M
M
E/M
E/M
INTERSTATE 95
95
HAMPTON
HAMPTON FALLS
SEABROOK
SEABROOK
SEABROOK
KENSINGTON
ROAD
BOSTON
MAINE
RAILROAD
N
W
E
S
0
0.25
0.5
Miles
M
Multi-Family
E/M
Elderly / Multi-Family
Rockingham
Planning
Commission
11/10/2003
Sources:
Town of Hampton Falls tax maps as drafted by James W. Sewall Company.
Tax map digitization was performed by Rockingham Planning Commission.
Tax map information has been updated through 3/2003 by Rockingham
Planning Commission from Town supplied subdivision plans.

HAMPTON FALLS

2004 - 2005

SCHOOL DISTRICT

WARRANT & BUDGET

As approved at the Deliberative Session on February 5, 2004

AS AMENDED AT THE DELIBERATIVE SESSION - 2/5/04

TOWN OF HAMPTON FALLS
SCHOOL DISTRICT WARRANT
2004
THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Hampton Falls, in the County of Rockingham, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET FOR TWO SEPARATE SESSIONS OF THE ANNUAL SCHOOL DISTRICT MEETING.

SESSION I: (DELIBERATIVE SESSION) MEET AT THE LINCOLN AKERMAN SCHOOL GYMNASIUM IN HAMPTON FALLS ON THURSDAY THE FIFTH OF FEBRUARY, 2004 AT 7:00 O'CLOCK IN THE EVENING. THE PURPOSE OF THE MEETING IS TO EXPLAIN, DISCUSS, DEBATE AND POSSIBLY AMEND THE FOLLOWING WARRANT ARTICLES:

1. Shall the School District raise and appropriate the sum of $1,210,000 for the purchase of approximately 22 acres of land including improvements and for payment of legal and administrative costs associated with the purchase; and to authorize the issuance of not more than $1,210,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon and the maturity *of not less than 20 years* and other terms thereof? The land to be purchased is located at 5 Kensington Road and adjacent to school property and is shown on Tax Map 8 as Lots 21, 22 and 28. The School Board recommends this appropriation. (3/5 ballot vote required.)

2. Shall the School District raise and appropriate the sum of ~~$27,700~~ $32,400 to pay the 2004-05 debt service (one interest payment) on the bond issue voted in Article 1? The School Board recommends this appropriation. (Majority vote required.)

Note: Article 2 will be implemented only if Article 1 passes

3. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling ~~$3,657,677~~ **$3,725,677**? Should this article be defeated, the operating budget shall be ~~$3,580,969~~ **$3,648,969**, which is the same as last year, with certain adjustments required by previous action of the School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required).

Note: Warrant Article #3 (operating budget) does not include appropriations in any other warrant article.

SESSION II: (BALLOTING) MEET AT THE TOWN HALL, HAMPTON FALLS, NEW HAMPSHIRE, ON TUESDAY, THE NINTH OF MARCH, 2004 AT 8:00 O'CLOCK IN THE MORNING, TO ELECT BY OFFICIAL BALLOT OFFICERS OF THE SCHOOL DISTRICT AND TO VOTE BY OFFICIAL BALLOT ON WARRANT ARTICLES FROM THE FIRST SESSION.

1. Voting for school district officers consists of choosing:

One School Board Member for the ensuing three years.

One Moderator for the ensuing year.

2. Voting for warrant articles 1 through 3 as more fully set forth under Session I above and as any of said articles may have been amended as a result of the first session.

SESSION II: (BALLOTING) MEET AT THE TOWN HALL, HAMPTON FALLS, NEW HAMPSHIRE, ON TUESDAY, THE NINTH OF MARCH, 2004 AT 8:00 O'CLOCK IN THE MORNING, TO ELECT BY OFFICIAL BALLOT OFFICERS OF THE SCHOOL DISTRICT AND TO VOTE BY OFFICIAL BALLOT ON WARRANT ARTICLES FROM THE FIRST SESSION.

1. Voting for school district officers consists of choosing:

One School Board Member for the ensuing three years.

One Moderator for the ensuing year.

2. Voting for warrant articles 1 through 3 as more fully set forth under Session I above and as any of said articles may have been amended as a result of the first session.

POLLS WILL NOT CLOSE BEFORE 7:00PM.

GIVEN UNDER OUR HANDS AND SEALS AT SAID HAMPTON FALLS THIS 15th DAY OF JANUARY, 2004.

_____ Chairperson

School Board

A true copy of Warrant -- Attest: _____ Chairperson

School Board

I certify that on the _____ day of January, 2004 I posted a copy of the written warrant attested by the School Board of said District at the place of meeting within named and a like attested copy at the HAMPTON FALLS POST OFFICE being public place(s) in said District.

SS_____, 2004

Personally appeared the said NANCY D. TUTTLE and made oath the above certificate by NANCY D. TUTTLE signed is true.

Before me _____

POLLS WILL NOT CLOSE BEFORE 7:00PM.

GIVEN UNDER OUR HANDS AND SEALS AT SAID HAMPTON FALLS THIS 15th DAY OF JANUARY, 2004.

Gregory J. Wenger Chairperson

Lynn Camarda

John R. Shaw

School Board

A true copy of Warrant -- Attest: Gregory J. Wenger Chairperson

Lynn Camarda

John R. Shaw

School Board

HAMPTON FALLS SCHOOL DISTRICT BUDGET 2004-05
TO DELIBERATIVE SESSION - 2/5/04

Acct.	DESC	EXPENDED 2002-03	BUDGETED 2003-04	ADMIN PROPOSED 2004-05	BOARD PROPOSED 2004-05	FINAL ACTION 2004-05	DEFAULT BUDGET 2004-05
1100-113	SALARIES - TEACHERS	984,653	1,056,448	1,166,124	1,164,124		1,119,338
1100-115	SALARIES - ASSOCIATES	43,904	60,956	52,232	52,232		52,232
1100-117	SALARIES - TUTORS	100	500	500	500		500
1100-128	SALARIES - SUBSTITUTES	21,925	17,500	21,600	21,600		17,500
1100-430	REPAIR/MAINTAIN EQUIPMENT	867	700	700	700		700
1100-442	RENTAL/LEASE EQUIPMENT	7,508	7,992	7,907	7,907		7,907
1100-610	SUPPLIES	34,651	27,000	28,500	28,000		27,000
1100-641	BOOKS/PRINT MEDIA	16,549	12,280	8,671	8,671		12,280
1100-739	EQUIPMENT	5,579	1,088	2,854	1,088		1,088
	TOTAL - REGULAR EDUCATION	1,115,735	1,184,464	1,289,088	1,284,822	0	1,238,545
1200-111	SALARY - DIRECTOR	60,707	62,630	64,509	64,509		62,630
1200-113	SALARIES - TEACHERS	154,940	161,851	176,294	176,294		176,294
1200-114	SALARY - SECRETARY	11,339	12,498	12,878	12,878		12,498
1200-115	SALARIES - ASSOCIATES	135,029	159,710	103,511	103,511		103,511
1200-116	SALARIES - ASSOC-OUT-OF-DISTRICT	0	1	1	1		1
1200-331	PROFESSIONAL SERVICES	88,119	102,280	107,000	107,000		107,000
1200-332	EVALUATIONS/TESTING	10,290	6,642	5,720	5,720		5,720
1200-333	LEGAL	730	1,400	1,400	1,400		1,400
1200-560	TUITION	69,540	104,187	220,229	220,229		220,229
1200-610	SUPPLIES	3,056	3,000	3,000	3,000		3,000
1200-641	BOOKS/PRINT MEDIA	887	1,490	1,756	1,756		1,756
1200-739	EQUIPMENT	268	1	1	1		1
	TOTAL - SPECIAL EDUCATION	534,905	615,690	696,299	696,299	0	694,040
1400-118	SALARIES - COACHES & ADVISORS	17,765	17,782	18,316	18,316		18,316
1400-301	PURCHASED SERVICES - OFFICIALS	3,690	3,690	3,750	3,750		3,750
1400-610	SUPPLIES	3,321	3,150	5,330	4,330		3,150
	TOTAL - STUDENT ACTIVITIES	24,776	24,622	27,396	26,396	0	25,216
2120-113	SALARY - GUIDANCE	25,386	26,465	27,656	27,656		27,656
2120-610	SUPPLIES	471	500	500	500		500
	TOTAL - GUIDANCE	25,857	26,965	28,156	28,156	0	28,156
2130-113	SALARY - NURSE	41,847	43,575	45,482	45,482		45,482
2130-314	EMPLOYMENT EXAMS	60	240	255	255		255
2130-326	PHYSICIAN SERVICES	1,200	0	1,200	1,200		1,200
2130-610	SUPPLIES	1,544	1,075	1,125	1,125		1,075
2130-739	EQUIPMENT	0	1,200	0	0		1,200
	TOTAL - HEALTH	44,651	46,090	48,062	48,062	0	49,212
2150-113	SALARY - SPEECH/LANG. PATHOLOGIST	55,750	58,055	60,600	60,600		60,600
	TOTAL - SPEECH	55,750	58,055	60,600	60,600	0	60,600
2210-130	CURRICULUM DEVELOPMENT	4,347	4,000	4,000	4,000		4,000
2210-240	TUITION REIMBURSEMENT	4,157	5,000	5,000	5,000		5,000
2210-321	TESTING SERVICES	564	1,591	3,130	1,787		1,787
2210-322	WORKSHOPS/SEMINARS	2,023	2,500	2,500	2,500		2,500
2210-329	IN-SERVICE TRAINING	1,055	1,200	1,200	1,200		1,200
2210-641	BOOKS/PRINT MEDIA	376	400	400	400		400
	TOTAL - IMPROVEMENT OF INSTRUCTION	12,522	14,691	16,230	14,887	0	14,887

Acct.	DESC	EXPENDED 2002-03	BUDGETED 2003-04	ADMIN PROPOSED 2004-05	BOARD PROPOSED 2004-05	FINAL ACTION 2004-05	DEFAULT BUDGET 2004-05
2220-113	SALARY - LIBRARIAN	0	0	1	1		0
2220-115	SALARY - LIBRARY ASSOCIATE	7,376	8,408	8,867	8,867		8,867
2220-430	REPAIR/MAINTAIN AV EQUIPMENT	180	400	400	400		400
2220-610	SUPPLIES	428	500	500	500		500
2220-611	SUPPLIES - AV/MEDIA	504	600	600	600		600
2220-641	BOOKS/PRINT MEDIA	3,882	6,200	6,200	6,200		6,200
	TOTAL - EDUCATIONAL MEDIA	12,369	16,108	16,568	16,568	0	16,567
2225-113	SALARY - TEACHER	53,689	57,755	58,382	58,382		58,382
2225-115	SALARY - ASSOCIATE	14,517	15,307	16,149	16,149		16,149
2225-431	REPAIR/MAINTAIN COMPUTERS	2,729	4,700	3,784	3,784		4,700
2225-612	SUPPLIES - COMPUTER	2,383	2,400	3,159	3,159		2,400
2225-643	INFORMATION ACCESS FEES	3,359	4,000	2,944	2,944		2,944
2225-644	COMPUTER LICENSE/SUPPORT	1,248	1,650	3,397	3,397		3,397
2225-650	SOFTWARE	3,789	3,160	4,530	4,530		3,160
2225-734	NEW TECHNOLOGY EQUIPMENT	3,446	8,000	14,610	10,610		8,000
	TOTAL - TECHNOLOGY	85,161	96,972	106,955	102,955	0	99,132
2310-119	SALARIES - DISTRICT OFFICERS	8,404	10,000	9,056	9,056		9,056
2310-331	LEGAL	2,456	1,000	1,500	1,500		1,000
2310-332	AUDIT	2,600	2,800	2,900	2,900		2,900
2310-333	ANNUAL MEETING	1,128	1,360	1,170	1,170		1,170
2310-341	FIXED ASSET ACCOUNTING	0	5,935	0	0		0
2310-534	POSTAGE	211	300	300	300		300
2310-540	ADVERTISING	4,258	3,500	3,500	3,500		3,500
2310-580	WORKSHOPS/TRAVEL	0	1	1	1		1
2310-810	DUES AND FEES	2,957	2,735	3,080	3,080		3,080
2310-890	OTHER EXPENSES	3,030	2,500	3,000	3,000		2,500
	TOTAL - BOARD OF EDUCATION	25,044	30,131	24,507	24,507	0	23,507
2320-311	SAU SERVICES	60,439	65,543	68,271	68,271		68,271
	TOTAL - SAU SERVICES	60,439	65,543	68,271	68,271	0	68,271
2410-111	SALARY - PRINCIPAL/ASST	76,525	78,821	81,185	81,185		78,821
2410-114	SALARY - SECRETARY	28,787	29,661	30,555	30,555		29,661
2410-128	SALARY - SECRETARY SUBSTITUTE	646	500	500	500		500
2410-531	TELEPHONE	5,811	5,500	6,000	6,000		5,500
2410-534	POSTAGE	1,356	1,600	1,600	1,600		1,600
2410-610	SUPPLIES	1,999	2,750	2,750	2,750		2,750
2410-810	DUES AND FEES	1,785	2,010	2,010	2,010		2,010
	TOTAL - SCHOOL ADMINISTRATION	116,910	120,842	124,600	124,600	0	120,842
2620-116	SALARIES - CUSTODIANS	86,131	90,952	93,813	93,813		90,952
2620-128	SALARIES - SUBSTITUTES	459	500	500	500		500
2620-130	SALARIES - OVERTIME	605	500	500	500		500
2620-340	CONSULTANTS	12,000	8,000	8,000	0		0
2620-425	PEST CONTROL	180	225	225	225		225
2620-426	FIRE EXTINQUISHERS	72	200	200	200		200
2620-430	REPAIR/MAINTENANCE SERVICE	29,002	23,894	25,749	25,749		23,894
2620-520	PROPERTY/LIABILITY INSURANCE	6,756	7,090	9,040	9,040		9,040
2620-610	SUPPLIES	9,687	9,000	10,000	10,000		9,000
2620-622	ELECTRICITY	32,951	35,000	35,000	35,000		35,000
2620-624	FUEL OIL	18,935	14,250	18,700	18,700		18,700
2620-720	RENOVATIONS	0	18,302	4,500	4,500		18,302
2620-739	EQUIPMENT	17,332	2,300	10,063	10,063		2,300
2620-891	TRAINING	20	300	300	300		300
	TOTAL - BUILDINGS	214,130	210,513	216,590	208,590	0	208,913

Acct.	DESC	EXPENDED 2002-03	BUDGETED 2003-04	ADMIN PROPOSED 2004-05	BOARD PROPOSED 2004-05	FINAL ACTION 2004-05	DEFAULT BUDGET 2004-05
2630-422	SNOW REMOVAL	9,485	4,000	5,000	5,000		5,000
2630-424	LAWN MOWING/CARE	5,414	6,200	6,200	6,200		6,200
2630-431	GROUNDS REPAIR/MAINTENANCE	2,166	3,550	5,050	5,050		3,550
	TOTAL - GROUNDS	17,065	13,750	16,250	16,250	0	14,750
2721-519	TRANSPORTATION - CONTRACT	71,313	73,162	81,630	81,630		81,630
2722-519	TRANSPORTATION - SPEC. NEEDS	23,328	40,100	106,350	106,350		106,350
2724-519	TRANSPORTATION - ATHLETICS	3,088	3,500	3,500	3,500		3,500
2725-519	TRANSPORTATION - FIELD TRIPS	4,774	3,500	3,500	3,500		3,500
	TOTAL - TRANSPORTATION	102,504	120,262	194,980	194,980	0	194,980
5110-910	PRINCIPAL PAYMENT	250,000	0	0	0		0
5120-830	INTEREST PAYMENT	10,125	0	0	0		0
	TOTAL - DEBT SERVICE	260,125	0	0	0	0	0
2900-211	HEALTH INSURANCE	216,264	297,992	376,601	368,601		357,043
2900-212	DENTAL INSURANCE	11,273	12,667	14,811	14,811		14,466
2900-213	LIFE INSURANCE	2,116	2,288	2,411	2,411		2,355
2900-214	L.T.D. INSURANCE	8,157	9,909	10,498	10,487		10,207
2900-220	FICA	137,321	154,269	160,212	160,056		155,588
2900-230	RETIREMENT	47,143	64,657	65,479	65,425		63,910
2900-250	UNEMPLOYMENT INSURANCE	819	1,854	1,420	1,420		1,420
2900-260	WORKERS COMPENSATION	1,141	4,638	5,770	5,764		5,603
	TOTAL - EMPLOYEE BENEFITS	424,234	548,274	637,202	628,975	0	610,592
	TOTAL GENERAL FUND	3,132,177	3,192,972	3,571,754	3,544,918	0	3,468,210
3120-111	SALARY - DIRECTOR	29,500	30,385	31,297	31,297		31,297
3120-118	SALARIES - WORKERS	21,225	21,565	22,221	22,221		22,221
3120-128	SALARIES - SUBSTITUTES	324	350	350	350		350
3120-220	FICA	3,844	4,001	4,121	4,121		4,121
3120-260	WORKERS COMPENSATION	298	262	269	269		269
3120-531	TELEPHONE	58	500	500	500		500
3120-610	SUPPLIES - NON-FOOD	2,789	3,000	3,000	3,000		3,000
3120-630	SUPPLIES - MILK & FOOD	47,665	50,000	51,000	51,000		51,000
3120-739	EQUIPMENT	0	1	1	1		1
	TOTAL - FOOD SERVICE	105,703	110,064	112,759	112,759	0	112,759
	TOTAL OPERATING BUDGET	3,237,881	3,303,036	3,684,513	3,657,677	0	3,580,969
4100-710	WARRANT ART - LAND PURCHASE	0	0	1,210,000	1,210,000		
5120-831	WARRANT ART - DEBT SERVICE	0	0	27,700	27,700		
2620-721	WARRANT ART - VENTILATION IMPROVE	80,246	0	0	0		
	TOTAL -WARRANT ARTICLES	80,246	0	1,237,700	1,237,700		
	TOTAL BUDGET	3,318,127	3,303,036	4,922,213	4,895,377		

SCHOOL BUDGET FORM

OF: HAMPTON FALLS NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2004 to June 30, 2005

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1.Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

Certified That Budget Was Posted With Warrant on (Date): January 23, 2004

SCHOOL BOARD MEMBERS
Please sign in ink.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Expenditures for Year 7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	INSTRUCTION (1000-1999)		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
1100-1199	Regular Programs		1,115,735	1,184,464	1,284,822	4,266
1200-1299	Special Programs		534,905	615,690	696,299	
1300-1399	Vocational Programs					
1400-1499	Other Programs		24,776	24,622	26,396	1,000
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					
	SUPPORT SERVICES (2000-2999)		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
2000-2199	Student Support Services		126,258	131,110	136,818	
2200-2299	Instructional Staff Services		110,052	127,771	134,410	5,343
	GENERAL ADMINISTRATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
2310 840	School Board Contingency					
2310-2399	Other School Board		25,044	30,131	24,507	
	EXECUTIVE ADMINISTRATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
2320-310	SAU Management Services		60,439	65,543	68,271	
2320-2399	All Other Administration					
2400-2499	School Administration Service		116,910	120,842	124,600	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant		231,195	224,263	224,840	8,000
2700-2799	Student Transportation		102,504	120,262	194,980	
2800-2999	Support Service, Central & Other		424,234	548,274	628,975	8,227
3000-3999	NON-INSTRUCTIONAL SERVICES					
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION					
	OTHER OUTLAYS (5000-5999)		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
5110	Debt Service - Principal		250,000	0	0	
5120	Debt Service - Interest		10,125	0	0	
	FUND TRANSFERS		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
5220-5221	To Food Service		105,703	110,064	112,759	
5222-5229	To Other Special Revenue					
5230-5239	To Capital Projects					
5251	To Capital Reserves					
5252	To Expendable Trust (*see pg 3)					
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	SUPPLEMENTAL					
	DEFICIT					
	SUBTOTAL 1		3,237,880	3,303,036	3,657,677	26,836

PLEASE PROVIDE FURTHER DETAIL:

*

Amount of line 5252 which is for Health Maintenance Trust $_____(see RSA 198:20-c, V)

If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds ; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4100-710	LAND PURCHASE	0	0	1	1,210,000	
SUBTOTAL 2 RECOMMENDED		XXXXXXXXX	XXXXXXXXX	XXXX	1,210,000	XXXXXXXXX

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
5120-831	DEBT SERVICE	0	0	2	27,700	
2620-721	VENTILATION IMPROVE	80,246	0		0	
SUBTOTAL 3 RECOMMENDED		XXXXXXXXX	XXXXXXXXX	XXXX	27,700	XXXXXXXXX

MS-26 Budget - School District of __HAMPTON FALLS_____ FY _2004-05

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
	REVENUE FROM LOCAL SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		6,583	5,000	5,000
1600-1699	Food Service Sales		81,721	77,000	80,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		16,323		
	REVENUE FROM STATE SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3210	School Building Aid		75,000		
3220	Kindergarten Aid				
3230	Catastrophic Aid		26,487	16,335	15,000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		1,410	1,400	1,400
3270	Driver Education				
3290-3299	Other State Sources				
	REVENUE FROM FEDERAL SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		11,976	9,000	12,000
4570	Disabilities Programs				
4580	Medicaid Distribution		13,786	10,000	10,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
	OTHER FINANCING SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
5110-5139	Sale of Bonds or Notes				1,210,000
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
	OTHER FINANCING SOURCES cont.		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY_____less RAN, Revenue Last FY_____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes			75,962	
	Total Estimated Revenue & Credits		233,286	194,697	1,333,400

BUDGET SUMMARY

	Current Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 2)	3,303,036	3,657,677
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	0	1,210,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	0	27,700
TOTAL Appropriations Recommended	3,303,036	4,895,377
Less: Amount of Estimated Revenues & Credits (from above)	194,697	1,333,400
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	38,080	To Be Determined
Estimated Amount of Local Taxes to be Raised For Education	3,070,259	3,561,977

*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of $_____.

HAMPTON FALLS SCHOOL DISTRICT
ESTIMATED REVENUES AND CREDITS FOR 2004-05

		Source	2003-04 Estimated Revenues	2004-05 Estimated Revenues
GENERAL FUND REVENUES				
	Catastrophic Aid	State	$16,335	$15,000
	Medicaid	State	10,000	10,000
	Earnings on Investments	Local	5,000	5,000
			$31,335	$30,000
FOOD SERVICE REVENUES				
	Federal Reimbursement	Federal	$9,000	$12,000
	State Reimbursement	State	1,400	1,400
	School Lunch Sales	Local	77,000	80,000
			$87,400	$93,400
FUND BALANCE (Credit)			$75,962	$0
OPERATING BUDGET REVENUES			$194,697	$123,400
SALE OF BONDS AND NOTES			$0	$1,210,000
TOTAL ESTIMATED REVENUES AND CREDITS				$1,333,400

12/9/03

HAMPTON FALLS SCHOOL DISTRICT

SPECIAL EDUCATION EXPENDITURES SUMMARY

	2001-02	2002-03
Federal Grants		
IDEA	25,454	28,324
Preschool	0	570
Federal Grants Total	25,454	28,324

	2001-02	2002-03
District Expenditures		
Salaries and Benefits	476,479	529,390
Professional Services	80,072	97,204
Tuition	62,413	69,540
Supplies and Equipment	4,133	4,212
Legal Expenses	1,444	2,456
Transportation	16,100	23,328
	640,641	726,129
District Revenues		
Tuition	1,890	0
Medicaid	27,745	13,876
Catastrophic Aid	0	26,487
	29,635	40,364
District Total (Expenditures less Revenues)	611,006	685,765

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hampton Falls
Hampton Falls, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hampton Falls, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Hampton Falls has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hampton Falls as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose/basic financial statements of the Town of Hampton Falls taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hampton Falls. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 15, 2004

EXHIBIT A
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 2003

	Governmental Fund Types			Fiduciary Fund Types	Account Group	
ASSETS AND OTHER DEBITS	General	Special Revenue	Capital Project	Trust and Agency	General Long-Term Debt	Total (Memorandum Only)
Assets						
Cash and Equivalents	$1,649,228	$ 966,073	$ 293	$	$	$ 2,615,594
Investments	5,169	101,912	9,535	749,639		866,255
Receivables						
Taxes	383,108	20,550				403,658
Intergovernmental	57,510					57,510
Interfund Receivable		2,533		1,705,281		1,707,814
Other Debits						
Amount to be Provided for Retirement of General Long-Term Debt					572,870	572,870
TOTAL ASSETS AND OTHER DEBITS	$2,095,015	$ 1,091,068	$ 9,828	$2,454,920	$ 572,870	$ 6,223,701
LIABILITIES AND EQUITY						
Liabilities						
Accounts Payable	$ 59,197	$	$	$	$	$ 59,197
Intergovernmental Payable				1,705,281		1,705,281
Interfund Payable	1,707,711			103		1,707,814
Escrow and Performance Deposits				572,820		572,820
General Obligation Bonds Payable					540,000	540,000
Capital Lease Payable					14,807	14,807
Compensated Absences Payable					18,063	18,063
Total Liabilities	1,766,908			2,278,204	572,870	4,617,982
Equity						
Fund Balances						
Reserved For Encumbrances	99,110					99,110
Reserved For Endowments				19,725		19,725
Reserved For Special Purposes			9,828	156,991		166,819
Unreserved						
Designated For Special Purposes		1,091,068				1,091,068
Undesignated	228,997					228,997
Total Equity	328,107	1,091,068	9,828	176,716		1,605,719
TOTAL LIABILITIES AND EQUITY	$2,095,015	$ 1,091,068	$ 9,828	$2,454,920	$ 572,870	$ 6,223,701

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 2003

	Governmental Fund Types			Fiduciary Fund Type	Total
	General	Special Revenue	Capital Project	Expendable Trust	(Memorandum Only)
Revenues					
Taxes	$ 927,723	$ 525,183	$	$	$1,452,906
Licenses and Permits	507,381				507,381
Intergovernmental	126,569				126,569
Charges for Services	55,343				55,343
Miscellaneous	65,927	26,187	613	16,905	109,632
Total Revenues	1,682,943	551,370	613	16,905	2,251,831
Expenditures					
Current					
General Government	510,480				510,480
Public Safety	577,787				577,787
Highways and Streets	198,561				198,561
Sanitation	155,556				155,556
Health	35,675				35,675
Welfare	5,225				5,225
Culture and Recreation	19,421	122,975			142,396
Conservation		1,664			1,664
Debt Service	105,530				105,530
Capital Outlay	64,538		20,688		85,226
Total Expenditures	1,672,773	124,639	20,688		1,818,100
Excess (Deficiency) of Revenues Over (Under) Expenditures	10,170	426,731	(20,075)	16,905	433,731
Other Financing Sources (Uses)					
Interfund Transfers In	67,800	109,203		17,500	194,503
Interfund Transfers Out	(126,600)		(67,800)		(194,400)
Total Other Financing Sources and Uses	(58,800)	109,203	(67,800)	17,500	103
Net Change in Fund Balances	(48,630)	535,934	(87,875)	34,405	433,834
Fund Balances - January 1	376,737	555,134	97,703	110,091	1,139,665
Fund Balances - December 31	$ 328,107	$ 1,091,068	$ 9,828	$ 144,496	$1,573,499

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended December 31, 2003

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Taxes	$ 934,741	$ 927,723	$ (7,018)
Licenses and Permits	477,500	507,381	29,881
Intergovernmental	111,059	117,723	6,664
Charges for Services	52,000	55,343	3,343
Miscellaneous	15,400	65,927	50,527
Total Revenues	1,590,700	1,674,097	83,397
Expenditures			
Current			
General Government	507,100	504,980	2,120
Public Safety	602,700	568,941	33,759
Highways and Streets	181,800	198,561	(16,761)
Sanitation	159,000	155,556	3,444
Health	39,500	35,675	3,825
Welfare	4,000	5,225	(1,225)
Culture and Recreation	20,200	19,421	779
Conservation			
Debt Service	106,600	105,530	1,070
Capital Outlay	54,000	48,735	5,265
Total Expenditures	1,674,900	1,642,624	32,276
Excess (Deficiency) of Revenues Over (Under) Expenditures	(84,200)	31,473	115,673
Other Financing Sources (Uses)			
Interfund Transfers In	67,800	67,800	
Interfund Transfers Out	(126,600)	(126,600)	
Total Other Financing Sources and Uses	(58,800)	(58,800)	
Net Change in Fund Balances	$ (143,000)	(27,327)	$ 115,673
Unreserved Fund Balances - January 1		256,324	
Unreserved Fund Balances - December 31		$ 228,997	

Annually Budgeted Special Revenue Funds			Total (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
$	$ 525,183	$ 525,183	$ 934,741	$ 1,452,906	$ 518,165
			477,500	507,381	29,881
			111,059	117,723	6,664
			52,000	55,343	3,343
	16,990	16,990	15,400	82,917	67,517
	542,173	542,173	1,590,700	2,216,270	625,570
			507,100	504,980	2,120
			602,700	568,941	33,759
			181,800	198,561	(16,761)
			159,000	155,556	3,444
			39,500	35,675	3,825
			4,000	5,225	(1,225)
107,400	115,632	(8,232)	127,600	135,053	(7,453)
1,700	1,664	36	1,700	1,664	36
			106,600	105,530	1,070
			54,000	48,735	5,265
109,100	117,296	(8,196)	1,784,000	1,759,920	24,080
(109,100)	424,877	533,977	(193,300)	456,350	649,650
109,100	109,203	103	176,900	177,003	103
			(126,600)	(126,600)	
109,100	109,203	103	50,300	50,403	103
$ -0-	534,080	$ 534,080	$ (143,000)	506,753	$ 649,753
	526,717			783,041	
	$1,060,797			$ 1,289,794	

The notes to financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Combined Statement of Revenues, Expenses and Changes in Fund Balance
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 2003

Operating Revenues	
Interest and Dividends	$ 265
Operating Expenses	
Trust Income Distributions	1,187
Transfers Out To Other Funds	103
Total Operating Expenses	1,290
Operating Loss	(1,025)
Fund Balance - January 1	33,245
Fund Balance - December 31	$ 32,220

The notes to financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Combined Statement of Cash Flows
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 2003

Cash Flows From Operating Activities	
Cash Received as Interest and Dividends	$ 265
Cash Paid as Trust Income Distributions	(1,187)
Cash Paid to Other Funds	(183)
Net Cash Used by Operating Activities	(1,105)
Cash Flows From Investing Activities	
Proceeds From Sale and Maturities of Investments	1,105
Net Increase in Cash	-0-
Cash - January 1	-0-
Cash - December 31	$ -0-

Reconciliation of Operating Loss to
Net Cash Used by Operating Activities

Operating Loss	$ (1,025)
Adjustment to Reconcile Operating Loss to Net Cash Used by Operating Activities	
Decrease in Interfund Payable	(80)
Net Cash Used by Operating Activities	$ (1,105)

The notes to financial statements are an integral part of this statement.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

1-A Reporting Entity

The Town of Hampton Falls, New Hampshire, is a municipal corporation governed by an elected 3-member Board of Selectmen. As required by U.S. generally accepted accounting principles, these financial statements present the Town of Hampton Falls (primary government). Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

1-B Basis of Presentation

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Town:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Capital Project Fund - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities, are accounted for in Capital Projects Funds.

Fiduciary Fund Types

Trust and Agency Funds - These funds account for assets held or established under a formal trust agreement or Town Meeting vote, or assets held by the Town as a trustee or agent for individuals, private organizations, or other units of government.

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations. The Town uses the following account groups:

General Fixed Assets Account Group - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the applicable fund. These acquisitions are required to be capitalized at historical cost in the General Fixed Assets Account Group. In accordance with the practice followed by many other municipal entities in the State, the Town does not maintain such a record of its general fixed assets valued at historical cost and, accordingly, a statement of general fixed assets, required by U.S. generally accepted accounting principles, is not included in this financial report.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Town.

1-C Measurement Focus/Basis of Accounting

Governmental, Expendable Trust and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Licenses and permits, fines and forfeits, and most miscellaneous revenues are recorded when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepayments, debt service, and other long-term obligations, which are recognized when due.

All Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Using this basis of accounting, revenues are recognized when they are earned, and expenses are recognized when they are incurred (flow of economic resources measurement focus).

1-D Assets, Liabilities and Fund Equity

1-D-1 Cash, Cash Equivalents and Investments

Cash and Cash Equivalents - Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the Town.

New Hampshire statutes require that the Town treasurer have custody of all moneys belonging to the Town and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all moneys in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments - Whenever the treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the treasurer shall, with the approval of the Board of Selectmen, invest the excess funds. New Hampshire law authorizes the Town to invest in the following types of obligations:

- Obligations of the United States Government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits, or
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments are stated at fair value as of the balance sheet date which is based on quoted market prices.

1-D-2 Receivables

Tax revenue is recorded when a warrant for collection is committed to the Tax Collector.

As prescribed by law, the Tax Collector executes a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

1-D-3 Interfund Balances and Activity

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental and fiduciary fund financial statements reflect such transactions as transfers. To the extent that certain transactions have not been paid or received as of December 31, balances of interfund amounts receivable or payable have been recorded. Also, an interfund receivable/payable has been recorded to account for the portion of the property tax activity in the General Fund that is due to the school districts from the Agency Fund.

1-D-4 Compensated Absences

Employees may accumulate a limited amount of earned, but unused vested benefits which will be paid upon separation from the Town's service. In Governmental Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources is reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts.

1-D-5 Accrued Liabilities and Long-Term Obligations

All payables and accrued liabilities are reported in the financial statements.

In general, Governmental Fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of these funds. However, claims and judgements, and compensated absences that will be paid from Governmental Funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year.

The Town reports long-term debt of Governmental Funds at face value in the General Long-Term Debt Account Group. Certain other Governmental Fund obligations not expected to be financed with current available financial resources are also reported in the General Long-Term Debt Account Group.

1-D-6 Fund Equity

Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or that do not represent available, spendable resources, and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance that is available for appropriation in future periods. Designations are management's intent to set aside these resources for specific purposes.

The following reserves are used by the Town:

Reserved for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year-end for which goods and services have not been received.

Reserved for Endowments - represents the principal balance of the Town's Nonexpendable Trust Funds which must be held for investment purposes only.

Reserved for Special Purposes - is used to account for the unencumbered balance of restricted funds. These consist of the uncommitted balances of the Capital Project Fund, the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

The following designation is used by the Town:

Designated for Special Purposes - is used to account for the unencumbered balances of Special Revenue Funds.

1-D-7 Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

1-D-8 Memorandum Only - Total Columns

Total columns on the general purpose financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position, results of operations or cash flows in accordance with U.S. generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

2-A Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the General, Hampton Falls Free Library and Conservation Commission Funds. A project-length financial plan was adopted for the Capital Project Fund. Except as reconciled below, budgets are adopted on a basis consistent with U.S. generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at December 31 and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 2003, $143,000 of the beginning General Fund fund balance was applied for this purpose.

2-B Budget/GAAP Reconciliation

Amounts recorded as budgetary revenues and expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the Town. The amounts differ from those reported in conformity with U.S. generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds (Exhibit B) as follows:

	General Fund	Special Revenue Funds
Revenues and Other Financing Sources		
Per Exhibit C (Budgetary Basis)	$1,741,897	$651,376
Adjustments		
Basis Difference		
Retirement Contributions Paid by the State of New Hampshire	8,846	
Entity Difference		
Unbudgeted Funds		
Police Drug Forfeiture		5
Town Clock		4
Town Bandstand		710
Bandstand Concerts		4
Recreation		8,474
Per Exhibit B (GAAP Basis)	$1,750,743	$660,573

Expenditures and Other Financing Uses		
Per Exhibit C (Budgetary Basis)	$1,769,224	$117,296
Adjustments		
Basis Difference		
Encumbrances - December 31, 2002	120,413	
Encumbrances - December 31, 2003	(99,110)	
Retirement Contributions Paid by the State of New Hampshire	8,846	
Entity Difference		
Unbudgeted Funds		
Town Bandstand		4
Recreation		7,339
Per Exhibit B (GAAP Basis)	$1,799,373	$124,639

2-C Excess of Expenditures Over Appropriations

The Hampton Falls Free Library Fund had an excess of expenditures over appropriations in the amount of $8,232 for the year ended December 31, 2003. Overexpenditures were primarily due to the receipt and expenditure of unanticipated funds.

2-D Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of December 31, 2003 were as follows:

Per Town Meeting Vote of	Purpose	Unissued Amount
March 18, 2000	Library Building	$ 426,000
March 12, 2002	Pave and Reclaim Roads	50,000
Total		$ 476,000

NOTE 3 - DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

3-A Cash, Cash Equivalents and Investments

At year-end, the Town's carrying amount of deposits was $2,615,594, and the bank balance was $2,445,686. Of the bank balance, $303,886 was insured by the Federal Deposit Insurance Corporation, and $2,141,800 was uninsured and uncollateralized.

All of the Town's investments totaling $866,255 at December 31, 2003, are deposited in the New Hampshire Public Deposit Investment Pool and are not categorized as to risk assumed.

3-B Taxes Receivable

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 2003, upon which the 2003 property tax levy was based is:

For the New Hampshire Education Tax	$ 327,537,400
For All Other Taxes	$ 333,116,400

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days. The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the New Hampshire Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town Officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax allowances at year-end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hampton Falls and Winnacunnet Cooperative School Districts and Rockingham County, which are remitted as required by law. The taxes collected for these other entities are recorded in an Agency Fund. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rates and amounts assessed for the year ended December 31, 2003, were as follows:

	Per $1,000 of Assessed Valuation	Property Taxes Assessed
Municipal Portion	$ 2.81	$ 935,402
School Portion		
State of New Hampshire	$ 4.06	1,329,202
Local	$ 7.79	2,596,154
County Portion	$.99	329,863
Total Property Taxes Assessed		$5,190,621

During the current fiscal year, the Tax Collector executed a lien on April 21 for all uncollected 2002 property taxes.

Taxes receivable at December 31, 2003, are as follows:

Property	
Levy of 2003	$ 277,846
Unredeemed (under tax lien)	
Levy of 2002	57,993
Levy of 2001	45,670
Land Use Change	20,550
Timber	1,599
Total	$ 403,658

3-C Other Receivables

Receivables at December 31, 2003, consists of $57,510 due from the State of New Hampshire for the Town's share of rooms & meals taxes.

Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectibility.

3-D Interfund Balances and Transfers

Interfund balances at December 31, 2003 consist of overdrafts in the pooled cash and investments, budgetary transfers and the Agency Fund's liability to the school districts which is comprised of property taxes receivable and cash in the General Fund.

Individual fund interfund receivable and payable balances at December 31, 2003 are as follows:

	Interfund Receivable	Interfund Payable
General Fund	$	$1,707,711
Special Revenue Funds	2,533	
Trust Funds		103
Agency Funds	1,705,281	
Totals	$1,707,814	$1,707,814

Interfund transfers for the year ended December 31, 2003 consisted of the following:

	Transfers In	Transfers Out
General Fund	$ 67,800	$126,600
Special Revenue Funds	109,203	
Capital Project Fund		67,800
Trust Funds	17,500	103
Totals	$194,503	$194,503

3-E Intergovernmental Payable

Amounts due to other governments at December 31, 2003 consist of:

Agency Fund	
Balance of the 2003-2004 School District assessment due to:	
Hampton Falls School District	$1,445,259
Winnacunnet Cooperative School District	260,022
Total	$1,705,281

3-F Long-Term Debt

Changes in the Town's long-term obligations during the year ended December 31, 2003, consisted of the following:

	Balances, January 1, 2003	Additions	Reductions	Balances, December 31, 2003
General Obligation Bonds	$ 620,000	$	$ 80,000	$ 540,000
Capital Lease	18,348		3,541	14,807
Compensated Absences	16,404	1,659		18,063
Totals	$ 654,752	$ 1,659	$ 83,541	$ 572,870

Long-term debt payable at December 31, 2003, is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at December 31, 2003
General Obligation Bonds Payable					
Library Building	$ 324,000	2000	2011	4.75-5.0	$ 250,000
Pave and Reclaim Roads	$ 335,000	2002	2010	3.0-4.0	290,000
					540,000
Capital Lease Payable					
Equipment	$ 20,514	2002	2007	10.21	14,807
Compensated Absences Payable					18,063
Total General Long-Term Debt Account Group					$ 572,870

The annual requirements to amortize all general obligation debt outstanding as of December 31, 2003, including interest payments, are as follows:

Annual Requirements To Amortize General Obligation Bonds Payable

Fiscal Year Ending December 31,	Principal	Interest	Total
2004	$ 80,000	$ 21,644	$ 101,644
2005	80,000	18,631	98,631
2006	70,000	15,738	85,738
2007	70,000	12,894	82,894
2008	70,000	10,031	80,031
2009-2011	170,000	11,550	181,550
Totals	$ 540,000	$ 90,488	$ 630,488

Annual Requirements to Amortize Capital Lease Payable

Fiscal Year Ending December 31,	Principal	Interest	Total
2004	$ 3,923	$ 1,345	$ 5,268
2005	4,347	921	5,268
2006	4,818	450	5,268
2007	1,719	37	1,756
Totals	$14,807	$ 2,753	$17,560

All debt is general obligation debt of the Town, which is backed by its full faith and credit and will be repaid from general governmental revenues.

The lease-purchase agreement contains a non-appropriation funding clause whereby, in the event no funds or insufficient funds are appropriated by the Town, the lease shall terminate without penalty or expense to the Town.

NOTE 4 - OTHER MATTERS

4-A Pensions

Plan Description and Provisions

The Town of Hampton Falls participates in the New Hampshire Retirement System (The System) which consists of a cost-sharing, multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

Description of Funding Policy

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the six month period ended June 30, 2003, the Town contributed 5.33% for police officers and 6.61% for firefighters. For the six month period ended December 31, 2003, the Town contributed 7.87% for police officers and 13.44% for firefighters. The contribution requirements for the Town of Hampton Falls for the years 2001, 2002, and 2003 were $9,858, $14,666, and $16,424, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* requires this amount to be reported as a revenue and expenditure in the Town's financial statements. This amount $8,846 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds and is reconciled to the budgetary expenditures in Note 2-B.

4-B Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During 2003, the Town was a member of the New Hampshire Municipal Association Local Government Center Property-Liability Trust, LLC. and the New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program. These entities are considered public entity risk pools, currently operating as common risk management and insurance programs for member towns and cities.

The New Hampshire Municipal Association Local Government Center Property-Liability Trust, LLC is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the Local Government Center Property-Liability Trust, LLC, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention Fund (SIR) from which is paid up to $500,000 for each and every covered property, auto physical damage or crime loss, subject to a $1,000 deductible, and each and every covered general liability and public officials ' liability loss. The Trust maintains, on behalf of its members, various reinsurance policies shared by the membership.

Contributions paid in 2003 for FY2004 ending June 30, 2004, to be recorded as an insurance expenditure totaled $25,371. There were no unpaid contributions for the year ending June 30, 2004 and due in 2003. In June 2003, the Town received $2,219 as its 2003 dividend for the years 1990, 1993, 1996 and 1997. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

The New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program which is a pooled risk management program under RSAs 5-B and 281-A. The workers' compensation and employer's liability policy provides statutory coverage for workers' compensation and up to $2,000,000 of employer's liability coverage. Primex retained $500,000 of each loss. The membership and coverage run from January 1 through December 31. The estimated net contribution from the Town of Hampton Falls billed and paid for the year ended December 31, 2003 was $14,318. The member participation agreement permits Primex to make additional assessments to members, should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. At this time, Primex foresees no likelihood of any additional assessment for this or any prior year.

4-C Contingent Liabilities

Litigation

There are various claims and suits pending against the Town which arise in the normal course of the Town's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

4-D New Reporting Standard

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement establishes new financial reporting requirements for all state and local governments. When implemented, it will require new information and restructure much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The Town is required to implement this standard for the year ending December 31, 2004.

SCHEDULE A-1
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 2003

REVENUES	Estimated	Actual	Over (Under) Estimate
Taxes			
Property	$ 898,741	$ 887,246	$ (11,495)
Timber	400	408	8
Interest and Penalties on Taxes	35,600	40,069	4,469
Total Taxes	934,741	927,723	(7,018)
Licenses, Permits and Fees			
Business Licenses, Permits and Fees	1,500	1,737	237
Motor Vehicle Permit Fees	420,000	449,373	29,373
Building Permits	37,000	35,024	(1,976)
Other	19,000	21,247	2,247
Total Licenses, Permits and Fees	477,500	507,381	29,881
Intergovernmental			
State			
Shared Revenue	11,416	11,416	
Meals and Rooms Distribution	57,510	57,510	
Highway Block Grant	42,133	42,133	
Federal			
Emergency Management Assistance		6,664	6,664
Total Intergovernmental	111,059	117,723	6,664
Charges For Services			
Income From Departments	52,000	55,343	3,343
Miscellaneous			
Interest on Investments	15,100	17,364	2,264
Rent of Property		692	692
Insurance Dividends and Reimbursements		3,350	3,350
Other	300	44,521	44,221
Total Miscellaneous	15,400	65,927	50,527
Other Financing Sources			
Interfund Transfers In			
Capital Project Fund	67,800	67,800	
Total Revenues and Other Financing Sources	1,658,500	$ 1,741,897	$ 83,397
Unreserved Fund Balance Used To Reduce Tax Rate	143,000		
Total Revenues, Other Financing Sources and Use of Fund Balance	$ 1,801,500		

See Independent Auditor's Report, page 1.

SCHEDULE A-2 (Continued)
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2003

	Encumbered From 2002	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
Culture and Recreation					
Parks and Recreation		19,800	19,177		623
Patriotic Purposes		400	244		156
Total Culture and Recreation		20,200	19,421		779
Debt Service					
Principal - Long-Term Debt		80,000	80,000		
Interest - Long-Term Debt		25,600	25,530		70
Interest - Tax Anticipation Notes		1,000			1,000
Total Debt Service		106,600	105,530		1,070
Capital Outlay					
Governor Weare Park	648			648	
Mobile Computer	5,002		3,005	1,997	
Culvert Reconstruction - Brown Road	19,236		2,020	17,216	
Police Cruiser	1,043	31,000	32,043		
Appraisal Software	265				265
Police Weapons	2,072		2,072		
Pave and Reclaim Roads	72,073		4,282	67,791	
Library Building	5,000	18,000	15,004	2,996	5,000
Oaklawn Cemetery Improvements		5,000	4,038	962	
Office Furniture	2,074		2,074		
Total Capital Outlay	107,413	54,000	64,538	91,610	5,265
Other Financing Uses					
Interfund Transfers Out					
Special Revenue Funds		109,100	109,100		
Trust Funds					
Expendable		17,500	17,500		
Total Other Financing Uses		126,600	126,600		
Total Appropriations, Expenditures and Encumbrances	$ 120,413	$1,801,500	$ 1,790,527	$ 99,110	$ 32,276

See Independent Auditor's Report, page 1.

SCHEDULE A-2
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2003

	Encumbered From 2002	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
Current					
General Government					
Executive	$	$ 95,900	$ 95,482	$	$ 418
Election and Registration		39,300	37,987		1,313
Financial Administration		79,100	77,262		1,838
Legal	10,000	20,000	40,600	7,500	(18,100)
Personnel Administration		169,000	149,338		19,662
Planning and Zoning		26,100	31,555		(5,455)
General Government Buildings	3,000	37,400	45,105		(4,705)
Cemeteries		10,700	3,662		7,038
Insurance, not otherwise allocated		25,600	26,371		(771)
Other		4,000	3,118		882
Total General Government	13,000	507,100	510,480	7,500	2,120
Public Safety					
Police Department		285,200	286,110		(910)
Ambulance		60,900	73,400		(12,500)
Fire Department		157,000	122,671		34,329
Building Inspection		32,300	33,098		(798)
Emergency Management		1,300			1,300
Other		66,000	53,662		12,338
Total Public Safety		602,700	568,941		33,759
Highways and Streets					
Highways and Streets		179,800	196,890		(17,090)
Street Lighting		2,000	1,671		329
Total Highways and Streets		181,800	198,561		(16,761)
Sanitation					
Solid Waste Collection		95,800	90,116		5,684
Solid Waste Disposal		63,200	65,440		(2,240)
Total Sanitation		159,000	155,556		3,444
Health					
Administration		17,600	14,372		3,228
Animal Control		3,000	2,403		597
Health Agencies and Hospitals		18,900	18,900		
Total Health		39,500	35,675		3,825
Welfare					
Direct Assistance		4,000	5,225		(1,225)

See Independent Auditor's Report, page 1.

SCHEDULE A-3
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 2003

Unreserved, Undesignated Fund Balance - January 1		$ 256,324
Changes		
Unreserved Fund Balance Used To Reduce 2003 Tax Rate		(143,000)
2003 Budget Summary		
Revenue Surplus (Schedule A-1)	$ 83,397	
Unexpended Balance of Appropriations (Schedule A-2)	32,276	
2003 Budget Surplus		115,673
Unreserved, Undesignated Fund Balance - December 31		$ 228,997

See Independent Auditor's Report, page 1.



Helen F. Batchelder in front of the Old Hampton Falls Library,
now occupied by the Hampton Falls Historical Society
She was the town's librarian for many years.
Circa 1950s



Library Trustees Shawn Hanson and Susan Smiley making improvements
to the grounds of the Hampton Falls Free Library
Summer 2003

SCHEDULE B-1
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Special Revenue Funds
Combining Balance Sheet
December 31, 2003

ASSETS	Hampton Falls Free Library	Conservation Commission	Police Drug Forfeiture
Cash and Equivalents	$ 5,308	$ 960,765	$
Investments	71,641		615
Taxes Receivable		20,550	
Interfund Receivable	1,997	536	
TOTAL ASSETS	$ 78,946	$ 981,851	$ 615
EQUITY			
Fund Balances			
Unreserved			
Designated For Special Purposes	$ 78,946	$ 981,851	$ 615

See Independent Auditor's Report, page 1.

Town Common	Town Clock	Town Bandstand	Bandstand Concert	Recreation	Total
$ 170	$	$	$	$	$ 966,073
	564	3,129	471	25,322	101,912
					20,550
					2,533
$ 170	$ 564	$ 3,129	$ 471	$ 25,322	$ 1,091,068
$ 170	$ 564	$ 3,129	$ 471	$ 25,322	$ 1,091,068

See Independent Auditor's Report, page 1.

SCHEDULE B-2
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2003

	Hampton Falls Free Library	Conservation Commission	Police Drug Forfeiture
Revenues			
Taxes	$	$ 525,183	$
Miscellaneous	7,844	9,146	5
Total Revenues	7,844	534,329	5
Expenditures			
Current			
Culture and Recreation	115,632		
Conservation		1,664	
Total Expenditures	115,632	1,664	
Excess (Deficiency) of Revenues Over (Under) Expenditures	(107,788)	532,665	5
Other Financing Sources			
Interfund Transfers In	107,503	1,700	
Net Change in Fund Balances	(285)	534,365	5
Fund Balances - January 1	79,231	447,486	610
Fund Balances - December 31	$ 78,946	$ 981,851	$ 615

See Independent Auditor's Report, page 1.

Town Common	Town Clock	Town Bandstand	Bandstand Concert	Recreation	Total
$	$	$	$	$	$ 525,183
	4	710	4	8,474	26,187
	4	710	4	8,474	551,370
		4		7,339	122,975
					1,664
		4		7,339	124,639
	4	706	4	1,135	426,731
					109,203
	4	706	4	1,135	535,934
170	560	2,423	467	24,187	555,134
$170	$ 564	$ 3,129	$ 471	$ 25,322	$ 1,091,068

See Independent Auditor's Report, page 1.

SCHEDULE C-1
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Trust and Agency Funds
Combining Balance Sheet
December 31, 2003

	Trust Funds				
	Expendable				
ASSETS	Capital Reserve	Other	Nonexpendable	Agency Funds	Total
Investments	$111,035	$33,461	$ 32,323	$ 572,820	$ 749,639
Interfund Receivable				1,705,281	1,705,281
TOTAL ASSETS	$111,035	$33,461	$ 32,323	$2,278,101	$2,454,920
LIABILITIES AND EQUITY					
Liabilities					
Intergovernmental Payable	$	$	$	$1,705,281	$1,705,281
Interfund Payable			103		103
Escrow and Performance Deposits				572,820	572,820
Total Liabilities			103	2,278,101	2,278,204
Equity					
Fund Balances					
Reserved For Endowments			19,725		19,725
Reserved For Special Purposes	111,035	33,461	12,495		156,991
Total Equity	111,035	33,461	32,220		176,716
TOTAL LIABILITIES AND EQUITY	$111,035	$33,461	$ 32,323	$2,278,101	$2,454,920

See Independent Auditor's Report, page 1.

SCHEDULE C-2
TOWN OF HAMPTON FALLS, NEW HAMPSHIRE
Expendable Trust Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2003

	Capital Reserve	Other	Total
Revenues			
New Funds	$	$ 16,000	$ 16,000
Interest and Dividends	735	170	905
Total Revenues	735	16,170	16,905
Other Financing Sources			
Interfund Transfers In	17,500		17,500
Net Change in Fund Balances	18,235	16,170	34,405
Fund Balances - January 1	92,800	17,291	110,091
Fund Balances - December 31	$ 111,035	$ 33,461	$ 144,496

See Independent Auditor's Report, page 1.

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen
Town of Hampton Falls
Hampton Falls, New Hampshire

In planning and performing our audit of the Town of Hampton Falls for the year ended December 31, 2003, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

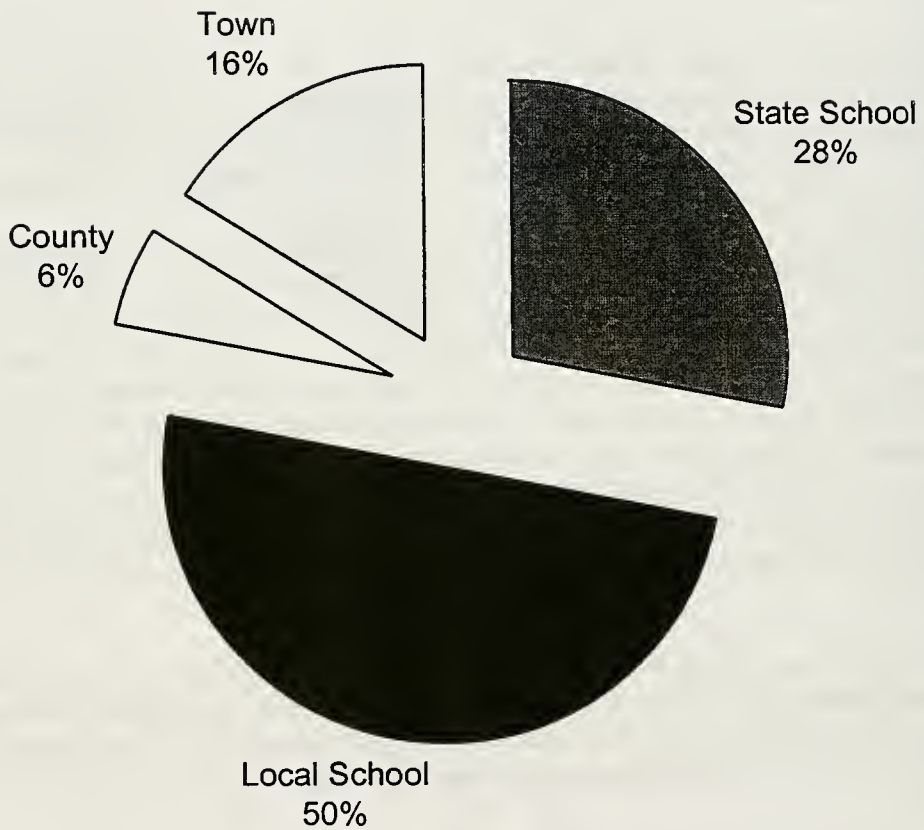
Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 15, 2004

Hampton Falls Tax Rate 2003



SUMMARY INVENTORY OF VALUATION

1. Value of Land Only	
a. Current Use	725,700
b. Residential	143,306,300
c. Commercial/Industrial	10,125,100
2. Value of Buildings Only	
a. Residential	156,511,500
b. Manufactured Housing	126,300
c. Commercial/Industrial	18,682,500
3. Public Utilities	5,771,200
8. Valuation before Exemptions Allowed	335,248,600
9. Blind Exemption	(30,000)
10. Elderly Exemptions	(1,910,000)
18. Net Valuation on which the Tax Rate for Town, County and Local Education Tax is computed	333,308,600
19. Less Public Utilities	5,771,200
20. Net Valuation without utilities on which tax rate for State Education Tax is computed	327,537,400

RECAPITULATION OF TAX RATE

Net Assessed Valuation with utilities	333,308,600
Net Assessed Valuation without utilities	327,537,400
Tax Rate	15.65
Total Gross Property Taxes	5,190,621
Less: Estimated War Services Tax Credit	(17,200)
Net Property Tax Commitment	5,173,421

TAX RATE BREAKDOWN

Municipal	2.81
County	.99
Local School	7.79
State School	4.06
Tax Rate	15.65

FINANCIAL REPORT

FOR THE

TOWN OF HAMPTON FALLS

for the calendar year

ended

December 31, 2003

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Board of Selectmen

Francis J. Ferreira Jr., Ch
Maurice J. Caruso
Peter G. Robart

LAND OWNED BY THE TOWN OF HAMPTON FALLS

Map	Lot	Date Acquired	Method Acquired	Deed	Last Owner	Location	Type	Use	Other Information	Acres	Value
		10/27/1938	Tax Deed	946-261	Dow, Mrs. Herbert L.	unknown	marsh			1.5	
		3/14/1949	Tax Deed	1125-227	Brewer, Elmer	unknown	marsh		adjoining marsh of Richard Nason	7	
		6/17/1964	Tax Deed	1721-415	Dalton, Harrison	unknown	marsh			6	
		6/17/1964	Tax Deed	1721-416	P. F. Beckman	unknown	marsh			1	
		6/17/1964	Tax Deed	1721-417	Pearson, James	unknown	marsh			10	
		12/30/1969	Tax Deed	2009-248	Philbrook, James/George	unknown	marsh			2	
		8/30/1979	Tax Deed	2347-1972	Beckman, Thorne	unknown	marsh		Jonathan French marsh	6	2,300
M	1	12/1/1990	Gift	2861-1628	Ellison, Robert	unknown	marsh			10	3,800
M	4	5/1/1997	Tax Deed	3214-1674	Dow, Alvah H. III	unknown	marsh			5	1,900
M	5	6/3/1997	Gift	3225-1918	Powell, Beverly S.	unknown	marsh		no deed	7	2,600
M	7	12/17/1990		2861-1629	McIntyre, Donald	unknown	marsh			2	800
M	13				Smith, Adin(heirs)	unknown	marsh		no deed	2	800
2	60	4/25/1881	$70		Batchelder, John	Drinkwater Road		dump	for gravel pit-no other purpose	}	
2	60	5/6/1916	$100		Batchelder, Warren H.	Drinkwater Road		dump		}3.6	}155,300
2	60	7/6/1931	$100		Robie Family(minors)	Drinkwater Road		dump	land on Middle Road	}	
2	60	5/8/1935	$1		Page, James & Florence	Drinkwater Road		dump		}	
2	72	1/17/1989	$60,000	2778.1721	Bickford, Ananias	Drinkwater Road		municipal		1	179,000
2	73	7/7/1987	$185,000	2690-2977	Creighton, Mary	Drinkwater Road		municipal		1	194,500
2	74	6/22/1977	Purchase		Bickford, Arthur & Plumy	Drinkwater Road		municipal	site of public safety building	1	194,500
2	75	3/28/1877	$100		Creighton, James	Drinkwater Road		municipal		}	
2	75	3/11/1878	$100		Creighton, James	Drinkwater Road		municipal		}1	}195,600
2	75	4/15/1892	$40		Glover, Martha J.	Drinkwater Road		municipal		}	
2	83	4/29/1901	Gift		Brown, John T.	Exeter Road		library	Town Record Book Vol VI,325-326	0.2	118,500
2	91	9/3/1976	Tax Deed	2321-0699	Sanborn, J. H.		marsh			12.5	4,700
2	94	9/3/1976	Tax Deed	2321-0700	Sanborn, J. H.		marsh			2	800

LAND OWNED BY THE TOWN OF HAMPTON FALLS

2	100	9/3/1976	Tax Deed	2321-0702	Dodge, Charles		marsh			9	3,400
2	110	9/3/1976	Tax Deed	2321-0701	Dodge, Charles		marsh			6.5	2,400
2	114	9/18/1978	Tax Deed		Chase, John N.		marsh		no deed	3.3	1,200
2	118	12/27/1995	Gift	3135-1031	Jamcor, Inc.		marsh		Off B & M Railroad	2	800
2	119	9/3/1976	Tax Deed	2321-0695	Chase, Joseph		marsh			2.2	800
2	120	9/3/1976	Tax Deed	2321-0698	Chase, George		marsh			2.5	900
2	128	6/15/1991	Tax Deed		Sanborn, Grant		marsh			3.3	1,200
3	20	6/14/1989	Tax Deed		Sanborn, Grant		marsh			5	1,900
3	145						marsh		no deed	2	800
3	147						marsh		no deed	2	800
3	155		Tax Deed		Locke, Bertha(heirs)		marsh		no deed/steep banks	7	2,600
4	7	10/4/1978	Purchase	2323-1272	Janvrin, Donald & Esther	Drinkwater Road		Conservation	restrictions on plan	3.1	179,700
4	35	9/3/1976	Tax Deed	2321-0697	Weaver, Joan	Exeter Road	house lot			0.5	17,400
4	46-19		Gift	2473-1709	Jamcor, Inc.	Curtis Road	wetland			10.16	35,300
4	47-6		Gift		King Merchant Assoc.	Blake's Lane				7.57	39,300
4	57	12/7/1989	Gift 2004	2820-2493	Niebling, Richard E.	Nason Road	forest	Conservation	Conservation Easement convey to town 12/7/2004	8	88,600
4	61-1		Purchase	2314-1968	Leonard, Helen L.	Nason Road		Cemetery	Oaklawn Cemetery	6	156,600
4	62	1700s				Nason Road		Cemetery	Old Westview Cemetery	0.5	150,900
6	2	4/7/1997	Gift	3209-0734	Hamel, Stanley A.	Sanborn Road		Open Space	remain open & undeveloped	2	20,000
6	18	12/18/1989	Gift	2820-2491	Bates, Robert & Gail	Kensington line		Conservation	Conservation Easement	45	50,700
6	42	6/15/1991	Tax Deed		Sanborn, Grant	Off Exeter Road	forest			10	12,700
6	52	7/12/1994	Tax Deed	3061-2375	Richards, Raymond J.	Exeter Road	wetland			28	37,800

LAND OWNED BY THE TOWN OF HAMPTON FALLS

6	68	12/29/1987	Gift	2721-1763	Bryer, Wayne P.	Off Exeter Road	forest	Conservation	recreational/conservational	6.04	9,000
8	30	1700s				Exeter Road		Cemetery	Brookside Cemetery	1.1	141,100
8	31	9/3/1976	Tax Deed	2321-0704	Page, James H.(heirs)	East Road	forest			2.4	4,500
8	32	6/15/1991	Tax Deed		Sanborn, Grant	East Road	forest			5	47,400
8	37-1	6/28/1995	$210,000	3123-1802	Thomas Realty Trust	Exeter Road	multi		Governor Weare Park	15.7	288,400
8	38	1836				Exeter Road		Cemetery	Church Cemetery	1	
8	83	11/28/1977	under $100	2300-0235	Hampton Falls Properties, Ltd.	Depot Road	multi	Recreation	park & recreation area	14.74	58,400
8	84-1	4/8/1976	Gift	2255-0635	Hamtpon Falls Properties, Ltd.	Depot Road	multi	Recreation	park & recreation area	5.7	142,700
8	88	12/31/1958	Gift	1495-403	State of New Hampshrie	Exeter Road	park	Recreation	Town Common	{1.15	{74,500
8	88	12/4/1995	Gift	3135-1030	State of New Hampshrie	Exeter Road	park	Recreation	Town Common	{	{
8	98	1951	Gift		Village Improvement Society	Kensington Road	park	Recreation	Common	0.15	11,000
8		10/7/1954	Gift	1317-130	Elkins Family	Kensington Road	pond	Firefighting	water storage basin non-use reverts to grantors		
									TOTAL	**294.66**	**$ 2,212,500.00**

TOWN BUILDINGS

BUILDING	ADDRESS	INSURED VALUE
Bandstand	Town Common	42,000
Garage	Corner of Parsonage & Drinkwater Roads	73,000
Library	5 Drinkwater Road	750,000
Old Library	45 Exeter Road	201,600
Pole Barn	Corner of Parsonage & Drinkwater Roads	7,800
Public Safety Building	3 Drinkwater Road	1,000,000
Public Safety Shed	3 Drinkwater Road	12,300
Town Hall	1 Drinkwater Road	1,000,000
	Total Value	**3,086,700**

TOWN VEHICLES

YEAR	MAKE/MODEL	TYPE
1949	Ford	Fire Truck
1979	International	Fire Truck
1991	Int'l Emergency One	Pumper Fire Truck
1991	Int'l Emergency One	Tanker Fire Truck
1992	Ford	Rescue
1993	Ford	Ambulance
1995	Ford	LTD Crown Victoria
1997	GMC	Jimmy 4x4
1999	Ford	Crown Victoria
1999	International	Tanker Fire Truck
2001	Ford	Crown Victoria
2003	Ford	Crown Victoria

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2003

Department	Appropriation	Expenditures	Surplus	Deficit
Executive	95,900	(95,483)		417
Election, Registration, Statistics	39,300	(37,987)		1,313
Financial Administration	79,100	(77,261)		1,839
Legal	20,000	(38,100)	(18,100)	
Employee Benefits	169,000	(149,338)		19,662
Planning and Zoning	26,100	(26,555)	(455)	
Government Buildings	37,400	(45,104)	(7,704)	
Cemeteries	5,700	(3,662)		2,038
Insurance	25,600	(26,371)	(771)	
Contingency Fund	4,000	(3,118)		882
Police	285,200	(286,110)	(910)	
Ambulance	73,400	(73,400)		
Fire	157,000	(122,671)		34,329
Building Inspection	32,300	(33,098)	(798)	
Emergency Management	1,300	0		1,300
Other Public Safety (Fuel)	66,000	(53,662)		12,338
Highway	179,800	(196,890)	(17,090)	
Street Lights	2,000	(1,671)		329
Solid Waste Collection	95,800	(90,116)		5,684
Solid Waste Disposal	63,200	(65,440)	(2,240)	
Health	17,600	(14,372)		3,228
Animal Control	3,000	(2,403)		597
Health Agencies	18,900	(18,900)		
Welfare	4,000	(5,225)	(1,225)	
Parks and Recreation	19,800	(19,177)		623
Library	107,400	(107,400)		
Patriotic Purposes	400	(243)		157
Conservation Commission	1,700	(1,700)		
Bond Principal (Library)	80,000	(80,000)		
Bond Interest (Library)	25,600	(25,530)		70
Interest on Tax Anticipation Notes	1,000	0		1,000
Water System to Oaklawn Cemetery	5,000	(4,038)		962
Police Cruiser	31,000	(31,000)		
Fire Capital Reserve Fund	15,000	(15,000)		
Landfill Closure Capital Reserve Fund	2,500	(2,500)		
Groundwater Task Force	5,000	(5,000)		
Old Library Building	18,000	(15,004)		2,996
Totals	1,814,000	(1,773,529)	(49,293)	89,764
Total Year End Balance				**40,471**

TREASURER'S REPORT

	On Hand 1-1-03		**1,777,964.95**
1080-100	Property Taxes	5,111,612.54	
	TOTAL PROPERTY TAXES	**5,111,612.54**	
1080-502	Yield Tax 2002	422.64	
	TOTAL YIELD TAXES	**422.64**	
1110-100	Tax Lien 2000	34,192.57	
1110-101	Tax Lien 2001	38,532.61	
1110-102	Tax Lien 2002	40,008.63	
	TOTAL TAX LIENS	**112,733.81**	
3190-004	Interest on Yield Tax	4.89	
3190-100	Interest-Tax Redeemed 2000	10,644.92	
3190-101	Interest -Tax Redeemed 2001	6,248.62	
3190-102	Interest - Tax Redeemed 2002	2,118.03	
3190-200	Costs-Tax Redeemed 2000	255.86	
3190-201	Costs-Tax Redeemed 2001	583.50	
3190-202	Costs- Tax Redeemed 2002	1,353.46	
3190-991	Interest Property Tax - Delinquent	12,435.58	
	TOTAL PENALTIES & INTEREST - TAXES	**33,644.86**	
3210-003	U.C.C. Filings & Certificates	877.00	
3210-005	Dump Permit Stickers	870.00	
	TOTAL BUSINESS LICENSES & PERMITS	**1,747.00**	
3220-001	Motor Vehicle Permit Fees	413,471.00	
3220-002	Motor Vehicle Title Fees	1,214.00	
3220-000	Motor Vehicle Permits - Other	35,018.00	
	TOTAL MOTOR VEHICLE PERMITS	**449,703.00**	
3230-001	Building Permits	34,544.00	
3230-002	Building Inspection Sign Permits	120.00	
3230-003	Burner Permits	360.00	
	TOTAL BUILDING PERMITS	**35,024.00**	
3290-001	Dog Licenses - State	895.00	
3290-002	Dog Licenses - Town	3,099.50	
3290-003	Marriage Licenses - State	342.00	
3290-004	Marriage Licenses - Town	63.00	
3290-005	Vital Statistics - Town	120.00	
3290-006	Vital Statistics - State	240.00	
3290-007	Filing Fees	2.00	
3290-008	Notary Public Fees	130.00	
3290-010	District Court Fees	600.00	
3290-011	Pistol Permit Fees	340.00	
3290-013	Hawkers & Peddlers	15.00	
3290-014	Federal Tax Lien Fee	90.00	

3290-016	Pole License Fee	80.00
3290-017	Dredge & Fill Fee	19.00
3290-018	Voter Registration Cards	16.00
3290-019	Residency Cards	4.00
3290-031	Board of Adjustment Fees	1,989.04
3290-032	Subdivision Application	1,892.26
3290-033	Site Plan Review Fees	585.24
3290-035	Perc Test Fee (Conservation District)	13,195.00
3290-036	Perc Test (Town Fee)	720.00
3290-037	Driveway Permit Fees	240.00
3290-038	Animal Population Control	222.00
3290-100	Other Licenses & Fees	1,300.22
	TOTAL OTHER LIC., PERMITS & FEES	**26,199.26**
3319-001	Federal Grant Highway	6,664.29
	TOTAL FED GOVT. GRANTS	**6,664.29**
3351-000	NH Shared Revenue Block Grant	13,985.00
	TOTAL NH SHARED REV BLOCK GRANT	**13,985.00**
3353-000	NH Highway Block Grant	42,133.13
	TOTAL NH HIGHWAY BLOCK GRANT	**42,133.13**
3401-001	Accident Reports	735.00
3401-003	Dog Summons	375.00
3401-005	Police Detail Fees	51,277.50
3401-006	Miscellaneous Police Revenue	240.00
3401-008	Fire Detail	4,624.00
3401-010	Sale of Photocopies	586.10
3401-011	Sale of Checklists	177.00
3401-012	Sale of Ordinances	743.00
3401-013	Sale of Town Reports	10.00
3401-015	Sale of Recycling Bins	54.00
3401-019	All Other Sales	52.00
3401-024	Freon Removal Fee	585.00
3401-025	Tire Recycling Fee	138.00
3401-030	Income From Departments	260.05
3401-041	Propane Tank Disposal Fee	264.00
	TOTAL INCOME FROM DEPARTMENT	**60,120.65**
3502-001	Interest on Money Market	615.33
3502-004	Interest on Institution for Savings	9,027.25
3502-006	Interest on NH Deposit Pool Account	45.53
3502-007	Interest on Fleet Bank	7,675.73
3502-101	Interest on CB General Fund	0.63
	TOTAL INTEREST ON INVESTMENTS	**17,364.47**
3503-001	Rent of Town Hall	692.00
	TOTAL RENTAL OF PROPERTY	**692.00**
3506-001	Workers Comp Fund Div.	1,130.85
3506-004	Prop/Liab Ins. Div.	2,218.75
	TOTAL INSURANCE DIV. & REIMB.	**3,349.60**

3509-001	Miscellaneous Receipts	5,669.68	
3509-002	Bad Checks - Town Clerk	22.00	
3509-003	Bad Checks - Tax Collector	-8,440.62	
3509-010	Overpayments - Tax Collector	15,459.46	
3509-013	Gift/Donation Ambulance	12,500.00	
3509-021	Library Reimbursements	67,800.00	
3509-029	Refunds - Miscellaneous	1,419.89	
3509-030	Reimbursements - Miscellaneous	2,677.36	
3509-031	Reimbursements - Recreation	7,199.43	
	TOTAL OTHER MISC. REVENUE	**104,307.20**	
	TOTAL OF REVENUES		**6,019,703.45**
4130-110	Payroll Expense	-515,535.12	
	TOTAL PAYROLL EXPENSE	**-515,535.12**	
4150-000	Bank Service Charges	-169.36	
	TOTAL BANK SERVICE CHARGES	**-169.36**	
4199-880	General Expenses	-5,882,111.25	
	TOTAL GENERAL EXPENSES	**-5,882,111.25**	
4130-550	Reimbursement - 2002 Town Report	579.42	
4150-390	Recording Fee CU Application	16.37	
4196-485	NHMA Prop/Liab Trust Deductible	1,000.00	
4210-630	Reimbursement - Cruiser Repair	520.76	
4210-820	Refund (Uniform Item)	5,374.94	
4220-430	NHMA Prop/Liab. Trust	295.76	
4411-365	RCCD Plan Rev Elias	105.00	
	TOTAL REIMBURSEMENTS	**7,892.25**	
	TOTAL EXPENSES		**-6,389,923.48**
	TOTAL CASH ON HAND FROM REPORT		**1,407,744.92**
	ACTUAL CASH ON HAND 12/31/03		**1,654,531.53**
	*Current Use Tax To Cons. Comsn. Thru 8/03		246,407.50
	UNAUDITED/UNADJUSTED		**-379.11**

*After 8/03, current use tax money was deposited directly to Conservation Commission account.

SPECIAL ACCOUNTS

AMERICAN STORAGE ENGINEERING	
On Hand 1-1-03	5,016.04
Expenditures	-2,290.00
Interest Earned	25.21
Balance 12-31-03	**2,751.25**
APPLECREST/McALLISTER ENGINEERING	
On Hand 1-1-03	1,403.48
Interest Earned	11.58
Balance 12-31-03	**1,415.06**

BAKER ANIMAL HOSPITAL INSPECTION	
On Hand 1-1-03	208.46
Interest Earned	1.55
Balance 12-31-03	**210.01**
BANDSTAND CONCERT FUND	
On Hand 1-1-03	467.49
Interest Earned	3.75
Balance 12-31-03	**471.24**
BATCHELDER LANE ENGINEERING	
On Hand 1-1-03	1,146.45
Expenditures	-136.65
Interest Earned	9.24
Balance 12-31-03	**1,019.04**
BATCHELDER WETLAND CROSSING	
On Hand 1-1-03	3,820.10
Interest Earned	30.64
Balance 12-31-03	**3,850.74**
BRIMMER LANE ENGINEERING	
On Hand 1-1-03	574.27
Interest Earned	4.13
Balance 12-31-03	**578.40**
COBURN WOODS CONSTRUCTION	
On Hand 1-1-03	6,695.92
Expenditures	-5,492.30
Interest Earned	46.41
Balance 12-31-03	**1,250.03**
CONSERVATION COMMISSION	
On Hand 1-1-03	303,809.87
Deposits	449,424.36
Expenditures	-500.00
Interest Earned	7,695.74
Balance 12-31-03	**760,429.97**
CRYSTAL DRIVE CONSTRUCTION	
On Hand 1-1-03	1,364.26
Interest Earned	10.9
Balance 12-31-03	**1,375.16**
DRINKWATER INDEMN. - FIELDSTONE	
On Hand 1-1-03	11,864.52
Expenditures	-11,954.81
Interest Earned	90.29
Balance 12-31-03	**0.00**
DRINKWATER INDEMN. - STARVISH	
On Hand 1-1-03	10,002.43
Interest Earned	80.81
Balance 12-31-03	**10,083.24**

ELTON LANE ENGINEERING	
On Hand 1-1-03	946.00
Expenditures	-250.00
Interest Earned	6.87
Balance 12-31-03	**702.87**
FIELDSTONE CONSTRUCTION	
On Hand 1-1-03	22,421.82
Expenditures	-22,592.53
Interest Earned	170.71
Balance 12-31-03	**0.00**
FORFEITURE FUND	
On Hand 1-1-03	610.12
Interest Earned	4.75
Balance 12-31-03	**614.87**
FRYING PAN LANE REPAIR	
On Hand 1-1-03	12,867.88
Interest Earned	104.02
Balance 12-31-03	**12,971.90**
GORDON SUBDIVISION ENGINEERING	
On Hand 1-1-03	0.00
Deposits	2640.00
Expenditures	-2395.00
Interest Earned	3.70
Balance 12-31-03	**248.70**
GOVERNOR WEARE PARK	
On Hand 1-1-03	4,805.86
Expenditures	-80.00
Interest Earned	38.89
Balance 12-31-03	**4,764.75**
GREEN ROAD (VALLE) ENGINEERING	
On Hand 1-1-03	1,171.15
Expenditures	-770.00
Interest Earned	6.22
Balance 12-31-03	**407.37**
HALL FARMS (CHERRY) ENGINEERING	
On Hand 1-1-03	2,586.31
Interest Earned	21.03
Balance 12-31-03	**2,607.34**
LINDEN (GREEN WAY) CONSTRUCTION	
On Hand 1-1-03	26,504.94
Interest Earned	214.18
Balance 12-31-03	**26,719.12**

MARSTON/SWAIN ROADS ENGINEERING	
On Hand 1-1-03	0.00
Deposits	10,000.00
Expenditures	-4,934.83
Interest Earned	10.88
Balance 12-31-03	**5,076.05**
MARSTON/SWAIN ROADS CONSTRUCTION	
On Hand 1-1-03	380,575.05
Deposits	156,004.95
Expenditures	-156,254.95
Interest Earned	2,918.75
Balance 12-31-03	**383,243.80**
McALLISTER LANE CONSTRUCTION	
On Hand 1-1-03	3,153.78
Expenditures	-3,154.79
Interest Earned	1.01
Balance 12-31-03	**0.00**
McALLISTER LANE MAINTENANCE	
On Hand 1-1-03	11,838.05
Interest Earned	95.66
Balance 12-31-03	**11,933.71**
MEDFORD DRIVEWAY FUND	
On Hand 1-1-03	0.00
Deposits	2,000.00
Expenditures	-2,005.83
Interest Earned	5.83
Balance 12-31-03	**0.00**
MUTRIE STORAGE SITE	
On Hand 1-1-03	80,025.75
Interest Earned	646.57
Balance 12-31-03	**80,672.32**
115 LAFAYETTE ROAD	
On Hand 1-1-03	0.00
Deposits	2,500.00
Expenditures	-2,469.50
Interest Earned	3.40
Balance 12-31-03	**33.90**
123 LAFAYETTE ROAD	
On Hand 1-1-03	0.00
Deposits	2,500.00
Expenditures	-2,267.50
Interest Earned	4.45
Balance 12-31-03	**236.95**

RECREATION FUND	
On Hand 1-1-03	7,357.43
Interest Earned	59.51
Balance 12-31-03	**7,416.94**
RIVERWALK ENGINEERING	
On Hand 1-1-03	284.50
Interest Earned	3.46
Balance 12-31-03	**287.96**
ROSATI (ZBA)	
On Hand 1-1-03	0.00
Deposits	1,000.00
Interest Earned	0.93
Balance 12-31-03	**1,000.93**
SICARD ENGINEERING	
On Hand 1-1-03	13.73
Deposits	380.00
Expenditures	-315.00
Interest Earned	0.05
Balance 12-31-03	**78.78**
STARVISH LANE ENGINEER	
On Hand	6,835.12
Expenditures	-3,216.00
Interest Earned	41.88
Balance 12-31-03	**3,661.00**
SUMMER CAMP PROGRAM	
On Hand 1-1-03	12,024.04
Deposits	8,270.50
Expenditures	-7,258.62
Interest Earned	104.44
Balance 12-31-03	**13,140.36**
TOWLE FARM/BROWN ROAD	
On Hand 1-1-03	20,240.73
Deposits	1,200.00
Expenditures	-1,200.00
Interest Earned	163.49
Balance 12-31-03	**20,404.22**
TOWN BANDSTAND FUND	
On Hand 1-1-03	2,422.63
Deposits	690.14
Expenditures	-4.42
Interest Earned	20.56
Balance 12-31-03	**3,128.91**

TOWN CLOCK FUND	
On Hand 1-1-03	560.07
Interest Earned	3.95
Balance 12-31-03	**564.02**
TOWN COMMON FUND	
On Hand 1-1-03	169.59
Interest Earned	0.06
Balance 12-31-03	**169.65**
VERITY ENGINEERING	
On Hand 1-1-03	708.08
Expenditures	-712.69
Interest Earned	4.61
Balance 12-31-03	**0.00**
VERITY WETLAND CROSSING	
On Hand 1-1-03	11,792.29
Expenditures	-11,867.36
Interest Earned	75.07
Balance 12-31-03	**0.00**

Elizabeth H. Riordan, Treasurer



Timberland Company employees, Hampton Falls Selectmen and Town Administrator have their photo taken before work started on Governor Weare Park October 2, 2003

TOWN CLERK

Motor vehicles registered	2,986	
Collected & Paid Treasurer		448,489.00
Title applications filed	607	
Collected & Paid Treasurer		1,214.00
Dog Licenses Issued	469	
Collected & Paid Treasurer		4,216.50
UCC Fees Collected & Paid Treasurer		877.00
Certified Copy Fees Collected & Paid Treasurer		360.00
Notarizing Fees Collected & Paid Treasurer		130.00
Marriage License Fees Collected & Paid Treasurer		405.00
Zoning Materials Sold & Paid Treasurer		743.00
Filing Fees Collected & Paid Treasurer		2.00
TOTAL COLLECTED		**$ 456,436.50**

Holly E. Knowles, Town Clerk



The interior of the Town Hall meeting room the day before the March 11, 2003 election

TAX COLLECTOR

Year Ended December 31, 2003

- DR –

Uncollected Taxes Beginning Of Year	Levy 2003	Prior Levies 2002
Property Taxes		305,487.97
Land Use Change		144,400.00
Yield Taxes		1,613.51
Taxes Committed This Year		
Property Taxes	5,175,684.00	
Nuisance Costs	21,999.18	
Land Use Change	525,182.50	
Yield Taxes		407.89
Overpayments:		
Property Taxes	9,362.20	
Overdraft Charges	90.00	30.00
Interest Collected on Late Taxes	4,678.29	7,944.18
TOTAL DEBITS	5,736,996.17	459,883.55

- CR -

	Levy 2003	Prior Levies 2002
Remitted to Treasurer:		
Property Taxes	4,897,769.21	213,843.33
Land Use Change	513,132.50	135,900.00
Yield Taxes		422.64
Interest & Costs	4,678.29	7,944.18
Excess debits	69.19	1.50
Conversion to Lien		91,556.70
Abatements Made:		
Property Taxes		86.44
Overpayments	9,362.20	
Overdraft Charges	90.00	30.00
Uncollected Taxes End of Year		
Property Taxes	277,845.60	
Land Use Change	12,050.00	8,500.00
Yield Taxes		1,598.76
Nuisance Costs	21,999.18	
TOTAL CREDITS	5,736,996.17	459,883.55

SUMMARY OF TAX LIEN ACCOUNTS

	Levy	Prior Levies	
	2002	2001	2000
Unredeemed Liens Balance at Begin of Fiscal Yr		84,142.07	34,192.57
Liens Executed During Fiscal Year	98,042.77		
Interest & Costs Collected after Lien Execution	3,289.49	6,831.23	10,900.78
TOTAL DEBITS	**101,332.26**	**90,973.30**	**45,093.35**

- CR -

Remittance to Treasurer:	2002	2001	2000
Redemptions	40,008.63	38,471.77	34,192.57
Interest & Costs After Lien Execution	3,289.49	6,831.23	10,900.78
Excess debits	41.46		
Unredeemed Liens Balance End of Year	57,992.68	45,670.30	
TOTAL CREDITS	**101,332.26**	**90,973.30**	**45,093.35**

Russell E. Milliken, Tax Collector

EXPENDITURE REPORT

Department Accounts	Budget	Expend	Balance
Full-time Employees	57,100	57,088.98	11.02
Part-time Employees	17,300	17,092.92	207.08
Elected Officials	8,200	8,268.50	-68.50
Longevity	1,300	1,300.00	0.00
Tuition Reimb	750	348.00	402.00
Telephone	1,500	2,015.46	-515.46
Photography	0	19.80	-19.80
Advertising	100	86.00	14.00
Other Prof Services	1,900	1,770.00	130.00
Printing	4,300	4,105.38	194.62
Dues/Subscriptions	1,900	1,733.27	166.73
Books/Periodicals	250	225.26	24.74
Other Charges/Exp	550	475.28	74.72
Meetings/Conference	300	513.84	-213.84
Auto Reimbursement	300	400.45	-100.45
Food/Meals	100	0.00	100.00
Other Miscellaneous	50	40.00	10.00
EXECUTIVE	**95,900**	**95,483.14**	**416.86**
Part-Time Positions	7,400	5,159.32	2,240.68
Elected Officials	22,650	22,584.17	65.83
Longevity	650	650.00	0.00
Tuition Reimb	100	0.00	100.00
Election Services	700	553.35	146.65
Telephone	500	637.17	-137.17
Data Processing	1,000	977.50	22.50
Advertising	50	50.00	0.00
Other Prof Services	4,600	5,343.14	-743.14
Dues/Subscriptions	50	20.00	30.00
Supplies-General	160	143.56	16.44
Books & Periodicals	340	383.00	-43.00
Furniture & Equipment	0	45.17	-45.17
Other Charges & Expenses	250	277.17	-27.17
Meetings/Conference	500	819.00	-319.00
Auto Reimbursement	200	220.09	-20.09
Food/Meals	150	124.82	25.18
ELECTION & REGISTRATION	**39,300**	**37,987.46**	**1,312.54**
Part Time Positions	14,500	14,265.21	234.79
Elected Officials	20,100	20,495.52	-395.52
Longevity	1,000	1,000.00	0.00
Auditing Services	5,100	5,100.00	0.00
Assessing	22,600	2,268.64	2,331.36
Service Charge – Fleet	0	49.60	-49.60
Service Charge - MM	100	70.76	29.24
Telephone	1,100	1,287.73	-187.73
Data Processing	2,100	1,554.50	545.50
Internet	1,100	907.05	192.95
Advertising	100	562.30	-462.30
Other Prof Services	3,700	3,899.55	-199.55
Printing	50	316.59	-266.59
Dues/Subscriptions	50	40.00	10.00

Office Supplies	1,600	1,672.20	-72.20
Postage	2,600	2,427.86	172.14
Software	100	0.00	100.00
Machinery/Equip	2,500	2,508.29	-8.29
Furniture & Equipment	0	167.00	-167.00
Other Charges & Exp	50	0.00	50.00
Meetings/Conferences	400	552.00	-152.00
Auto Reimbursement	200	116.70	83.30
Food/Meals	50	0.00	50.00
FINANCIAL ADMIN	**79,100**	**77,261.50**	**1,838.50**
General	12,000	15,688.38	-3,688.38
Planning Board	8,000	22,411.84	-14,411.84
LEGAL EXPENSES	**20,000**	**38,100.22**	**-18,100.22**
Group Ins. – Health	72,890	64,398.21	8,491.79
Group Ins. – Other	850	400.00	450.00
Group Ins. – Dental	6,320	6,169.57	150.43
Social Security	34,700	33,189.85	1,510.15
Retirement	27,580	23,004.25	4,575.75
Unemployment	1,700	1,696.21	3.79
Worker's Comp	19,160	16,643.23	2,516.77
Short/Long Term Disability	4,800	3,836.67	963.33
Life & AD&D Insurance	1,000	0.00	1,000.00
EMPLOYEE BENEFITS	**169,000**	**149,337.99**	**19,662.01**
Part-time Positions	9,800	9,784.06	15.94
Engineering	150	0.00	150.00
Photography	50	0.00	50.00
Advertising	2,200	2,011.30	188.70
Other Prof. Services	8,800	10,439.50	-1,639.50
Art 16/03 Groundwater Task	5,000	5,000.00	0.00
Printing	450	461.00	-11.00
Dues/Subscriptions	1,650	1,633.00	17.00
Office Supplies	250	226.41	23.59
Postage	2,000	1,790.02	209.98
Books/Periodicals	200	145.50	54.50
Photography	30	0.00	30.00
Other Miscellaneous	20	0.00	20.00
Machinery & Equipment	300	0.00	300.00
Meetings/Conference	150	64.00	86.00
Auto Reimbursement	50	0.00	50.00
PLANNING - ZONING	**31,100**	**31,554.79**	**-454.79**
Part-Time Positions	2,400	2,155.54	244.46
Custodial Services	5,850	5,110.26	739.74
Other Prof Services	650	1,367.20	-717.20
Electricity	9,700	9,502.17	197.83
Fuel Oil/Propane – TH/PSB	9,400	11,191.87	-1,791.87
Repairs/Maint Service	8,200	12,140.82	-3,940.82
Equipment Rental	0	15.00	-15.00
Supplies – General	300	141.78	158.22
Repair/Maint-Supplies	500	250.15	249.85
Groundskeeping	300	252.15	47.85
Other Miscellaneous	0	29.53	-29.53
Machinery & Equipment	0	1,356.25	-1,356.25

Other Improvements	0	1,587.63	-1,587.63
Furniture and Equipment	100	0.00	100.00
Auto Reimbursement	0	4.26	-4.26
GOV'T BUILDINGS	**37,400**	**45,104.61**	**-7,704.61**
Part time Positions	500	0.00	500.00
Other Professional Services	200	24.00	176.00
Repairs/Maint Serv.	4,000	3,600.00	400.00
Repair/Maint-Supplies	700	0.00	700.00
Other Improvements	300	0.00	300.00
Food/Meals	0	38.15	-38.15
CEMETERIES	**5,700**	**3,662.15**	**2,037.85**
Property Insurance	24,600	25,371.34	-771.34
Uninsured Loss (Ded)	1,000	1,000.00	0.00
INSURANCE	**25,600**	**26,371.34**	**-771.34**
Other Expenses	4,000	3,117.85	882.15
OTHER GENERAL GOVT.	**4,000**	**3,117.85**	**882.15**
Full Time Positions	186,271	187,273.74	-1,002.74
Part Time Positions	61,000	49,043.88	11,956.12
Overtime	5,000	9,936.42	-4,936.42
Telephone	3,000	3,515.50	-515.50
Internet	250	227.40	22.60
NHSP Database	3,600	3,600.00	0.00
Photo Laboratory	150	361.75	-211.75
Prosecution Contract	1,200	1,260.00	-60.00
Other Prof. Services	4,199	7,126.47	-2,927.47
Printing	500	177.00	323.00
Dues/Subscriptions	650	476.00	174.00
Car Washes	250	3.00	247.00
Office Supplies	900	1,455.37	-555.37
Postage	400	362.23	37.77
Maint/Repair-Supplies	4,000	7,620.80	-3,620.80
Books/Periodicals	700	777.55	-77.55
Software	1,200	1,440.00	-240.00
Photography	150	44.16	105.84
Other Miscellaneous	2,000	2,556.63	-556.63
Machinery/Equipment	2,500	3,440.15	-940.15
Other Expenses	1,000	447.95	552.05
Uniforms/Clothing	5,500	4,430.75	1,069.25
Meetings/Conferences	80	302.40	-222.40
Auto Reimbursement	500	119.09	380.91
Food/Meals	200	111.60	88.40
POLICE DEPT	**285,200**	**286,109.84**	**-909.84**
Ambulance Service	60,900	60,900.00	0.00
Ambulance Purchase	0	12,500.00	-12,500.00
AMBULANCE	**60,900**	**73,400.00**	**-12,500.00**
Full Time Positions	33,800	20,629.44	13,170.56
PT Positions – Fire Calls	70,000	8,800.00	61,200.00
PT Positions – Training	0	15,800.00	-15,800.00
PT Positions – Extra Duty	0	800.00	-800.00
PT Positions – Officers' Salaries	0	23,200.00	-23,200.00

Telephone	2,000	2,901.91	-901.91
Internet	250	741.51	-491.51
Advertising	0	213.70	-213.70
Other Prof. Services	700	3,069.00	-2,369.00
Repairs & Maint.	6,000	6,099.31	-99.31
Dues & Subscriptions	8,000	8,044.00	-44.00
Supplies – General	1,600	252.30	1,347.70
Maint & Repair – Supplies	0	2,508.33	-2,508.33
Machinery & Equip	10,000	8,804.66	1,195.34
Other Charges & Expenses	1,000	290.32	709.68
Uniforms & Clothing	11,000	10,928.30	71.70
Training	9,650	6,289.96	3,360.04
Medical Supplies	3,000	3,298.64	-298.64
FIRE DEPT.	**157,000**	**122,671.38**	**34,328.62**
Full Time Positions	26,450	21,246.64	5,203.36
Tuition Reimburse	800	390.00	410.00
Telephone	650	671.17	-21.17
Building Inspection	0	5,095.26	-5,095.26
Other Prof. Services	0	504.50	-504.50
Printing	350	363.00	-13.00
Dues/Subscriptions	300	163.00	137.00
Office Supplies	100	177.36	-77.36
Books/Periodicals	350	614.60	-264.60
Furniture & Fixtures	1,900	1,911.96	-11.96
Mtgs/Conferences	300	427.62	-127.62
Auto Reimbursement	1,100	1,532.60	-432.60
BUILDING INSP	**32,300**	**33,097.71**	**-797.71**
Other Prof Services	100	0.00	100.00
Office Supplies	50	0.00	50.00
Books & Periodicals	900	0.00	900.00
Other Charges & Exp	50	0.00	50.00
Meetings/Conferences	100	0.00	100.00
Food/Meals	100	0.00	100.00
EMERGENCY MANAGEMENT	**1,300**	**0.00**	**1,300.00**
Special Detail – Fire	1,500	4,814.00	-3,314.00
Special Detail – Police	49,800	35,122.50	14,677.50
Court Witness	100	442.61	-342.61
Telephone	5,900	5,380.75	519.25
General	200	37.13	162.87
Gasoline	8,500	7,865.27	634.73
OTHER PUBLIC SAFETY	**66,000**	**53,662.26**	**12,337.74**
Part Time Positions	28,100	34,391.42	-6,291.42
Elected Officials	12,000	8,032.44	3,967.56
Longevity	300	300.00	0.00
Engineering	2,100	0.00	2,100.00
Telephone	400	408.79	-8.79
Other Prof. Services	400	3,585.60	-3,185.60
Electricity	400	799.09	-399.09
Rental of Equipment	90,000	123,227.00	-33,227.00
Other Purch Serv	18,000	9,225.30	8,774.70
Maint. & Repair	28,100	16,875.63	11,224.37
Meetings & Conferences	0	45	-45.00

HIGHWAY DEPT	**179,800**	**196,890.27**	**-17,090.27**
Electricity	2,000	1,671.39	328.61
STREET LIGHTING	**2,000**	**1,671.39**	**328.61**
Solid Waste-Recycl.	83,800	79,894.46	3,905.54
Other Professional Serv	8,800	7,492.15	1,307.85
Printing	300	0.00	300.00
Dues & Subscriptions	2,300	2,260.00	40.00
Postage	100	0.00	100.00
Other Improvements	500	469.25	30.75
SOLID WASTE COLLECTION	**95,800**	**90,115.86**	**5,684.14**
Part Time Positions	3,000	2,445.26	554.74
Elected Off'l (BurnBrush)	1,500	148.20	1,351.80
Rental of Equip	3,000	1,614.00	1,386.00
Other Improvements	1,000	0.00	1,000.00
Other Charges & Expenses	54,700	61,232.78	-6,532.78
SOLID WASTE DISPOSAL	**63,200**	**65,440.24**	**-2,240.24**
Part Time Positions	7,850	7,759.96	90.04
Perc Inspections	9,500	5,831.65	3,668.35
Health Services	0	685.78	-685.78
Dues and Subscriptions	50	50.00	0.00
Meetings/Conferences	150	15.00	135.00
Auto Reimbursement	50	30.00	20.00
HEALTH DEPT	**17,600**	**14,372.39**	**3,227.61**
Part-time Positions	2,200	1,849.09	350.91
Other Prof. Services	200	100.00	100.00
Books & Periodicals	50	0.00	50.00
Mach & Equipment	50	0.00	50.00
Uniforms & Clothing	120	0.00	120.00
Meet/Conferences	30	0.00	30.00
Auto Reimbursement	300	454.04	-154.04
Dog Damages	50	0.00	50.00
ANIMAL CONTROL	**3,000**	**2,403.13**	**596.87**
Professional Serv	18,900	18,900.00	0.00
HEALTH AGENCIES	**18,900**	**18,900.00**	**0.00**
Telephone	100	0.00	100.00
Electricity	200	0.00	200.00
Heat & Oil/Gas	500	0.00	500.00
Rentals/Leases	2,500	5,125.00	-2,625.00
Dues/Subscriptions	30	30.00	0.00
Gasoline	100	40.00	60.00
Books/Periodicals	20	0.00	20.00
Mtgs/Conferences	100	30.00	70.00
Auto Reimbursement	50	0.00	50.00
Food/Meals	200	0.00	200.00
Medical	200	0.00	200.00
WELFARE	**4,000**	**5,225.00**	**-1,225.00**
Part-time Positions	6,400	6,724.75	-324.75
Advertising	100	0.00	100.00

Other Prof Serv	4,400	4,680.00	-280.00
Electricity	400	538.47	-138.47
Repairs/Maint	5,500	5,377.50	122.50
Equipment Rental	550	383.36	166.64
Dues/Subscriptions	980	980.00	0.00
Supplies	100	50.00	50.00
Postage	70	0.00	70.00
Maint & Repair - Supplies	50	0.00	50.00
Groundskeeping	50	0.00	50.00
Other Improvements	0	387.00	-387.00
Other Chgs & Exp	1,200	56.00	1144.00
PARKS & RECREATION	**19,800**	**19,177.08**	**622.92**
Full Time Positions	28,338	28,337.92	.08
Part Time Positions	28,418	27,518.95	899.05
Longevity	300	300.00	0.00
Health Insurance	12,368	12,484.66	-116.66
Benefit Strategies	50	50.00	0.00
Dental Insurance	1,051	963.82	87.18
Social Security	4,365	3,360.50	1,004.50
Retirement Contribution	1,418	1,431.82	-13.82
Unemployment Comp	214	194.36	19.64
Worker's Compensation	178	456.10	-278.10
ST/LT Disability	600	324.85	275.15
Library	30,100	31,997.02	-1,877.02
LIBRARY	**107,400**	**107400.00**	**0.00**
Other Prof Services	400	243.50	156.50
PATRIOTIC PURPOSES	**400**	**243.50**	**156.50**
Part-time Positions	100	0.00	100.00
Telephone	50	0.00	50.00
Advertising	0	112.20	-112.20
Other Prof Services	50	504.50	-454.50
Printing	20	0.00	20.00
Dues/Subscriptions	150	175.00	-25.00
General	150	31.50	118.50
Postage	20	0.00	20.00
Books & Periodicals	50	84.95	-34.95
Other Miscellaneous	50	72.11	-22.11
Insect Traps & Bird Houses	400	130.00	270.00
Meetings/Conferences	400	0.00	400.00
Auto Reimbursement	220	0.00	220.00
Food/Meals	0	24.99	-24.99
Other Miscellaneous	40	564.75	-524.75
CONSERVATION	**1,700**	**1,700.00**	**0.00**
Debt Service-Principal	80,000	80,000.00	0.00
PRINCIPAL BOND	**80,000**	**80,000.00**	**0.00**
Debt Service-Interest	25,600	25,530.00	70.00
INTEREST-BONDS	**25,600**	**25,530.00**	**70.00**
Misc. Fin. Uses -Int Costs	1,000	0.00	1000.00
INT-TAX/NOTES	**1,000**	**0.00**	**1000.00**

Art 09/03 Police Cruiser	31,000	31,000.00	0.00
Art 13/03 Fire CRF	15,000	15,000.00	0.00
CAPITAL OUTLAY-MACH, VEH, EQUIP	**46,000**	**46,000.00**	**0.00**
CAPITAL OUTLAY-BUILDINGS			
Art 8/03 Water System	5,000	4,037.88	962.12
Art 18/03 Old Library Building	18,000	15,004.00	2,996.00
CAPITAL OUTLAY OTHER IMPRV	**23,000**	**19,041.88**	**3,958.12**
Art 15/03 Landfill Closure	2,500	2,500.00	0.00
TOTAL TRANS TO TRUST FUND*	**2,500**	**2,500.00**	**0.00**
ENCUMBERED ARTICLES:			
Account			
Office Furniture 2000	2,074	2,074.00	0.00
Art 28/97 Gov Weare Park Development	648	0.00	648.00
Art 26/00 Police Mobile Computer	5,002	3,004.90	1,997.10
Art 5/01 State Ed—Legal	10,000	2,500.00	7,500.00
Art 6/01 Police Cruiser	1,043	1,043.00	0.00
Art 7/01 Police Comm System	1,356	0.00	1,356.00
Art 12/01 Brown Road Culvert	19,236	2,020.00	17,216.00
Art 20/01 Old Library Study	3,000	0.00	3,000.00
Art 4/02 Road Improvement	72,073	4,282.05	67,790.95
Art 6/02 Appraisal Conversion	265	0.00	265.00
Art 10/02 Police Weapons	2,072	2,072.00	0.00
Art 18/02 Old Library	5,000	0.00	5,000.00
ENCUMBERED ARTICLES	**121,679**	**16,995.95**	**104,773.05**
2003 EXPENSES	**1,923,269**	**1,790,528.90**	**132,740.07**
OTHER EXPENSES			
Account			
Taxes Bought (Lien)	0	98,042.77	-98,042.77
Refunds-Rebates	0	11,786.54	-11,786.54
TAXES BOUGHT	**0**	**109,829.31**	**-109,829.31**
Rockingham County	0	332,432.00	-332,432.00
ROCKINGHAM COUNTY	**0**	**332,432.00**	**-332,432.00**
Winnacunnet High School	0	949,319.00	-949,319.00
Lincoln Akerman School	0	3,205,972.00	-3,205,972.00
SCHOOL DISTRICTS	**0**	**4,155,291.00**	**-4,155,291.00**
Payments from Revenue Accounts	0	9,521.23	-9,521.23
PAYTS FROM REVENUE ACCTS	**0**	**9,521.23**	**-9,521.23**
OTHER EXPENSES	**0**	**4,607,073.54**	**-4,607,037.54**
ALL FUNDS	**1,923,269**	**6,397,602.47**	**-4,474,333.47**

Lori A. Ruest, Bookkeeper

TRUST FUNDS REPORT

REPORT OF THE TRUST FUNDS OF THE TOWN OF HAMPTON FALLS FOR THE YEAR ENDING DECEMBER 31, 2003

			PRINCIPAL					***INCOME***					GRAND TOTAL
Date of Creation	NAME OF TRUST FUND	Purpose of Trust	How Invested	Balance Beg. Of Year	New Funds Created	Cash Gains or Losses on Securities	With-drawals	Balance End of Year	Balance Beg. Of Year	Income During Year	Expended During Year	Balance End of Year	Grand Total Principle & Income End of Year
1/6/1926	Mary Pickering Harris	lot	NH PDIP	$ 200.00				$ 200.00	$ 2,312.55	$ 19.35	$ 22.30	$ 2,309.60	$ 2,509.60
11/27/1931	Gertrude & Perley Sanborn	lot	NH PDIP	$ 200.00				$ 200.00	$ 370.61	$ 4.84	$ 22.30	$ 353.15	$ 553.15
5/14/1933	Oliver Fleming	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.63)	$ 1.61	$ 22.30	$ (39.32)	$ 160.68
5/14/1933	Oliver Fleming	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.63)	$ 1.61	$ 22.30	$ (39.32)	$ 160.68
12/16/1934	Mary Wakeman	lot	NH PDIP	$ 150.00				$ 150.00	$ (18.63)	$ 1.61	$ 22.29	$ (39.31)	$ 110.69
1/27/1942	Miriam Andrews	lot	NH PDIP	$ 500.00				$ 500.00	$ 2,352.95	$ 22.58	$ 22.30	$ 2,353.23	$ 2,853.23
1/27/1942	William Cockrane	lot	NH PDIP	$ 200.00				$ 200.00	$ 178.37	$ 3.23	$ 22.30	$ 159.30	$ 359.30
12/13/1947	Annie E. Crane	lot	NH PDIP	$ 200.00				$ 200.00	$ 139.28	$ 1.61	$ 22.30	$ 118.59	$ 318.59
7/13/1949	Alice E. Brown	lot	NH PDIP	$ 500.00				$ 500.00	$ 3,850.83	$ 33.86	$ 22.30	$ 3,862.39	$ 4,362.39
5/25/1956	Whittier	lot	NH PDIP	$ 300.00				$ 300.00	$ 562.97	$ 8.06	$ 22.30	$ 548.73	$ 848.73
9/15/1956	Sanborn	lot	NH PDIP	$ 200.00				$ 200.00	$ 7.25	$ 1.61	$ 22.29	$ (13.43)	$ 186.57
9/2/1958	Herbert M. Green	lot	NH PDIP	$ 300.00				$ 300.00	$ 895.22	$ 11.29	$ 22.30	$ 884.21	$ 1,184.21
5/2/1960	Bertram T. Janvrin	lot	NH PDIP	$ 200.00				$ 200.00	$ 130.25	$ 1.61	$ 22.29	$ 109.57	$ 309.57
8/28/1960	Austin D. Frost	lot	NH PDIP	$ 300.00				$ 300.00	$ 858.87	$ 11.29	$ 22.29	$ 847.87	$ 1,147.87
10/14/1963	Clarissa D. Walker	lot	NH PDIP	$ 250.00				$ 250.00	$ 211.35	$ 4.84	$ 22.30	$ 193.89	$ 443.89
8/7/1967	Lillian Janvrin	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.64)	$ 1.61	$ 22.29	$ (39.32)	$ 160.68
7/14/1969	Sherman	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.64)	$ 1.61	$ 22.29	$ (39.32)	$ 160.68
4/3/1972	Thomasette	lot	NH PDIP	$ 200.00				$ 200.00	$ 22.72	$ 1.61	$ 22.29	$ 2.04	$ 202.04
5/5/1975	Charles C. Grove	lot	NH PDIP	$ 100.00				$ 100.00	$ (18.64)	$ 1.61	$ 22.29	$ (39.32)	$ 60.68
7/28/1969	Parsons	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.64)	$ 1.61	$ 22.29	$ (39.32)	$ 160.68
8/11/1975	Eleanor M. Milburn	lot	NH PDIP	$ 200.00				$ 200.00	$ 46.11	$ 1.61	$ 22.29	$ 25.43	$ 225.43
	Page Total			$ 5,000.00				$ 5,000.00	$ 11,808.88	$ 138.66	$ 468.20	$11,479.34	$ 16,479.34

TRUST FUNDS REPORT

REPORT OF THE TRUST FUNDS OF THE TOWN OF HAMPTON FALLS

FOR THE YEAR ENDING DECEMBER 31, 2003

			PRINCIPAL					***INCOME***				GRAND TOTAL	
Date of Creation	NAME OF TRUST FUND	Purpose of Trust	How Invested	Balance Beg. Of Year	New Funds Created	Cash Gains or Losses on Securities	With-drawals	Balance End of Year	Balance Beg. Of Year	Income During Year	Expended During Year	Balance End of Year	Grand Total Principle & Income End of Year
7/16/1979	Mary Junkins	lot	NH PDIP	$ 300.00				$ 300.00	$ 149.14	$ 3.23	$ 22.30	$ 130.07	$ 430.07
2/18/1980	Toppan & Savage	lot	NH PDIP	$ 200.00				$ 200.00	$ (18.64)	$ 1.61	$ 22.30	$ (39.33)	$ 160.67
2/12/1980	Florence Batchelder	lot	NH PDIP	$ 500.00				$ 500.00	$ 734.81	$ 6.45	$ 22.30	$ 718.96	$ 1,218.96
11/3/1980	Edward Gough	lot	NH PDIP	$ 300.00				$ 300.00	$ 93.78	$ 3.23	$ 22.30	$ 74.71	$ 374.71
3/10/1988	Ira Pevear	lot	NH PDIP	$ 500.00				$ 500.00	$ 26.15	$ 4.85	$ 22.30	$ 8.70	$ 508.70
3/26/1988	Oliver Akerman	lot	NH PDIP	$ 300.00				$ 300.00	$ 141.45	$ 3.23	$ 22.30	$ 122.38	$ 422.38
5/16/1933	Oliver Fleming	books	NH PDIP	$ 2,337.23				$ 2,337.23	$ 51.04	$ 18.57	$ 51.04	$ 18.57	$ 2,355.80
5/19/1933	Oliver Fleming	books	NH PDIP	$ 2,337.23				$ 2,337.23	$ 51.04	$ 18.57	$ 51.04	$ 18.57	$ 2,355.80
12/6/1963	George Clifford Healey	books	NH PDIP	$ 5,080.93				$ 5,080.93	$ 106.93	$ 42.30	$ 106.93	$ 42.30	$ 5,123.23
10/16/1972	Rosemary Bohm	books	NH PDIP	$ 609.70				$ 609.70	$ 10.50	$ 6.19	$ 10.50	$ 6.19	$ 615.89
3/15/2002	Pam Darlington	books	NH PDIP	$ 2,259.70				$ 2,259.70	$ (36.69)	$ 17.55	$ (36.69)	$ 17.55	$ 2,277.25
12/24/1987	Capital Reserve Fund	Firetruck		$ -	$ 35,000.00			$ 35,000.00	$ 3,174.93	$ 176.73		$ 3,351.68	$ 38,351.66
12/24/1987	Capital Reserve Fund	Library Expansion		$ -				$ -	$ 598.31	$ 4.46		$ 602.77	$ 602.77
12/31/1994	Capital Reserve Fund	police cruiser		$ -				$ -	$ 32.49	$ -		$ 32.49	$ 32.49
12/24/1987	Capital Reserve Fund	Conservation Land		$ 40,000.00	$ 2,500.00			$ 42,500.00	$ 13,083.95	$ 446.42		$ 13,530.37	$ 56,030.37
1/1/1997	Capital Reserve Fund	HF Media		$ 5,220.88	$ 12,549.52		$ -	$ 17,770.40	$ 1,689.05	$ 82.57		$ 1,771.62	$ 19,542.02
12/18/1998	Capital Reserve Fund	Landfill closure		$ 10,000.00	$ 5,000.00			$ 15,000.00	$ 909.83	$ 107.52		$ 1,017.35	$ 16,017.35
9/20/1999	Capital Reserve Fund	Town Cemetary Maint		$ 9,887.67	$ 3,450.00			$ 13,337.67	$ 493.38	$ 87.80		$ 581.18	$ 13,918.85
	Page Total			$ 79,833.34	$ 58,499.52			$ 138,332.86	$ 21,291.45	$ 1,031.28	$ 316.62	$ 22,006.11	$ 160,338.97
													$ -
												$ -	$ -
	Grand Totals			$ 84,833.34	$ 58,499.52		$ -	$ 143,332.86	$ 33,100.33	$ 1,169.94	$ 784.82	$ 33,485.45	$ 176,818.31

SEMI ANNUAL DEBT SERVICE SCHEDULE

New Library

Date	Principal-Outstanding	Bond Principal	Rate	Interest	Total Debt Service	Fiscal Debt Service
1/03	285,000	35,000	4.75	6,918	41,918	
7/03				6,088	6,088	48,006
1/04	250,000	35,000	4.75	6,088	41,088	
7/04				5,256	5,256	46,344
1/05	215,000	35,000	4.75	5,256	40,256	
7/05				4,425	4,425	44,681
1/06	180,000	30,000	4.75	4,425	34,425	
7/06				3,713	3,713	38,138
1/07	150,000	30,000	4.875	3,713	33,713	
7/07				2,981	2,981	36,694
1/08	120,000	30,000	4.875	2,981	32,981	
7/08				2,250	2,250	35,231
1/09	90,000	30,000	5.00	2,250	32,250	
7/09				1,500	1,500	33,750
1/10	60,000	30,000	5.00	1,500	31,500	
7/10				750	750	32,250
1/11	30,000	30,000	5.00	750	30,750	30,750
		$ 285,000		$ 60,844	$ 345,844	**$ 345,844**

Road Reconstruction (Drinkwater Rd, Nason Rd, Birch Dr, Oak Dr, Blake's Ln.)

Date	Principal-Outstanding	Bond Principal	Rate	Interest	Total Debt Service	Fiscal Debt Service
2/03				6,699	6,699	
8/03	335,000	45,000	3	5,825	50,825	57,524
2/04				5,150	5,150	
8/04	290,000	45,000	3	5,150	50,150	55,300
2/05				4,475	4,475	
8/05	245,000	45,000	3.5	4,475	49,475	53,950
2/06				3,800	3,800	
8/06	200,000	40,000	3.5	3,800	43,800	47,600
2/07				3,100	3,100	
8/07	160,000	40,000	4	3,100	43,100	46,200
2/08				2,400	2,400	
8/08	120,000	40,000	4	2,400	42,400	44,800
2/09				1,600	1,600	
8/09	80,000	40,000	4	1,600	41,600	43,200
2/10				800	800	
8/10	40,000	40,000	4	800	40,800	41,600
TOTALS		$335,000		$55,174	$390,174	**$390,174**

EMPLOYEE WAGES

Name	Position	Wages
Allen, Jason	Part-time Police Officer	1,040.51
Allen, Sharada	Police Department Secretary	13,545.24
Anderson, Jr. Laurance	Fire Department	5,093.00
Bailey, Ashley	Summer Program Worker	910.00
Bellen, Stacy	Summer Program Director	3,500.00
Bennett, Marshall	Patrolman	40,016.27
	Police Detail Officer	7,473.50
	Comp	4,710.89
	Highway Laborer	197.50
Blatchford, Dale	Highway Laborer	2,551.70
Boynton, Thomas	Lieutenant	51,534.79
	Police Detail Officer	8,260.00
	Comp	2,561.53
Brown, Ian	Fire Department	2,638.00
Buchanan, Scott	Fire Department	2,600.00
Burns, Barbara	Library Assistant/Assistant Moderator	8,352.01
Calder, Diana	Assessor	13,620.66
Caruso, Maurice	Selectman	2,600.04
Cassidy, Christopher	Summer Program Worker	1,027.50
Cassidy, Matthew	Summer Program Worker	767.25
Cawley, Michael	Part-time Police Officer	1,206.81
	Police Detail Officer	116.00
Coleman, Seth	Fire Department	1,600.00
Davey, Carol	Fire Department	821.00
Davidson, Jeremy	Highway Laborer	2,156.70
Davies, Russell	Fire Department	4,800.00
Day, Brian	Fire Department	762.50
Defeo, Mark	Fire Department	2,745.00
Deveney, Joan	Library Substitute	3,654.15
Dirsa, Robbie	Police Chief	58,884.01
	Police Detail Officer	899.00
Eaton, Alwin	Highway Laborer	2,054.00
Eaton, Russell	Highway Laborer	6,346.08
Eversole, Vincent	Fire Department	800.00
Ferreira, Jr. Francis	Selectman	2,600.04
Fichera, Elizabeth	Fire Department	1,974.00
Flood, Barry	Fire Department	4,600.00
Fredette, George	Fire Department	1,400.00
Gallant, Charles	Fire Department	2,881.10
Garavaglia, Marietta	Deputy Town Clerk	1,648.29
Glover, Dean	Part-Time Police Officer/Hwy Laborer	21,467.72
	Police Detail Officer	2,581.00
	Highway Laborer	
Haskell, Judy	Librarian	30,069.74
Hubbard, Henry	Fire Department	400.00
Kent, Brian	Fire Department	5,502.00
Knowles, Holly	Town Clerk	22,863.10
LaMontagne, Dan	Fire Department	5,899.04
LePage, Joy	Police Patrolman	36,976.95
	Police Detail Officer	6,119.00
	Comp	2,664.00
Lizotte, Barbara	Police Department Secretary	6,131.25
	Deputy Tax Collector	

Locke, Jr. Edwin	Highway Laborer	1,943.40
Lonergan, Peter	Custodian, Dump Attendant	4,654.98
Lord, Jay	Fire Department	10,449.97
McEachern III, John	Police Detail Officer, Animal Control Officer, Highway Laborer, Part-time Police Officer, Cemetery Sexton	29,231.09
Merrill, Leslie	Highway Laborer	1,572.10
Merrill, Jr., Richard	Highway Laborer	2,006.60
Merrill, Sr. Richard	Road Agent	8,536.32
Milliken, Russell	Tax Collector	15,957.98
Mutrie, Beverly	Library Assistant	3,510.01
Nickles, William	Highway Laborer	1,959.20
Preston, Bruce	Part-time Police Officer	4,633.71
	Police Detail Officer	386.00
Regan, Robert	Fire Department	1,200.00
Riordan, Elizabeth	Treasurer	4,859.04
Robart, Peter	Selectman	2,600.04
Ruest, Lori	Administrative Assistant, Bookkeeper, Planning Board Secretary, ZBA Secretary	41,049.66
Sanborn, Carol	Assistant Librarian	11,312.16
Small, Eric N.	Town Administrator	61,309.04
Small, Virginia	Town Clerk Assistant	424.58
Sprague, Sue	Deputy Town Clerk	4,734.74
Veilleux, Suzanne	Highway Laborer	2,314.70
Vigneau, Rodney	Building Inspector, Code Enforcement Officer, Health	35,806.94
Walsh IV, Joseph	Fire Department	2,904.50
Wooles, Mark	Fire Department	10,788.47
TOTAL PAYROLL		**679,768.10**



Hampton Falls Fire Trucks parked outside the First Baptist Church during Former Fire Chief Gene Heal's Funeral Service on October 13, 2003

REPORTS

for the

SCHOOL DISTRICT

of

HAMPTON FALLS

2003 - 2004

SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Gregory J. Wenger	Term Expires 2006
John Shaw	Term Expires 2004
Lynn Camarda	Term Expires 2005

SUPERINTENDENT OF SCHOOLS
James F. Gaylord, B.A., M.Ed.

ASSISTANT SUPERINTENDENT FOR BUSINESS
Fred Engelbach, B.A., B.C.E., M.S.

ASSISTANT SUPERINTENDENT FOR
Hampton Falls
North Hampton
Lisa McMahon, B.S., M.Ed., Ed.D

ASSISTANT SUPERINTENDENT FOR
Seabrook
South Hampton
Michele L. Munson, B.S., M.Ed., C.A.G.S.

PRINCIPAL
Judith A. Deshaies, B.A., M.Ed., C.A.G.S.

MODERATOR

CLERK
Kelly Walor

TREASURER
Frederick E. Wilde

AUDITORS
Plodzik & Sanderson
Concord, New Hampshire

TOWN OF HAMPTON FALLS
SCHOOL DELIERATIVE SESSION
February 10, 2003

The Deliberative Session of the Hampton Falls School District Meeting, originally scheduled for February 7, 2003, as listed in the warrant, was called to order on February 10, 2003 at 7:00 P.M. by School District Moderator J. Timothy Samway at the Lincoln Akerman School. Third grade student, Brad Fagan, led the Pledge to the flag.

Supervisors of the Checklist were present with an up-to-date list of registered voters. Mr. Samway confirmed that the Warrants for this meeting have been properly posted and signed. The moderator announced that this meeting of the School District is known as an SB2 meeting, which means that this district has adopted a system "whereby all matters coming before the legislative body are given their final vote by means of the official ballot". This meeting is conducted like an open business/town meeting, complete with the authority to discuss and amend any warrant article, except those that are required to go on the official ballot. Final voting will be by ballot on March 11, 2003.

There will be one seating section but he asked that only registered voters raise their hand to vote. If there is any question or confusion during voting, the Moderator, will have separate seating sections. There will be ample time for all to ask questions, offer amendments, discuss, and debate any of the warrant articles, or any part of section of the warrant article.

Announced and introduced were the 3 candidates running for the School Board: Greg Wenger, Dana Mitchell and Lynn Camarda.

Introduced were: Tim Samway, Moderator; Fred Wilde, School District Treasurer; Kelly Walor. School District Clerk; Greg Wenger, School Board Chairperson; Gay Brown and John Shaw School Board Members; Fred Engelbach, Assistant Superintendent; Robert Casassa, Legal Counsel for SAU #21; Judith A. Deshaies, LAS Principal; Richard Sanborn, LAS Assistant Principal. Absent, due to a conflict with the Seabrook District meeting, was David Brown, interim Superintendent of Schools. The Moderator announced that as is the custom, the SAU staff and LAS Administration would participate in the meeting.

The Moderator explained the rules of the meeting: 1) All speakers must be first recognized by the Moderator and should address all remarks to the Moderator. 2) All speakers should clearly state their names for the clerk to record and must use one of the microphones. 3) All speakers should be brief with their remarks and should stay on the subject being discussed. 4) Any lengthy motions must be submitted to the Moderator or Clerk in writing. 5) There will be a limit of one amendment to any article on the floor at anyone time. 6) Any discussions or motions regarding reconsideration, or to restrict reconsideration, must be made in a timely manner. 7) Any ruling by the Moderator can be overturned by a majority vote.

The Moderator reminded the public that this is a school district meeting and NOT a school board meeting. Every registered voter should feel that they have the privilege to speak, ask questions, make motions, and at any time ask for clarification. It is the Moderator's job to make sure that all voters have their say and to be fair in all rulings. The Moderator will be the one to "call the question" and, will do so only after all speakers have had their chance to speak. The Moderator will also be the one to ask for a motion to adjourn, and will do so after all the business of the meeting has been completed. The Moderator also announced that Paul Nason, Hampton Falls member of the Winnacunnet District School Board would be available after the meeting to discuss the proposed renovations for Winnacunnet High School.

Mr. Greg Wenger was recognized. He gave a special thank you to outgoing Board member, Gay Brown. He stated that she was "one of two amazing people" he has had the pleasure to work with over the years. He noted that she served 7 years on the Board and her dedication to this school and the students has been "unparalleled".

There were approximately 35 voters present.

John Shaw was recognized. He asked permission to introduce Article 2, the Operating Budget, to be the first article of discussion.

ARTICLE 2: Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling $3,303,036? Should this article be defeated, the operating budget shall be $3,256,263, which is the same as last year, with certain adjustments required by previous action of the School District or by law or the governing body may hold one special meeting, in accordance with RSA 40: 13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) Note: Warrant Article #2 (operating budget) does not include appropriations in any other warrant article.

Mr. Greg Wenger was recognized. He thanked everyone for coming. He noted that even though Hampton Falls is the second smallest district in SAU #21, we consistently have the largest turnout for this meeting. He went on to say that the students of Hampton Falls are having a great year and that he had the pleasure of watching the math team compete over the weekend and noticed how happy they all seemed even while competing. He talked about the great volunteers that Lincoln Akerman has. It was volunteers that recently helped build the new sugar shack. This was the 7th year in a row that the school has won the Blue Ribbon Award for volunteers. He noted that we have "lost a great friend" by the passing of former School Board member Mona Nason. He went on to state that this year's budget is driven by 5 factors: Implementation of teacher and staff contracts; health insurance premiums increasing by 30%; re-organization of the SAU office; shifting population in the school; and the last $260,000 bond payment was made on the most recent addition of the school. The total budget is down approximately $62,000.

1100 Series - Regular Instruction ($1,184,464) was explained by Mrs. Gay Brown.

She explained that regular instruction is 36% of the operating budget.. The significant changes in this line item are contractual increases, increasing the music teacher from 60% to full time and the kindergarten teacher again being full time due to the unexpected increased enrollment. Due to a large fourth grade class moving from elementary to the middle grades, one position in the elementary grades will be eliminated.

1200 Series - Total Special Education ($615,690) was explained by Mrs. Gay Brown.

She explained the 3% increase in salary for the Special Ed Director and the need for the director to go from 80% director/20% teacher to full time director.

Brief discussion followed and questions presented to the board were answered.

1400 Series - Total Student Activities ($24,622) was explained by Mrs. Gay Brown.
2120 Series - Total Salaries-Guidance ($26,965) was explained by Mrs. Gay Brown.
2130 Series - Total Health ($46,090) was explained by Mrs. Gay Brown.
2150 Series - Total Speech ($58,055) was explained by Mrs. Gay Brown.
2210 Series - Total Improvement of Instruction ($14,691) was explained by Mrs. Gay Brown.
2220 Series - Total Educational Media ($16,108) was explained by Mr. John Shaw.

Mrs. Charlyn Brown wanted to know if the library aide would still be needed if Warrant Article 1 passes. Mr. Shaw explained that they would still consider having an aide for the first year to help the librarian get the library updated. Mr. Wenger added that if the aide position was taken away and Warrant Article 1 didn't pass, we would have nothing. He noted that we should take advantage of the aide and re-evaluate the need for it next year.

2225 Series - Total Technology ($96,972) was explained by Mr. John Shaw.
2310 Series - Total Board of Education ($30,131) was explained by Mr. Greg Wenger.
2320 Series - Total SAU Services ($65,543) was explained by Mr. Greg Wenger.

Mr. Wenger explained about the reorganization of the SAU. This past July the Superintendent of Schools resigned. He had been responsible for all 6 districts and it was an impossible job to do. Over the course of the last year, a committee was formed to look at how services could be delivered more effectively. It was decided to reorganize the SAU by hiring a Superintendent who will oversee the entire SAU with specific responsibility for Hampton and Winnacunnet. The two current curriculum director positions will be eliminated and replaced with two assistant superintendents: one assistant superintendent responsible for Seabrook and South Hampton and one assistant superintendent responsible for North Hampton and Hampton Falls. The two assistants will also have curriculum responsibilities. Fred Engelbach will remain as the Assistant Superintendent for business.

2410 Series - Total School Administration ($120,842) was explained by Mr. Greg Wenger.
2620 Series - Total Buildings ($210,513) was explained by Mr. John Shaw.
2630 Series - Total Grounds ($13,750) was explained by Mr. John Shaw.
2700 Series -Total Transportation ($120,262) was explained by Mr. Greg Wenger.
5100 Series - Total Debt Service ($0) was explained by Mr. John Shaw.

2900 Series - Total Employee Benefits ($548,274) was explained by Mrs. Gay Brown.
3120 Series - Total Food Service ($110,064) was explained by Mr. Greg Wenger.

Mrs. Gay Brown MOVED that Warrant Article 2 be placed on the official ballot as written.
Mr. John Shaw SECONDED

The Moderator called for a vote.

VOTE: MOTION CARRIES FOR ARTICLE #2 TO APPEAR ON THE OFFICIAL BALLOT AS WRITTEN.

ARTICLE 1: Shall the School District raise and appropriate the sum of $58,000 for salary and benefits to add a librarian to the staff of the Lincoln Akerman School? The School Board recommends this appropriation. (Majority vote required.)

Mr. John Shaw was recognized. He noted that students in grades K-6 have 45 minutes of library time each week. The library is open from 7:45 a.m. to 4:00 p.m. daily. There is a library aide for 20 hours per week plus parent volunteers. At present, teachers do not receive library assistance with curriculum programs and appropriate library media resources may not be available to support curriculum programs. The goals for the new library media program are: Students develop effective information literacy, teachers integrate the use of library media resources into curriculum programs, multiple resources at the appropriate reading level are available for each student, teachers receive training on effective methods for developing infomation literacy, and that book, periodical and electronic media resources are updated and maintained. He discussed the staffing alternatives to be outsourcing, part-time aide, full-time aide, part- time librarian or full-time librarian. A full-time librarian is the Board's choice. The Librarian would have to be certified in library science/media and have previous experience in elementary and/or middle school. This person would also have to have a Masters degree, which is required for certification.

Mr. Ted Tocci inquired as to who requires that the librarian have a Masters degree. Mrs. Judy Deshaies noted that the State Department requires a Master's degree.

Mrs. Gay Brown - MOVED that Warrant Article #1 be placed on the official ballot as written.
Mr. John Shaw SECONDED

The Moderator called for a vote.

VOTE: MOTION CARRIES FOR ARTICLE #1 TO APPEAR ON THE OFFICIAL BALLOT AS WRITTEN.

ARTICLE 3: Shall we rescind the provisions of RSA 40: 13 (known as SB 2), as adopted by the Hampton Falls School District on March 11, 1997, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law? BY PETITION (3/5 majority vote required.)

Mr. Larry Smith was recognized. He stated that he had been uncomfortable with SB 2 ever since it passed in 1997. He is more concerned with voters being informed rather than with articles passing or not. This is why he started the petition. He noted that it was not hard to get the 49 signatures that he had on the petition, even though only 25 signatures were required.

Mr .Larry Smith MOVED warrant article #3 be placed on the official ballot as written.
Mr. Fred Wilde SECONDED .

The Moderator called for a vote.

VOTE: MOTION CARRIES FOR ARTICLE #3 TO APPEAR ON THE OFFICIAL BALLOT AS WRITTEN.

ARTICLE 4: Do you wish to vote in support of the following non-binding resolution which expresses concern about the lack of funding for mandates contained within federal and/or state laws and rules?

> Be it Resolved: That the voters of the School District oppose unfunded and under-funded federal and/or state educational mandates including, but not limited to, those contained in the recently enacted No Child Left Behind law as well as those mandates historically unfunded within the IDEA/Special Education Laws.

Mr. Greg Wenger was recognized. He stated that a vote on this article would be a message from voters to our state and federal legislators to let them know what voters think of unfunded mandates which may in fact be unconstitutional in NH.

Mrs. Gay Brown MOVED that Article 4 be placed on the official ballot as written.
Mr. Ed Beattie SECONDED

The Moderator called for a vote.

VOTE: MOTION CARRIES FOR ARTICLE 4 TO APPEAR ON THE OFFICIAL BALLOT AS WRITTEN.

The Moderator asked if there was any other business. There being none, he adjourned the meeting at 9:05 P.M.

Respectfully submitted,

Kelly J. Walor, School District Clerk

TOWN OF HAMPTON FALLS
SCHOOL DELIBERATIVE SESSION

HAMPTON FALLS SCHOOL DISTRICT
RESULTS OF VOTING – MARCH 11, 2003

School Board Member (3 years)

Gregory J. Wenger	**365**
Dana Mitchell	**290**

School Board Member (2 years)

Lynn Camarda	**552**

RESULTS OF WARRANT ARTICLE VOTING

ARTICLE 1

YES	339
NO	392

ARTICLE 2

YES	389
NO	321

ARTICLE 3

YES	193
NO	525

ARTICLE 4

YES	497
NO	194

Kelly J. Walor, School District Clerk

ANNUAL REPORT OF THE CHAIRMAN OF THE SCHOOL BOARD

The past year has been a very active, successful year for the Hampton Falls School District. Our students, administration, staff, volunteers, and community have worked hard to continue our tradition of educational excellence. The year saw much accomplished and much change. Our students continue to be proud, engaged learners reaching greater heights and educational achievement. Once again our children did a wonderful job representing their school and our community in all their academic endeavors. As a community we have much to be proud of as a result of our continuing support of education in Hampton Falls.

In April the Board welcomed Lynn Camarda as its newest member and immediately began working with the joint school boards of SAU #21 to complete the search for the next educational leader of our SAU. In July James F. Gaylord joined SAU #21 as our new Superintendent of Schools. Mr. Gaylord is an experienced Superintendent joining SAU #21 following his tenure as the Superintendent of Schools for the City of Peabody, Massachusetts. Prior to his responsibilities in Peabody Mr. Gaylord served in various administrative rolls in New Hampshire school districts most recently serving nine years as Superintendent of the White Mountains Regional School District.

Working with the joint boards Mr. Gaylord quickly assembled his administrative team and by late July the reorganization of the SAU leadership was complete. In addition to Superintendent Gaylord the team includes Dr. Lisa A. McMahon, Assistant Superintendent of Schools Hampton Falls/North Hampton, Michele Munson, Assistant Superintendent of Schools Seabrook/South Hampton, and Fred Engelbach, Assistant Superintendent of Schools for Business. Ms. Munson has served the SAU for a number of years and has taken on the revised responsibilities of directly serving the Seabrook and South Hampton Districts. Fred Engelbach has been a fixture with the SAU for many years and is an integral member of the team who's financial leadership is invaluable. We are very pleased to welcome Dr. Lisa McMahon to the SAU and in particular to the Hampton Falls District as the newest member of the leadership team. Dr. McMahon joined us following many years in school leadership rolls in New Hampshire and Massachusetts most recently as Principal of the Fuller Elementary School in the Gloucester, Massachusetts School District.

On June 12th graduation ceremonies marked the culmination of the class of 2003's nine year matriculation at LAS. Thirty-four students received diplomas at a ceremony marked by tradition, honors, memories, thanks, and appreciation for the students, their families, and the LAS staff. This group of graduates was widely recognized as a special class that brought numerous honors to LAS and Hampton Falls in an exemplary manner that has made our community proud. The graduates moved on to Winnacunnet High School and an unprecedented number to private schools and we wish them the very best for future success.

The close of the school year also heralded the departure of several dedicated staff members. We congratulate Nancy MacAskill on her retirement. For the past ten years

Mrs. MacAskill served as our kindergarten teacher. She was the first kindergarten teacher to serve our district and was responsible for the development of the program. We wish her a long and wonderful retirement. Karen Hadfield who had been with us for several years on a part-time basis teaching physical education left LAS to pursue a full-time opportunity in a neighboring district. Finally, our students and staff will miss Jacqueline Kidd and Susan Lydon. For many years these two individuals served as Aides on our staff. They were assets in our school who made much of what has been accomplished possible. Their spirit, dedication, and love for our students will be sincerely missed.

In mid-October we experienced a fire at our school facility. The fire started during the evening, after school hours when no children were in the building. Upon hearing the fire alarm our custodians provided the initial response followed rapidly by the Hampton Falls Volunteer Fire Department. We are thankful for the quick and professional response to the fire by our staff and the volunteers manning our Fire Department. We are pleased to be able to report that the efforts of those involved were successful in confining the fire to a small portion of one second floor classroom. Classes were canceled for one day to allow the building to be cleaned prior to the return of students. Following a brief consolidation of classroom space the damaged room has been repaired and classes have returned to normal.

Our sincere thanks go to our custodial staff, the Hampton Falls Volunteer Fire Department, and the school districts of SAU #21 who unselfishly lent their staffs and equipment to assist in the cleanup and repair of our facility.

The Board spent a significant amount of its time and energy this past year reviewing the delivery of education in our elementary program. Changing dynamics in our community, growth, and anticipated changes in our staff have presented many challenges and opportunities for the District. Upon Dr. McMahon's arrival the Board requested a complete review of our elementary program. In conjunction with our administration and staff, Dr. McMahon has reported to the Board and made recommendations for the reconfiguration of our elementary program. The Board's budget recommendation begins the process of moving from our present multi-age elementary program to a looping program. The looping program will provide our elementary teachers the opportunity to work with a group of students at one grade level over the course of two years, looping from grade one to grade two with the students. Though new to our elementary program, looping has been in place in our middle school program for several years. The Board is looking to implement the change over time across the grade levels in order to achieve a positive impact on all students.

Following over two years of in depth study the District's Facilities Planning Committee submitted its final report to the Board which has been accepted. The Board extends the Districts thanks and gratitude to each individual who dedicated time and energy to this significant effort. The committee's work was exhaustive and its recommendations will serve as the foundation upon which future planning and facilities development will be based. The Committee's report is available for review at the SAU #21 office, the LAS office, and the Town Library. The Board looks forward to continuing community discussion regarding the committee's recommendations as we plan for the future.

Further to the recommendation of the Facilities Planning Committee the Board concluded negotiations with Betty H. Merrill for the purchase of the tract of land abutting the District's property to the south and west. The Facilities Planning Committee recommended the acquisition of land abutting the District's present facility in order to meet the anticipated facilities needs for the District into the future. The Board has entered into a purchase and sales agreement to acquire the parcel at a purchase price of $1,200,000. The parcel includes three contiguous lots comprising approximately 22.43 acres. District voters will have one opportunity to purchase the property through an affirmative bond vote in March. The Board looks forward to the community's input regarding the length of the bond at this year's School District Deliberative Session.

The Board would like to convey a special thank you to J. Timothy Samway for his long-standing dedication to the Hampton Falls community and its School District upon his retirement as District Moderator. Tim's love of the democratic process, respect for individual's opinions and the right to express them, and his evenhanded oversight of District meetings have guided the District for many years. His leadership was greatly appreciated and will be sorely missed. As a District we thank him and wish him the best.

Our school district continues to excel due to the commitment of the Hampton Falls community as a whole. As residents and taxpayers of Hampton Falls we all play an integral roll in the educational process. The commitment of the numerous parent and community volunteers in Hampton Falls is unparalleled. As has become a custom, our volunteer program once again gained Blue Ribbon recognition this past year. This spirit of community and service is reflected in our students and the understanding of citizenship and civic pride we see in each of them. On behalf of the Board I thank you for your contributions to the education of our children.

Respectfully submitted

Gregory J. Wenger
Chairman, Hampton Falls School Board

REPORT OF THE SUPERINTENDENT OF SCHOOLS
2003-2004

To the SAU #21 Community Members:

I hereby submit my first annual report.

This has been a busy six-month period. Since coming on board July 1, we have worked on the following:

- Establishment of the new administrative structure at the SAU Office
- Development of a strong new teacher support and mentoring program for new teachers throughout the SAU
- Review and revision of all policies for each district with a projected completion date of June 2004
- Creation and implementation of a new evaluation document for all building administrators
- Creation of a new evaluation document for teaching staff for implementation next year
- Re-organization of the Central Office staff with greater emphasis on technology
- SAU wide data collection and initial analysis of curriculum resources and assessment practices from individual districts
- Incorporation of a district wide, student testing program using the technology within the schools
- Development of seven budgets that reflect contractual needs while remaining fiscally responsible
- Involvement of SAU administrators in a more pro-active manner at the building level due to SAU #21 re-organization
- Involvement with numerous committees throughout the SAU
- Administrative Professional Development in use of technology for effective supervision and evaluation.

The projects and committees noted above, coupled with daily office involvement, do make the days, and nights pass quickly. We have used this passage of time with effect, however, and I believe we are addressing the needs of the SAU, the individual districts, and most importantly, the needs of the students.

Please let me finish by saying that I am extremely pleased to have been chosen as Superintendent of SAU #21. The support that each district has given to its schools is obvious. My goal is to channel that support to improve upon what is already in place for all of SAU #21 students.

Respectfully submitted,
James F. Gaylord, Superintendent of Schools

NOTES

Hampton Falls School District

Value of School Building and Contents

$5,033,700

NOTES

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records. The information is complete and correct to the best of our knowledge and belief.

James F. Gaylord
Superintendent of Schools

Gregory J. Wenger, Chairman
Lynn Camarda
John Shaw

January 2004

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street – Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hampton Falls School District
Hampton Falls, New Hampshire

We have audited the accompanying general purpose financial statements of the Hampton Falls School District as of and for the year ended June 30, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Hampton Falls School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Hampton Falls School District as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Hampton Falls School District taken as a whole. The individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Hampton Falls School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

August 7, 2003

For Office Use Only

Dist.	Loc.

Form DOE - 25

School Administrative Unit # 21

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION

Annual Financial Report

for the Year Ending June 30, 2003

for the HAMPTON FALLS School District

Due to the State Department of Education not later than September 1, 2003

This document has been prepared in accordance with the
New Hampshire Financial Accounting Handbook For Local Education Agencies

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete." Per RSA 198:4-d

School Board Chairperson — Date: 9-4-03

Superintendent of Schools

Date: 9/3/03

School Board

School Board

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							

BALANCE SHEET				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
ASSETS										
Current Assets										
CASH	1	1	100	176,582.03	1,045.14			0.00		
INVESTMENTS	1	2	110					0.00		
ASSESSMENTS RECEIVABLE	1	3	120							
INTERFUND RECEIVABLE	1	4	130					0.00		
INTERGOVERNMENTAL RECEIVABLES	1	5	140	3,375.00	783.00			0.00		
OTHER RECEIVABLES	1	6	150					0.00		
BOND PROCEEDS RECEIVABLE	1	7	160							
INVENTORIES	1	8	170							
PREPAID EXPENSES	1	9	180					0.00		
OTHER CURRENT ASSETS	1	10	190					0.00		
Total Current Assets	1	11		179,957.03	1,828.14	0.00	0.00	0.00		
LIABILITY & FUND EQUITY										
Current Liabilities										
INTERFUND PAYABLES	1	12	400					0.00		
INTERGOVERNMENTAL PAYABLES	1	13	410					0.00		
OTHER PAYABLES	1	14	420	31,801.26	1,647.78			0.00		
CONTRACTS PAYABLE	1	15	430	4,665.00						
BOND AND INTEREST PAYABLE	1	16	440							
LOANS AND INTEREST PAYABLE	1	17	450							
ACCRUED EXPENSES	1	18	460	1,172.38						
PAYROLL DEDUCTIONS	1	19	470							
DEFERRED REVENUES	1	20	480							
OTHER CURRENT LIABILITIES	1	21	490					0.00		
Total Current Liabilities	1	22		37,638.64	1,647.78	0.00	0.00	0.00		
Fund Equity										
RESERVE FOR INVENTORIES	1	23	751							
RESERVE FOR PREPAID EXPENSES	1	24	752							
RESERVE FOR ENCUMBRANCES	1	25	753	64,274.42				0.00		
RESERVE FOR CONTINUING APPROPRIATIONS	1	26	754					0.00		
RESERVE FOR AMTS VOTED	1	27	755							
RESERVE FOR ENDOWMENTS	1	28	756					0.00		
RESERVED FOR SPECIAL PURPOSES	1	29	760	2,082.00	180.36			0.00		
UNRESERVED FUND BALANCE	1	30	770	75,961.97						
Total Fund Equity	1	31		142,318.39	180.36	0.00	0.00	0.00		
Total Liabilities and Fund Equity	1	32		179,957.03	1,828.14	0.00	0.00	0.00		

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
STATEMENT OF REVENUES				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
Revenue from Local Sources										
Assessments										
CURRENT APPROPRIATION	2	1	1111	2,136,067.00						
DEFICIT APPROPRIATION	2	2	1112							
OTHER	2	3	1119							
Total Assessments	2	4	1100	2,136,067.00	0.00	0.00	0.00	0.00		
TUITION										
Tuition from Individuals			1310							
REGULAR DAY SCHOOL	2	5	1311							
SUMMER SCHOOL	2	6	1314							
DRIVER EDUCATION	2	7	1315							
ADULT EDUCATION	2	8	1316							
Tuition from Other LEAs Within NH			1320							
REGULAR DAY SCHOOL	2	9	1321							
SPECIAL EDUCATION	2	10	1322							
VOCATIONAL	2	11	1323							
Tuition from Other LEAs outside NH			1330							
REGULAR DAY SCHOOL	2	12	1331							
SPECIAL EDUCATION	2	13	1332							
VOCATIONAL	2	14	1333							
Tuition from Other Sources			1340							
REGULAR DAY SCHOOL	2	15	1341							
SPECIAL EDUCATION	2	16	1342							
OTHER	2	17	1349							
Total Tuition	2	18	1300	0.00		0.00				

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
TRANSPORTATION FEES				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
Transportation Fees from Individuals			1410							
REGULAR DAY SCHOOL	3	1	1411							
SUMMER SCHOOL	3	2	1414							
Other LEAs Within NH			1420							
REGULAR DAY SCHOOL	3	3	1421							
SPECIAL EDUCATION	3	4	1422							
VOCATIONAL	3	5	1423							
Other LEAs Outside NH			1430							
REGULAR DAY SCHOOL	3	6	1431							
SPECIAL EDUCATION	3	7	1432							
VOCATIONAL	3	8	1433							
TRANSPORTATION FEES FOR NON-STUDENT	3	9	1440							
Total Transportation	3	10	1400	0.00		0.00				
Additional Revenues										
EARNINGS ON INVESTMENTS	3	11	1500	6,583.43						
FOOD SERVICE SALES	3	12	1600		81,720.72					
STUDENT ACTIVITIES	3	13	1700							
COMMUNITY SERVICE ACTIVITIES	3	14	1800							
Other Revenue from Local Sources										
RENTALS	3	15	1910							
CONTRIBUTION & DONATIONS	3	16	1920							
SALE OF FIXED ASSETS	3	17	1930							
SALE OF TEXTBOOKS & MATERIALS	3	18	1940							
SERVICES PROVIDED OTHER LEAs WITHIN NH	3	19	1951							
SERVICES PROVIDED OTHER LEAs OUTSIDE NH	3	20	1952							
SERVICES PROVIDED SAUs	3	21	1953							
SERVICES PROVIDED TO LOCAL GOV UNITS	3	22	1960							
REFUND OF PRIOR YEAR EXPENDITURES	3	23	1980							
OTHER	3	24	1990	16,322.77						
Total Additional/Other Revenue	3	25		22,906.20	81,720.72	0.00	0.00	0.00		
Total Local Revenue	3	26	1000	2,158,973.20	81,720.72	0.00	0.00	0.00		

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
REVENUES				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
Revenue from State Sources										
Unrestricted Grants-In-Aid										
ADEQUACY AID (GRANT)	4	1	3111							
ADEQUACY AID (STATE TAX)	4	2	3112	955,030.00						
SHARED REVENUE	4	3	3120							
OTHER STATE AID	4	4	3190							
Total Unrestricted Grants-In-Aid	4	5	3100	955,030.00	0.00	0.00	0.00	0.00		
Restricted Grants-In-Aid										
SCHOOL BUILDING AID	4	6	3210	75,000.00						
KINDERGARTEN BUILDING AID	4	7	3215							
KINDERGARTEN AID	4	8	3220							
CATASTROPHIC AID	4	9	3230	26,487.41						
VOCATIONAL EDUCATION (TUITION)	4	10	3241							
VOCATIONAL EDUCATION (TRANSPORTATION)	4	11	3242							
VOCATIONAL EDUCATION (BUILDING)	4	12	3243							
VOCATIONAL EDUCATION (OTHER)	4	13	3249							
ADULT EDUCATION	4	14	3250							
CHILD NUTRITION	4	15	3260		1,410.00					
DRIVER EDUCATION	4	16	3270							
SCHOOL IMPROVEMENT AID	4	17	3280							
OTHER RESTRICTED STATE AID	4	18	3290							
Total Restricted Grants-In-Aid	4	19	3200	101,487.41	1,410.00	0.00	0.00	0.00		
PUBLIC INTER AGENCIES	4	20	3700							
REVENUE IN LIEU OF TAXES	4	21	3800							
REVENUE FOR/ON BEHALF OF LEA	4	22	3900							
Total State Revenue	4	23	3000	1,056,517.41	1,410.00	0.00	0.00	0.00		

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
REVENUES				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
Revenues from Federal sources										
Unrestricted Grants-In-Aid										
FROM THE FEDERAL GOV'T DIRECT	5	1	4100							
FROM THE FEDERAL GOV'T THROUGH STATE	5	2	4200							
Total Unrestricted Grants-In-Aid	5	3		0.00	0.00	0.00	0.00			
Restricted Grants-In-Aid										
FROM THE FEDERAL GOV'T DIRECT			4300							
ELEMENTARY/SECONDARY PROGRAMS	5	4	4310							
VOCATIONAL PROGRAMS	5	5	4330							
DISABILITIES PROGRAMS	5	6	4350							
FROM THE FEDERAL GOV'T THROUGH STATE			4500							
ELEM/SEC(ESEA) - TITLE 1	5	7	4520							
ELEM/SEC(ESEA) - ALL OTHER PROGRAMS	5	8	4530							
VOCATION EDU (ALL PROGRAMS)	5	9	4540							
ADULT EDUCATION	5	10	4550							
CHILD NUTRITION	5	11	4560		11,976.00					
DISABILITIES PROGRAMS	5	12	4570							
MEDICAID DISTRIBUTIONS	5	13	4580	13,786.49						
OTHER RESTRICTED FED AID THROUGH STATE	5	14	4590							
Total Restricted Grants-In-Aid	5	15		13,786.49	11,976.00	0.00	0.00			
OTHER PUBLIC INTERMEDIATE AGENCIES	5	16	4700							
Revenue in Lieu of Taxes										
FEDERAL FOREST RESERVE	5	17	4810							
OTHER REVENUE IN LIEU OF TAXES	5	18	4890							
Revenue For/On Behalf of LEA										
REVENUE FOR/ON BEHALF OF LEA	5	19	4900							
Total Revenue from Federal Sources	5	20	4000	13,786.49	11,976.00	0.00	0.00			

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				Fund 10	Fund 21	Fund 22	Fund 30	Fund 70		
OTHER FINANCING SOURCES				GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY		
Sales of Bonds & Notes Proceeds										
PRINCIPAL	6	1	5110							
PREMIUM	6	2	5120							
ACCRUED INTEREST	6	3	5130							
REIMBURSEMENT ANTICIPATION NOTES	6	4	5140							
Total Sale of Bonds and Notes	6	5	5100	0.00			0.00			
Interfund Transfers										
TRANS FROM GENERAL FUND	6	6	5210		10,000.00					
TRANS FROM FOOD SERVICE SPECIAL REV FUND	6	7	5221							
TRANS FROM ALL OTHER SPEC REV FUNDS	6	8	5222							
TRANS FROM CAPITAL PROJECTS FUNDS	6	9	5230							
Total Interfund Transfers	6	10	5200	0.00	10,000.00	0.00	0.00	0.00		
Transfer from Trust Funds										
FROM CAPITAL RESERVE FUND	6	11	5251							
FROM OTHER EXPENDABLE TRUST FUNDS	6	12	5252							
FROM NONEXPENDABLE TRUST FUNDS	6	13	5253							
Total Transfer from Trust Funds	6	14	5250	0.00	0.00	0.00	0.00			
COMPENSATION FOR LOSS OF FIXED ASSETS	6	15	5300							
CAPITAL LEASES	6	16	5500							
LEASE PURCHASES	6	17	5600							
Total Other Financing Sources	6	18	5000	0.00	10,000.00	0.00	0.00	0.00		
Total Revenue & Other Financing Sources	6	19		3,229,277.10	105,106.72	0.00	0.00	0.00		

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
GENERAL FUND				100	200	300,400,500	600	700	800/900	
ELEMENTARY EXPENDITURES				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Instruction										
REGULAR PROGRAMS	7	1	1100	1,118,787.52	243,310.05	11,103.71	61,998.49	9,025.11		1,444,224.88
SPECIAL PROGRAMS	7	2	1200	362,014.75	100,940.79	167,543.41	3,943.45	268.26		634,710.66
VOCATIONAL PROGRAMS	7	3	1300							0.00
OTHER INSTRUCTIONAL PROGRAMS	7	4	1400	17,765.00	1,369.68	3,690.00	3,321.42			26,146.10
Support Services										
STUDENT	7	5	2100	122,983.00	27,078.39	1,260.00	2,015.48			153,336.87
INSTRUCTIONAL STAFF	7	6	2200	11,722.95	5,090.34	3,822.71	5,061.37			25,697.37
GENERAL ADMINISTRATION	7	7	2300	8,404.00	647.95	71,822.61			5,986.68	86,861.24
SCHOOL ADMINISTRATION	7	8	2400	105,958.00	29,733.00	7,167.26	1,999.41		1,785.00	146,642.67
BUSINESS	7	9	2500							0.00
OPERATION/MAINTENANCE OF PLANT	7	10	2600	87,194.75	21,020.22	65,074.93	61,572.73	97,578.47	20.00	332,461.10
STUDENT TRANSPORTATION	7	11	2700			102,503.67				102,503.67
CENTRAL	7	12	2800							0.00
OTHER	7	13	2900							
Total Elementary Expenditures	7	14		1,834,829.97	429,190.42	433,988.30	139,912.35	106,871.84	7,791.68	2,952,584.56

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				100	200	300,400,500	600	700	800/900	
DISTRICT WIDE EXPENDITURES				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
PRIVATE PROGRAMS	10	1	1500							0.00
ADULT/CONTINUING ED PROGRAMS	10	2	1600							0.00
COMMUNITY/JR. COLLEGE ED. PROGRAMS	10	3	1700							0.00
COMMUNITY SERVICE PROGRAMS	10	4	1800							0.00
NON-STUDENT TRANSPORTATION	10	5	2750							0.00
FACILITIES ACQUISITION & CONSTRUCTION	10	6	4000							0.00
Total District Wide Expenditures	10	7		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures General Fund	10	8		1,834,829.97	429,190.42	433,988.30	139,912.35	106,871.84	7,791.68	2,952,584.56
OTHER FINANCING USES										
Debt Service			5100							
PRINCIPAL	10	9	5110						250,000.00	250,000.00
INTEREST	10	10	5120						10,125.00	10,125.00
Fund Transfers			5200							
FOOD SERVICE SPECIAL REV. FUND	10	11	5221						10,000.00	10,000.00
ALL OTHER SPECIAL REV. FUNDS	10	12	5222							0.00
CAPITAL PROJECT FUNDS	10	13	5230							0.00
TRUST/AGENCY FUNDS	10	14	5250							0.00
Intergovernmental Agency Allocations			5300							
TO CHARTER SCHOOLS	10	15	5310							0.00
TO OTHER AGENCIES	10	16	5390							0.00
Total Other Financing Uses	10	17		0.00	0.00	0.00	0.00	0.00	270,125.00	270,125.00
Total Expenditures & Other Financing Uses	10	18		1,834,829.97	429,190.42	433,988.30	139,912.35	106,871.84	277,916.68	3,222,709.56

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
				100	200	300,400,500	600	700	800/900	
FOOD SERVICE				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Operation of Non-Instructional Services			3000							
Food service Operations			3100							
ELEMENTARY	15	1		51,049.14	4,141.60	58.44	50,478.04			105,727.22
MIDDLE/JUNIOR HIGH	15	2								0.00
HIGH	15	3								0.00
TRANSFER TO OTHER FUNDS	15	4	5200							0.00
Total Expenditures & Other Financing Uses	15	5		51,049.14	4,141.60	58.44	50,478.04	0.00	0.00	105,727.22
SUMMARY OF OBJECT 600 SUPPLIES (COLUMN 4)										
				(1)	(2)	(3)	(4)			
				ELEMENTARY	MIDDLE/JR HIGH	HIGH	TOTAL			
FOOD	15	6		47,665.09			47,665.09			
OTHER SUPPLIES	15	7		2,812.95			2,812.95			
TOTAL	15	8		50,478.04	0.00	0.00	50,478.04			
CAPITAL PROJECTS				100	200	300,400,500	600	700	800/900	
FUNCTION				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Facilities Acquisition & Construction			4000							
SITE ACQUISITION	15	9	4100							0.00
SITE IMPROVEMENT	15	10	4200							0.00
ARCHITECTURAL/ENGINEERING	15	11	4300							0.00
EDU SPECIFICATION DEVELOPMENT	15	12	4400							0.00
BUILDING ACQUISITION/CONSTRUCTION	15	13	4500							0.00
BUILDING IMPROVEMENT	15	14	4600							0.00
OTHER	15	15	4900							0.00
TRANSFER TO OTHER FUNDS	15	16	5200							0.00
Total Expenditures & Other Financing Uses	15	17		0.00	0.00	0.00	0.00	0.00	0.00	0.00

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
STATEMENT OF ANALYSIS OF CHANGE IN FUND EQUITY				Fund 10 General	Fund 21 Food Service	Fund 22 All Other	Fund 30 Capital Projects	Fund 70 Trust		
TOTAL FUND EQUITY, JULY 1, 2002	19	1		135,750.85	800.86					
Additions										
REVENUE *	19	2		3,229,277.10	105,106.72					
OTHER ADDITIONS **	19	3								
Total Additions	19	4		3,229,277.10	105,106.72	0.00	0.00	0.00		
Deletions										
EXPENDITURES ***	19	5		3,222,709.56	105,727.22					
OTHER DELETIONS **	19	6								
Total Deletions	19	7		3,222,709.56	105,727.22	0.00	0.00	0.00		
Total Fund Equity June 30, 2003****	19	8		142,318.39	180.36	0.00	0.00	0.00		

* Must agree with totals on Page 6, line 19

** Other Additions - **(Explain below)**

** Other Deletions - **(Explain below)**

*** Must agree with total for:

General Fund on.. Page 10,Line 18, Col. 7

Food Service Special Revenue Fund on.....Page 15, Line 5, Col. 7

All Other Special Revenue Funds on Page 14, Line 17, Col. 7

Capital Projects Funds on.....Page 15, Line 17, Col. 7

Trust Funds on.....Page 17, Line 20, Col.7

**** Must agree with.....Page 1, Line 31

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
AMORTIZATION SCHEDULE OF LONG TERM DEBT										
For the Fiscal Year Ending on June30, 2003				(1)	(2)	(3)	(4)	(5)	(6)	
REPORT IN WHOLE DOLLARS				**DEBT 1**	**DEBT 2**	**DEBT 3**	**DEBT 4**	**DEBT 5**	**TOTAL**	
Length of Debt (yrs)	20	1		20						
Date of Issue (mm/yy)	20	2		06/16/87						
Date of Final Payment(mm/yy)	20	3		07/15/02						
Original Debt Amount	20	4		0.00						
Interest Rate	20	5		REFUNDED						
Principal at Beginning of Year	20	6		250,000.00					250,000.00	
New Issues This Year	20	7		0.00					0.00	
Retired Issues This Year	20	8		250,000.00					250,000.00	
Remaining Principal Balance Due	20	9		0.00					0.00	
Remaining Interest Balance Due	20	10		0.00					0.00	
Remaining Debt(P&I) (Lines 9 plus 10)	20	11		0.00	0.00	0.00	0.00	0.00	0.00	
Amount of Principal to be Paid Next Fiscal Year	20	12		0.00					0.00	
Amount of Interest to be Paid Next Fiscal Year	20	13		0.00					0.00	
Total Debt Next Fiscal Year Lines 12 plus 13)	20	14		0.00	0.00	0.00	0.00	0.00	0.00	
				BAL BEG OF YEAR	ADDITIONS	DEDUCTIONS	BAL END OF YEAR			
COMPENSATED ABSENCES PAYABLE	20	15								
FIXED ASSET GROUP OF ACCOUNTS (OPTIONAL)										
For Fiscal Year Ending June 30, 2003				**BEGINNING OF YEAR**		**END OF YEAR**				
				Debit	**Credit**	**Debit**	**Credit**			
SITES	20	16	210							
SITE IMPROVEMENTS	20	17	220							
BUILDINGS AND IMPROVEMENTS	20	18	230							
MACHINERY AND EQUIPMENT	20	19	240							
CONSTRUCTION IN PROGRESS	20	20	250							
INVESTMENT IN GENERAL FIXED ASSETS	20	21	710							
Total	20	22		0.00	0.00	0.00	0.00			

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
DETAILED EXP DATA FOR SPECIAL EDUCATION				100	200	300,400,500	600	700	800/900	
(Data for Handicapped/Disabled Only) (All Funds)				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
INSTRUCTION										
Elementary	21	1		289,968.75	87,639.08	166,743.53	3,943.45	268.26		548,563.07
Middle/Junior High	21	2								0.00
High	21	3								0.00
Subtotal (Lines 1 thru 3)	21	4		289,968.75	87,639.08	166,743.53	3,943.45	268.26	0.00	548,563.07
RELATED SERVICES										
Elementary	21	5		55,750.00	10,684.35					66,434.35
Middle/Junior High	21	6								0.00
High	21	7								0.00
Subtotal (Lines 5 thru 7)	21	8		55,750.00	10,684.35	0.00	0.00	0.00	0.00	66,434.35
ADMINISTRATION										
Elementary	21	9		72,046.00	13,301.71					85,347.71
Middle/Junior High	21	10								0.00
High	21	11								0.00
Subtotal (Lines 9 thru 11)	21	12		72,046.00	13,301.71	0.00	0.00	0.00	0.00	85,347.71
LEGAL										
Elementary	21	13				2,456.44				2,456.44
Middle/Junior High	21	14								0.00
High	21	15								0.00
Subtotal (Lines 13 thru 15)	21	16		0.00	0.00	2,456.44	0.00	0.00	0.00	2,456.44
TRANSPORTATION										
Elementary	21	17				23,327.82				23,327.82
Middle/Junior High	21	18								0.00
High	21	19								0.00
Subtotal (Lines 17 thru 19)	21	20		0.00	0.00	23,327.82	0.00	0.00	0.00	23,327.82
TOTAL (Lines 4,8,12,16,20)	21	21		417,764.75	111,625.14	192,527.79	3,943.45	268.26	0.00	726,129.39
Total by				(1) Instruction	(2) Related Svcs.	(3) Administration	(4) Legal	(5) Transportation	(6) Total	
Instructional Level				Lines 1,2,3	Lines 5,6,7	Lines 9,10,11	Lines 13, 14,15	Lines 17, 18,19		
Elementary	21	22		548,563.07	66,434.35	85,347.71	2,456.44	23,327.82	726,129.39	
Middle/Junior High	21	23		0.00	0.00	0.00	0.00	0.00	0.00	
High	21	24		0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	21	25		548,563.07	66,434.35	85,347.71	2,456.44	23,327.82	726,129.39	

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
DETAILED EXP DATA FOR SPECIAL EDUCATION (Data for Culturally Deprived, Bilingual and Gifted/Talented) (All Funds)										
				100	200	300,400,500	600	700	800/900	
ACTIVITY				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
CULTURALLY DEPRIVED										
Elementary	22	1								0.00
Middle/Junior High	22	2								0.00
High	22	3								0.00
Subtotal (Lines 1 thru 3)	22	4		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BILINGUAL										
Elementary	22	5								0.00
Middle/Junior High	22	6								0.00
High	22	7								0.00
Subtotal (Lines 5 thru 7)	22	8		0.00	0.00	0.00	0.00	0.00	0.00	0.00
GIFTED AND TALENTED										
Elementary	22	9								0.00
Middle/Junior High	22	10								0.00
High	22	11								0.00
Subtotal (Lines 9 thru 11)	22	12		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL (Lines 4, 8, 12)	22	13		0.00	0.00	0.00	0.00	0.00	0.00	0.00
DETAILED EXPENDITURE DATA REGARDING TUITION (All Funds)										
Description			Object	(1) Elementary	(2) Middle/Jr. High	(3) High	(4) Total			
Regular Program Tuition to LEAs within NH	22	14	561				0.00			
Regular Program Tuition to LEAs outside NH	22	15	562				0.00			
Regular Program Tuition to Public Academies *	22	16	563				0.00			
Regular Program Tuition to Private and Other Schools	22	17	564				0.00			
Special Program Tuition to LEAs within NH	22	18	561	1,027.50			1,027.50			
Special Program Tuition to LEAs outside NH	22	19	562				0.00			
Special Program Tuition to Public Academies *	22	20	563				0.00			
Special Program Tuition to Private and Other Schools	22	21	564	68,512.31			68,512.31			
Special Program Residential Costs	22	22	569				0.00			
Vocational Program Tuition to LEAs within NH	22	23	561				0.00			
Vocational Program Tuition to LEAs outside NH	22	24	562				0.00			
Vocational Program Tuition to Public Academies *	22	25	563				0.00			
Vocational Program Tuition to Private & Other Schools	22	26	564				0.00			
*** Coe-Brown and Pinkerton only**										

NAME:	DIST	LOG				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
DETAILED EXPENDITURE DATA ON TRANSPORTATION EXPENDITURES (General Fund only)										
Description				Function	Object	Elementary	Middle/Jr. High	High	Total	
Regular To and From Transportation	23	1		2721	ALL	71,313.00			71,313.00	
All Special Education Transportation	23	2		2722	ALL	23,327.82			23,327.82	
Vocational Education Transportation	23	3		2723	ALL				0.00	
Athletic Trips	23	4		2724	ALL	3,088.40			3,088.40	
Co curricular Trips/Field Trips	23	5		2725	ALL	4,774.45			4,774.45	
Intra-District Transportation	23	6		2726	ALL				0.00	
Other Transportation	23	7		2729	ALL				0.00	
TOTAL	23	8		2700	ALL	102,503.67	0.00	0.00	102,503.67	
DETAILED EXPENDITURE DATA ON CAPITAL ITEMS IN THE GENERAL AND OTHER SPECIAL REV FUNDS										
Description				Function	Object	Elementary	Middle/Jr. High	High	Total	
Land and Improvements	23	9		All except 4000	710				0.00	
Buildings	23	10		All except 4000	720	80,246.40			80,246.40	
Equipment (Mach/Furn/Veh/Computers)	23	11		All except 4000	730	26,625.44			26,625.44	
TOTAL	23	12		All except 4000	700	106,871.84	0.00	0.00	106,871.84	
DETAILED EXPENDITURE DATA ON SUMMER SCHOOL PROGRAMS EXPENDITURES (All Funds Combined)										
				100	200	300,400,500	600	700	800/900	
Description				Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Elementary	23	13								0.00
Middle/Junior High	23	14								0.00
High School	23	15								0.00
TOTAL	23	16		0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUPPLEMENTAL INFORMATION FOR CALCULATION OF INDIRECT COST										
Description				Total						
School Board Cost	24	1	2310	25,699.29						
Cost of Audit Included Above	24	2	2317	2,600.00						
Cost of Superintendent & Secretary	24	3	2320	8,636.75						
INDIRECT COST RATE				AMOUNT TO	(2)	(3)	(4)			
Description				DISTRIBUTE	UNALLOWED	INDIRECT	DIRECT			
Unapport'ed Costs (no entry)						55,125.20	2,923,785.45			
INDIRECT COST RATE						**1.9%**				

NAME:	DIST	LOC				DOE 25 2002-2003				
HAMPTON FALLS	21		Acct	(1)	(2)	(3)	(4)	(5)	(6)	(7)
TITLES	PAGE	LINE	No							
PER PUPIL COST				**ELEM**	**MID/JH**	**HIGH**	**TOTAL**			
CURRENT EXPENDITURES				3,058,311.78	0.00	0.00	3,058,311.78			
LESS: FOOD SERVICE REVENUE				81,720.72	0.00	0.00	81,720.72			
LESS: TRANSPORTATION EXPENDITURES				102,503.67	0.00	0.00	102,503.67			
LESS: SUPPLMT EXPENDITURES				176,411.65	0.00	0.00	176,411.65			
PUPIL COST				2,697,675.74	0.00	0.00	2,697,675.74			

LINCOLN AKERMAN SCHOOL
CERTIFIED STAFF
2003-04

NAME	POSITION	DEGREE(S)	YRS.EXP.	SALARY
Deshaies, Judith	Principal	B.A.,M.Ed.,CAGS	34	$ 75,112
Antlitz, Patricia	Reading Spec.	B.A., M.Ed.	12	56,555
Bellen,Stacey *	Art	B.S.	5	24,991
Carter-Guyette, Melodee	LD Teacher	B.S., M.Ed.	15	56,555
Casey, Michelle	Sped Teacher	B.S., M.Ed.	5	46,121
Cassidy, Janice	Grades 3/4	B.S.	9	40,793
Conti, Donald	Grades 7/8	B.A., M.Ed.,CAGS	12	58,055
Cutting, Barbara	Grades 1/2	B.A., M.Ed.	10	56,555
Cutting, James	Grade 5	B.S., M.Ed.	16	56,555
DeBrusk, Mary JO	Physcial Ed.	B.S.	10	16,950
Galloway, Janice	Grade 5	B.S., M.Ed.	34	58,055
Glode, Laurie	SPED Dir.	B.A.	16	62,630
Hambleton, Janet	Grades 3/4	B.S., M.Ed.	25	57,755
Healey-Beattie, Tracy	Nurse/Health	R.N., B.S.N.	37	43,575
Huebner, Pamela	Grades 1/2	B.A., M.Ed.	11	52,931
Jeffrey, Catherine	Spanish	B.A.	9	36,047
Lemerise, Christopher	P.E./Health	B.S., M.Ed.	11	56,322
Long, Susan	Music	B.Music Ed.	15	52,931
Margarita, Judith	Grades 7/8	B.A., M.Ed.	29	58,055
Mayne, Deanna	Grade 6	B.S., M.A.T.	9	50,577

LINCOLN AKERMAN SCHOOL
CERTIFIED STAFF
2003-04

NAME	POSITION	DEGREE(S)	YRS.EXP.	SALARY
McCann-Corti, Michele	Guidance/Psych	B.A., M.Ed.	23	58,055
O'Donnell, Maureen	S/L Path.	B.A., M.S.T.	32	58,055
O'Keefe, Patricia	Grade 4	B.Ed., M.Ed.	23	56,220
Robinson, Melissa	Grades 7/8	B.S., M.S.T.	18	57,755
Sanborn, Richard	Science/ Asst. Prin.	B.Ed.	42	52,814
Schofield, Marsha	Grades 1/2	B.Ed., M.Ed.	37	58,055
Story, Kimberly	Grades 3/4	B.S.	7	39,326
Whitmore, Paul	Grade 6	B.S., M.Ed.	32	54,431
Wilder, Donald	Computer Ed.	B.A., M.Ed.	20	55,920
Wynne, Molly *	Guidance	B.A., M.Ed	15	26,465

* Part-time

2003-2004

Teacher Salary Schedule

2003-04

STEP	B	B+15	B+30	M	M+15	M+30
1	31,151	32,692	34,237	35,778	37,319	38,861
2	32,215	33,689	35,926	37,468	39,024	40,588
3	33,234	34,636	37,560	39,097	40,665	42,252
4	34,469	35,808	39,433	40,978	42,570	44,184
5	35,701	36,980	41,307	42,857	44,474	46,121
6	36,935	38,154	43,180	44,743	46,378	48,052
7	38,168	39,326	45,054	46,622	48,282	49,989
8	39,403	40,499	46,926	48,503	50,185	51,923
9	40,793	41,832	48,987	50,577	52,292	54,063
10	42,375	43,390	51,314	52,931	54,720	56,555

Stipend for CAGS: $1,500 Stipend for Doctorate: $ 1,750

2003-04
Salary Shares of Superintendent
Assistant Superintendents

	Superintendent	Assistant Superintendent Business	Assistant Superintendent North Hampton Hampton Falls	Assistant Superintendent Seabrook South Hampton
Hampton	34,230.00	26,416.43	25,917.00	25,917.00
Hampton Falls	5,607.00	4,327.11	4,245.00	4,245.00
No. Hampton	11,970	9,237.64	9,063.00	9,063.00
Seabrook	22,449.00	17,324.65	16,997.30	16,997.30
So. Hampton	2,478.00	1,912.35	1,876.20	1,876.20
Winnacunnet	28,266.00	21,813.82	21,401.50	21,401.50
	105,000.00	81,032.00	79,500.00	79,500.00

SCHOOL STATISTICS

2002-03

Average Daily Membership	249.3
Percent of Daily Attendance	96.0

ALL STUDENTS WERE PROMOTED

Grade	Number of Promotions
K	18
1	28
2	23
3	21
4	37
5	26
6	31
7	37
8	34
TOTAL	255

PERFECT ATTENDANCE

2002-03

Brad Fagan

SCHOOL MEMBERSHIPS
October 1, 2003

SCHOOL	Pre	K	1	2	3	4	5	6	7	8	Sub Total	TOTAL
Centre	16	127	141	137							421	
Marston					143	162	160				465	
H.A.J.H.								194	175	173	542	**1428**
Hampton Falls		25	24	32	22	22	35	26	31	37		**254**
North Hampton	11	47	39	54	48	49	55	61	58	59		**481**
Seabrook	55	90	88	93	95	85	85	90	91	101		**873**
South Hampton		8	8	9	10	12	12	9	23	8		**99**
TOTALS	**82**	**297**	**300**	**325**	**318**	**330**	**347**	**380**	**378**	**378**		**3135**

WINNACUNNET HIGH SCHOOL

GRADES	9	10	11	12	Special	TOTAL
	352	301	296	250	2	**1201**

Elementary and Jr. High School Totals	3135
Winnacunnet High School Totals	1201
GRAND TOTAL MEMBERSHIPS	**4336**

WINNACUNNET HIGH SCHOOL

Enrollment/Town
October 1, 2003

TOWN	9	10	11	12	PG	TOTAL
HAMPTON	162	134	152	122	1	571
HAMPTON FALLS	23	28	20	22		93
NORTH HAMPTON	54	58	45	44		201
SEABROOK	112	81	79	62	1	335
TUITION	1					1
TOTALS	**352**	**301**	**296**	**250**	**2**	**1201**

VITAL STATISTICS

2003

BIRTHS

DATE	CHILD	BIRTHPLACE	PARENTS
1/20	Day, Delaney	Exeter	Day, Brian & Heather
2/07	Dillon, Rebecca	Exeter	Dillon, Timothy & Julianne
2/28	Evans, Ty	Exeter	Evans, Tom & Tara
3/02	Patenaude, Ava	Portsmouth	Patenaude, Timothy & Kimberly
3/20	Barry, William	Salem	Barry, Paul & Herson, Susan
4/19	Eversole, Paige	Portsmouth	Eversole, Vincent & Leslie
4/22	Franciosa, Isabella	Portsmouth	Franciosa, Anthony & Deanne
4/22	Wolpert, Faith	Newburyport, MA	Wolpert, Brian & Lynn
5/07	Delano, Nicholas	Exeter	Delano, Richard & Roka, Nancy
5/10	Lowrey, Jake	Portsmouth	Lowrey, Nathan & Jill
5/14	Bramante, Maceo	Portsmouth	Bramante, Michael & Angela
5/31	Thompson, Carolyn	Portsmouth	Thompson, Mark & Traci
6/20	Stratz, Leighanne	Exeter	Stratz, Andrew & Natalie
6/30	Petalas, Colby	Portsmouth	Petalas, Steven & Vicki
7/14	Lennox, Kaitlin	Exeter	Lennox, John & Jill
8/08	Minai-Azary, Isabella	Exeter	Minai-Azary, Joseph & Kimberly
8/23	Barton, Kendall	Exeter	Barton, Timothy & Kathryn
10/25	Dunham, Jackson	Exeter	Dunham, John & Allison
11/21	Perkins, Nolan	Exeter	Perkins, Mark & Jessica

MARRIAGES

DATE	GROOM & BRIDE	RESIDENCE
5/02	Martin, Gary Lassonde, Dyana	Hampton Falls Hampton
5/17	Wickson, Richard & Stanley, Hopi	Hampton Falls
6/27	Dooling, Leo & Gleason, Margaret	Hampton Falls
7/26	Melia, Martin & Ellis, Sherry	Hampton Falls
7/26	Robinson, Timothy & Daboul, Michaeline	Hampton Falls
7/26	McAfee, Bryan & Harrington, Kate	Hampton Falls
12/31	Shepard, David & McSweeney, Geraldine	Hampton Falls

DEATHS

DATE	NAME	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN
1/21	Fallon, James	Hampton Falls	Fallon, Harry	Pratt, Mabel
1/25	Comley, Winthrop D.	Newburyport, MA	Comley, Winthrop	Delano, Helen
2/21	Edgerly, Carleton S.	Rye	Edgerly, Carleton J.	Sanborn, Lillian T.
5/22	Gouette, Chad	Hampton Falls	Gouette, Arthur	Parker, Linda
6/13	Biggi, Christopher	Hampton Falls	Biggi, Harrison	Hayes, Ann
6/16	Merrill, Russell P.	Exeter	Merrill, Russell	Cutts, Elizabeth
7/19	Wagner, Imogen	Hampton Falls	Avery, William	Peake, Imogen
8/19	Chareth, Suzanne	Exeter	Comeau, Maurice	Munroe, Susan
8/30	Basino, Ernest	Exeter	Basino, Joseph	Zambri, Mary
9/6	Swain, Kenneth	Rye	Swain, Roscoe	Brown, Mildred
9/07	Linnehan, Mary	Hampton Falls	Carney, Joseph	Corrigan, Mary
9/08	Somerby, William	Exeter	Somerby, Raymond	Forbes, Bertha
10/09	Heal, Eugene	Portsmouth	Heal, Eugene	George, Lillian
10/11	Mitchell, Robert	Exeter	Mitchell, Lamont	Watts, Kathryn
10/21	Godfrey, Bruce	Hampton Falls	Godfrey, Richard	Follansbee, Doris
11/15	Huebner, David	Exeter	Huebner, W.	Smith, Diane
12/04	Drew, Douglas	Hampton Falls	Drew, Harold	Ayrea, Jennie
12/11	Hilliard, Robert	Hampton Falls	Hilliard, Irving	Faye, Frieda

Local Government

Voters Elect

Annual School Meeting

School Board | Moderator | Treasurer | Clerk

Biennial Elections

Representatives to the General Court | Supervisors of the Checklist | Moderator

Annual Town Meeting

Town Clerk | Tax Collector | Treasurer | Planning Board | **Board of Selectmen** | Library Trustees | Trustees of the Trust Fund | Cemetery Trustees

who appoint

Administrative Assistant
Board of Adjustment
Bookkeeper
Building Inspector
Code Enforcement Officer

Conservation Commission
Emergency Management Director
Fire Chief (as recommended)
Health Officer

Recycling & Solid Waste Committee
Perc Inspector
Road Agent
Town Administrator
Welfare Officer

any study committees as directed by the annual town meeting

The Library, the School District and the Town are each separate political entities


TOWN of HAMPTON FALLS
NEW HAMPSHIRE
INC.
1722





HAMPTON FALLS

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